



Blue Hills Regional District School Committee  
Fifty-Eighth District Committee

**District School Committee Meeting**  
**August 30, 2022**  
**Draft Meeting Minutes**  
**BHR, Room W-218**  
**7:00 PM**

**A. Pledge of Allegiance**

**B. Call to Order: Time: 7:05 PM**

**Members in Attendance:** Fran Fistori – Avon, Eric Erskine (Chair) – Braintree, Aidan Maguire (Secretary) – Canton, Tom Polito – Dedham, Taryn Mohan – Holbrook, Clinton Graham – Milton, Kevin Connolly (Vice Chair) Norwood, Sheila Vazquez – Westwood, and Chuck Gisondi (DSC Treasurer)

**Members not in Attendance:** N/A

**Administrators in Attendance:** Jill Rossetti – Superintendent-Director, Michelle Resendes – Business Manager, Geoff Zini – Principal, David Galego – Facilities Director, and Matt Eisan – IT Director

**C. Public Comment:** None

**D. Treasurer's Report and Warrant:** Chuck Gisondi (Vote Required)

Warrant # 3 for \$ 874,788.93

Voucher number 1005

Voucher Number 1008

Voucher Number 1010

Motion to approve Voucher number 1005: Aidan Maguire, Canton

Second: Kevin Connolly, Norwood

Discussion: None

Vote: Motion Carried Unanimously by members in attendance

Motion to approve Voucher Detail number; 1008 through 1010: Tom Polito, Dedham

Second: Kevin Connolly, Norwood

Discussion: None

Vote: Motion to approve voucher detail 1008-1010 was carried unanimously by members in attendance

Hiring Update (Retirement Board: Replacement for David Sullivan)

Announcement: Frank Zecha has been offered and accepted the position overseeing the Blue Hills Retirement Plans. Mr. Zecha comes with 37 years of experience wearing several hats including Chief Retirement Examiner, Assistant Deputy Director, and Executive Director for the town of Brooklyn. His specialty is combining Social Security with Pensions.

#### **E. New Teachers and Staff Recognition**

Mr. Zini introduced the four new teachers and nurses hired for September that were able to attend the meeting. They are LaLena Etheart, Vicki Serra, Julie Sera, and Shannon Johnson. He then reviewed the other positions filled and said they would be invited to a future meeting to be introduced to the Committee.

#### **F. PRO-AV Presentation and Q&A prior to a DSC Member vote on system**

Matt Eisan reviewed the parts of the PRO AV plan that the Committee was interested in purchasing. The committee asked several questions to ensure that the system could be expanded at a later date and what parts would be available to start. Mr. Eisan answered the questions and reminded the Committee that the money for this would have to be found and allocated as the money available last fiscal year was no longer available in this fiscal year. Having been reminded of this, the full committee would like this to go to the Finance and Administration Sub-Committee to be discussed and their recommendation be brought back to the full committee.

#### **G. Out of State Travel:**

2022 COE (Council on Occupational Education) Annual Meeting, November 8-10 in Orlando, FL  
After a short discussion about the necessity of this Annual Meeting to the LPN program, the Committee asked a few questions about the cost of travel, board, and the registration for the meeting.

Motion to approve the out of state travel was made by: Kevin Connolly, Norwood

Second: Aidan Maguire, Canton

Discussion: None

Vote: The motion to approve the out of state travel carried unanimously.

#### **H. Superintendent's Report: Jill Rossetti**

- COVID-19 Dashboard Update and Updated Fall 2022 Guidance

The numbers are starting to decline again and positive cases continue to be less severe. There are no updates or changes being made to state regulations. The Superintendent-Director will continue to monitor the Dashboard.

- Staffing Report

Hiring into open positions has been an enormous challenge this Spring and Summer. To exacerbate the situation further are those individuals that accept an offered position just to decline it a few days later. Blue Hills is not alone with hiring difficulties. This problem is statewide and we are fortunate to have hired the talented teachers and nurses to date.

- DESE Board Raising MCAS Scores (Mr. Zini, Principal)

MCAS score changes are being put in place for next year (by DESE), raising the scores that students must make to advance to be placed in result groupings and pass the test. These new levels were reviewed. The Committee will be reminded as we get closer to the change dates.

- Admissions Policy, First Reading

The Superintendent-Director reviewed the few changes to the Admissions Policy that were outlined in writing and reviewed by the Policy Sub-Committee prior to this meeting preparing for the Full Committee's First Reading. After reviewing the policy, Mr. Graham – Milton, asked the committee if there was a way to add to the policy something about family notification when one child is admitted and a second is not. Talking about sibling preference in general and what happens in this case. He was told that there will be no policy change that will basically give an advantage to one student over another. The system has to remain conflict free and fair to all that apply.

