



Blue Hills Regional District School Committee
Fifty-Ninth District Committee

District School Committee Meeting
July 25, 2023
Approved Meeting Minutes
BHR, Room W-218
7:00 PM

A. Pledge of Allegiance

B. Call to Order: Time: 7:00 PM

Members in Attendance:

Francis Fistori – Avon, Eric Erskine – Braintree, Tom Polito – Dedham, Taryn Mohan (Secretary) – Holbrook, Kevin Connolly (Chair) – Norwood, Karen Graves – Randolph, Sheila Vazquez – Westwood, and Chuck Gisondi – DSC Treasurer

Members not in attendance: Mark Driscoll (vice Chair) – Canton, Clinton Graham – Milton

Administration in attendance:

Jill Rossetti – Superintendent-Director, Geoff Zini – Principal, Jill Brilhante – Business Manager, Stephanie Albernaz – Director of Admissions and financial Aid, and Mark Aubrey, Assistant Principal

C. Public Comment: None

D. Treasurer's Report and Warrant: Chuck Gisondi (Vote Required)

Report:

Warrant #25 for \$3,725,159.86 Voucher Numbers: 1088-1090

Warrant #26 for \$ 244,319.07 Voucher Number: 1091

Warrant # 1 for \$ 440,460.11 Voucher Numbers: 1001-1003

Motion to approve Warrant numbers 25, 26 and 1 (signed via DocuSign): Taryn Mohan, Holbrook

Second: Tom Polito, Dedham

Discussion: None

Vote: Motion to approve Warrants 25, 26, and 1 carried unanimously by those members in attendance

E. Superintendent's Report: Jill Rossetti, Superintendent-Director

- Staffing Report

The Superintendent reviewed hiring to date and those that were in process.

- Donation: Kitchen Smallwares (Approval Required)
Motion to approve Smallwares donation from Wegmans: Tom Polito, Dedham
Second: Taryn Mohan, Holbrook
Discussion: None
Vote: Motion to accept donation from Wegmans carries unanimously by those members in attendance
- Miscellaneous

F. Minutes Approval: (Vote Required)

- June 20, 2023

Motion to Approve June 2023 Meeting Minutes: Tom Polito, Dedham

Second: Taryn Mohan, Holbrook

Discussion: None

Vote: Motion to Approve June 2023 minutes carries unanimously by those members in attendance

G. DSC Chair Report: Kevin Connolly, Norwood

- Legal Services update

The Financial Ad Hoc Committee recommends Murphy, Hesse, Toomey, and Lehane LLP to provide Legal Services to Blue Hills regional commencing immediately. The DSC has a brief discussion and brings it to the full DSC.

Motion to accept Murphy, Hesse, Toomey & Lehane's proposal for legal service: Tom Polito, Dedham

Second: Taryn Mohan, Holbrook

Discussion: None

Vote: Motion to approve Murphy, Hesse, Toomey, & Lehane LLP to provide legal services carries unanimously by those members in attendance

Letter of appointment and Thank you will be sent out to both Murphy, Hesse, Toomey and Lehane and KP Law, PC respectively in the next couple days.

- MASC/MASS Joint Conference: (update and select a delegate)

Tom Polito, Dedham, is appointed Delegate with Eric Erskine, Braintree, as a backup. Both will arrive Wednesday night to the Joint Conference.

- New Sub-Committee Appointments (see forms in meeting package)

Members to choose sub-committees that they would like to serve on and submit their respective forms to the recording secretary on the way out. Assignments will be in place for September 2023.

- New DSC meeting dates moving forward: discussion to chose a specific week of the month
A discussion ensued that the meetings will either be the first or third week (Tuesday) of every month. A vote will be taken in the August meeting. The August and September meetings have been scheduled. August 29, 2023 and September 19. 2023.

H. DSC Sub-Committee Reports:

- Evaluation Sub-Committee: Report results for Treasurer and Recording Secretary
Evaluations for the Superintendent, Treasurer and recording Secretary were reviewed. They were all positive.
- Finance and Negotiations: Salary Non-Union
The recommended salaries for non-union members of Administration were submitted to the whole committee for approval.

Superintendent:	\$179,427.77 Annually
Business Manager	\$157,874.07 Annually
Principal	\$157,874.07 Annually
IT Specialist	\$106,000.00 Annually
Special Services Director	\$135,949.82 Annually
Treasurer:	\$ 43,257.54 Annually
Facilities Manager	\$141,028.76 Annually
Admin Sec to Super and DSC Recording Secretary	\$66, 110.98 Annually

Motion to approve salaries/contracts as stated: Tom Polito, Dedham

Second: Eric Erskine, Braintree

Discussion: None

Motion to approve salaries/contacts carries unanimously by those members in attendance.

I. Administration Reports:

1. Principal's Report: Geoff Zini

- School Improvement Plan: Mr. Zini reviewed the School Improvement plan using the presentation that was forwarded to members prior to this meeting. He explained how it piggybacks on the Strategy Plan. He also explained how this would move forward and act as the foundation for future initiatives.
- Draft Exploratory Rubric for 23-24: Mr. Zini introduced and explained a new Exploratory Rubric that the vocational component of the school would like to start using in September. After a short discussion and Q and A session the Chair called for a motion.
- Motion to approve the use of the Exploratory Rubric commencing in September 2023: Taryn Mohan, Holbrook
- Second: Eric Erskine, Braintree
- Discussion: None
- Vote: Motion to approve the use of the new Exploratory Rubric carries unanimously by those members in attendance

- Miscellaneous: Mr. Zini introduced both Stephanie Albernaz as the new Admissions and Financial Aide Director and Mark Aubrey as the new Vie Principal.

2. Business Manager's Report: Jill Brilhante

- Annual Account Roll-Over

Jill Brilhante told the Committee that the FY24 Books are now open and being used. She also explained that 4th Q Report will be presented in August.

- Miscellaneous

J. Unfinished Business: None

K. New Business Topics: Taryn Mohan, Holbrook, asked that big ticket items be noted in the Sports Budget when available. i.e. certify fields, etc.

L. Executive Session: N/A

M. Future Business:

The next two DSC meetings are Tuesday, August 29, 2023 and September 19, 2023 at 7:00 PM.

N. Adjournment: Time: 7:37 PM (Vote Required)

Motion to Adjourn: Eric Erskine, Braintree

Second: Taryn Mohan, Holbrook

Discussion None

Vote: Motion to adjourn carries unanimously by all members in attendance.

Approved by DSC on: August 29, 2023

Prepared By: Pamela Donnellan, Administrative Secretary to the Superintendent-Director and
Recording Secretary for the DSC