



Blue Hills Regional District School Committee
Fifty-Ninth District Committee

District School Committee Meeting
August 29, 2023
Meeting Minutes

A. Pledge of Allegiance

B. Call to Order: Time: 7:06 PM

Members in Attendance:

Francis Fistori – Avon, Eric Erskine – Braintree, Mark Driscoll (Vice Chair) – Canton, Tom Polito – Dedham, Taryn Mohan (Secretary) – Holbrook, Kevin Connolly (Chair) – Norwood, Karen Graves – Randolph, Sheila Vazquez – Westwood, and Chuck Gisondi – DSC Treasurer

Members not in attendance: Clinton Graham – Milton

Administration in attendance:

Jill Rossetti – Superintendent-Director, Geoff Zini – Principal, Jill Brilhante – Business Manager, Mark Aubrey – Assistant Principal, Stephanie Albernaz – Director of Admissions and Financial Aid, and David Galego, Facilities Director

C. Public Comment: None

D. Treasurer's Report and Warrant: Chuck Gisondi (Vote Required)

Warrant # 2 for \$ 667,174.58	Voucher numbers 10040-01006
Warrant # 28 for \$ 123,926.03	Voucher number: 1093
Warrant # 27 for \$ 42,719.99	Voucher Number: 1092
Warrant # 3 for \$ 746,272.89	Voucher numbers: 10070-01011

Motion to approve Warrant numbers 27, 28, 2, and 3: Taryn Mohan, Holbrook

Second: Fran Fistori, Avon

Discussion: None

Vote: Motion to approve warrants numbers 27, 28, 2 and 3 carried unanimously by those members in attendance.

D. Minutes Approval: (Vote is Required)

July 25, 2023

Motion to approve the DSC July 25th meeting minutes: Tom Polito, Dedham

Second: Sheila Vazquez, Westwood

Discussion: None

Vote: Motion to approve July DSC Meeting Minutes carries unanimously by those members in attendance

E. LPN Handbook, Stephanie Albernaz, Admissions and Financial Aid Director
Handbook revisions (Vote Required)

Ms. Albernaz reviewed the proposed changes to the LPN handbook. These changes, as stated in the material sent to the committee prior to this meeting, captured the use of PowerSchool, curriculum, tuition and the payment schedule. All of these changes are being made to help the students succeed and easier for them to pay for the program.

Motion to approve the changes made to the Practical Nursing Handbook: Mark Driscoll, Canton

Second: Eric Erskine, Braintree

Discussion: None

Vote: Motion to approve changes to the handbook carried unanimously by those members in attendance.

F. Facility and Grounds, David Galego, Facilities Director

- Summer Work on facility and grounds; Report/Update

Mr. Galego prepared a PowerPoint presentation to review the work that had been completed over Summer break. He sent this material to the committee prior to this meeting. He began by thanking the facility, custodial, and summer help staff for doing an amazing job over the summer. They all worked hard and it shows. The grounds are beautiful, the sidewalk by the pool is done and will help pedestrians stay safe, the cooling coil project is completed, and the lighting project was completed in house.

Other changes include changing from SchoolDude to HERO over the summer which is more user-friendly and is able to capture more data and follow projects and requests from start to finish.

G. Superintendent's Report: Jill Rossetti, Superintendent

- Staffing Report:

Ms. Rossetti reviewed hiring up to date and identified all open positions. She also explained about the hiring market being a challenge at this point in time (teacher and staff shortage crisis). The administration is trying to attract the best possible people into these positions.

Ms. Rossetti asked the Committee to accept a chair donation for the vocational program. A short conversation ensued.

Motion to accept the donation: Mark Driscoll, Canton

Second: Eric Erskine, Braintree

Discussion: None

Vote: Motion to accept donation carries unanimously by those members in attendance

H. DSC Chair Report: Kevin Connolly, Norwood

- Announcement of Sub-Committee Assignments (Vote Required)

After a brief discussion about subcommittee selection, The Chair asked for a motion to approve the subcommittee selection as written.

Motion to approve subcommittees as assigned: Tom Polito, Dedham

Second: Eric Erskine, Braintree

Discussion: None

Vote: Motion to approve subcommittee assignments carries unanimously by those members in attendance

-The DSC will meet on the 3rd Tuesday of each month. Additional Meetings will be planned should they become necessary. It was also stated that each subcommittee will choose their Chair at their first scheduled meeting.

I. DSC Sub-Committee Reports: None

J. Administration Reports:

1. Principal's Report: Geoff Zini

- There was a 100% turnout for new staff orientation. All ten new hires are excited to be here and you will be able to find short bios for each on the website soon.

- Preliminary Report: Readiness to open school

Mr. Zini reported that Blue Hills is ready for the first day of school. Freshman will arrive on the 6th of September and all students will report on September seventh. All student schedules have been released and the sports program (fall) is underway. Participation in fall sports is amazing with over 300 students participating.

2. Business Manager Report: Jill Brillhante

- Q4 Report; includes End of Year budget transfers (Vote Required)

Ms. Brillhante reported that she will be presenting the Q4 Report at the September Meeting. She is new to this district and requires extra time to ensure that her reporting is accurate.

She also reported that finding a Food Service Director has proved difficult, so they are changing things up with non-union positions to hire a Cafeteria Manager and a Director, effectively splitting the position to make the kitchen run more cohesively and to make the positions more attractive to applicants. Likewise, she also reported that breakfast and lunch for all students will remain free this school year.

K. Unfinished Business: None

L. New Business Topics:

Mr. Polito brought up new technology, specifically asking when the current conference room technology will be updated as previously discussed or when we can tape the meeting and possibly distribute for airing the meetings. This led to a robust conversation and culminated in a proposal to ask that the financial subcommittee meet to discuss cost and bring IT into its meeting to discuss the options available and the school's ability to fund the project.

M. Executive Session: No

N. Future Business:

The next DSC meeting is Tuesday, September 19, 2023

O. Adjournment: (Vote Required) 8:02 PM

Motion: Kevin Connolly, Norwood

Second: Eric Erskine, Braintree

Discussion: None

Vote: Motion to adjourn carries unanimously by those members in attendance

Minutes Approved by the DSC on: September 19, 2023

Prepared By: Pamela Donnellan, Administrative Secretary to the Superintendent-Director and
Recording Secretary for the DSC