1.

- Donation Acceptance: Metal Fab supplies and equipment

There has been a donation offer of tools, benches, and supplies made to the Metal Fab vocational program from an area business shutting down. Metal Fab would love to accept this offer as the supplies and tools are able to be used and are in great condition. There was a discussion and the items offered were reviewed by the Committee.

**Motion to approve** the donation was made by Kevin Connolly, Norwood

**Second:** Clinton Graham, Milton

**Discussion:** No

**The Motion to accept** the Metal Fab Donation is carried unanimously.

- Field Lights

The Recreation Department will be letting Blue Hills use outdoor lights this year for evening sports. The outline for usage was reviewed by the committee.

**Motion to approve the use of field lighting:** Clinton Graham, Milton

**Second:** Sheila Vazquez, Westwood

**Discussion:** None

**Motion to approve** Field Lighting passes unanimously

**I. Facilities: David Galego**

- Facility/Grounds Report: Update on all Summer work/projects

The Facility Director outlined all the work done over the summer on a PowerPoint presentation that included new hires, projects presented and completed, introducing his staff, and preparation to re-open the school for this year. The department worked very hard and the school looks wonderful and inviting. Taryn Mohan, Holbrook and Sheila Vazquez, Westwood, thanked Mr. Galego and his team for all their hard work.

Mr. Galego then asked the Committee to vote on decommissioning broken furniture that the school no longer has a use for. (primarily chairs and desks)

**Motion to approve decommissioning broken furniture:** Tom Polito, Dedham

**Second:** Kevin Connolly, Norwood

**Discussion:** None

**Vote:** Motion to decommission broken furniture carries unanimously

**J. Minutes Approval:** (Vote Required)

- July, 19, 2022

Motion to approve minutes for July 19, 2022: Kevin Connolly, Norwood

Second: Tom Polito, Dedham

Discussion: None

Motion to approve the DSC meeting minutes for July 19, 2022 carries with seven yes votes and one abstention (Holbrook – not in attendance at last meeting)

**K. DSC Chair Report:** Eric Erskine, Braintree

- Announcement and presentation:

The Chair presented Tom Polito with a plaque thanking him for his years of service and his term as chair of the DSC. His contribution to the school is noteworthy and greatly appreciated.

- Yahaira Lopez resigned for personal reasons. Her email stating her resignation was reviewed by the Committee. No action necessary.

- School Committee: November Election will be held on Tuesday, November 8, 2022

**L. DSC Sub-Committee Reports:**

- **Policy Sub-Committee:** Aidan Maguire, Canton

- DSC Meeting Policy update: (Stated in letter H above)

**M. Administration Reports:**

**1. Principal's Report:** Geoff Zini

- Parent Student Handbook (Approval Required)

The updates and changes made to the handbook have been fully vetted through the school legal team. Most of the changes were around dress and clarifying items in the book. After some discussion;

**Motion** to approve the Parent Student Handbook: Clinton Graham, Milton

**Second:** Taryn Mohan, Holbrook

**Discussion:** None

**Vote:** Motion to approve the Parent Student Handbook carries unanimously

- Preliminary Report, Readiness to open school

We are set to open school tomorrow. We are in a good place with teachers, nurses in place and staff set to go. Everyone has been working hard and are ready for the year.

**2. Business Manager Report: Michelle Resendes**

- Q4 Report

The financial year has been closed out and rolled over to FY23. We will be discussing the Bond Rating at the next meeting (OPED Trust)

- End of Year budget transfers (Vote Required)

Ms. Resendes reviewed all the lines with the over and under totals on each. She then presented all line transfers to balance the account, all of which are clearly outlined in her report, and asked that the budget transfers be approved.

**Motion to approve the budget transfers:** Tom Polito, Dedham

**Second:** Kevin Connolly, Norwood

**Discussion:** None

**Vote:** Motion to approve line transfers to budget carries unanimously

**N. Unfinished Business: None**

**O. New Business Topics: None**

**P. Executive Session: No**

**Q. Future Business:**

The next DSC meeting is: Tuesday, September 13, 2022 at 7:00 PM.

**R. Adjournment: Time: 8:55 PM**

(Vote Required)

**Motion to Adjourn:** Kevin Connolly, Norwood

**Second:** Sheila Vazquez, Westwood

**Discussion:** None

**Vote:** Motion to adjourn carries unanimously

**Minutes Prepared:**

Pamela Donnellan, Administrative Secretary to the Superintendent-Director  
Recording Secretary for the DSC

Minutes Approved: By DSC on 9/13/2022