



Blue Hills Regional District School Committee  
Fifty-Eighth District Committee

**District School Committee Meeting**  
**March 7, 2023**  
**Draft Meeting Minutes**

**A. Pledge of Allegiance**

**B. Call to Order: Time: 7:05 PM**

**Members in Attendance:**

Francis Fistori – Avon, Eric Erskine (Chair) – Braintree, Mark Driscoll – Canton, Tom Polito – Dedham, Taryn Mohan (Secretary) – Holbrook, Kevin Connolly (Vice Chair) – Needham, Karen Graves – Randolph, Sheila Vazquez – Westwood, and Chuck Gisondi – DSC Treasurer

**Members not in attendance:** Clinton Graham – Milton

**Administration in attendance:**

Jill Rossetti – Superintendent-Director, Michelle Resendes – Business Manager, Geoff Zini – Principal, and David Galego – Facilities Director

**C. Budget Hearing: Michelle Resendes, Business Manager**

Michelle Resendes presented the Blue Hills Operating Budget. There were no representatives from District towns in attendance for the Hearing. As this Budget is not new to the members of the School Committee, Ms. Resendes presented the Budget in a general and methodical way. She began outlining the budget priorities and goals for 2024. She then moved on to expense drivers and the budget breakdown. She spoke about the Salary Account changes and how it compares to previous years. After reviewing the salary lines, she moved on to other major changes to expense lines, many due to inflated energy cost that cross all expense lines. Ms. Resendes then discussed the Budget Timelines, Assessment Calculations, Chapter 70 projections and 2024, and then concluded with a short discussion about where the school's funding comes from.

There were very few questions about this presentation because it was a review for the committee.

**Motion to close the Special Hearing and start the General Meeting:** Kevin Connolly, Needham  
**Second:** Tom Polito

**Discussion:** None

**Vote:** Motion was carried unanimously by those members in attendance.

**D. Public Comment:** None

**E. Treasurer's Report:** Chuck Gisondi (Vote Required)

Warrant #16 for \$1,581,302.38 Voucher Numbers: 1056

Warrant #17 for \$130,734.50 Voucher Numbers 1057-1058

**Motion to approve Warrants 16 and 17** as stated: Taryn Mohan, Holbrook

**Second:** Tom Polito, Dedham

**Discussion:** None

**Vote:** Motion to approve Warrants number 16 and 17 was carried unanimously by those members in attendance.

**F. DSC Student Representative Report:** Christian Dedier

Christian began his presentation discussing the results of the Mayflower league tournament and how well the boys and girls basketball teams did. He then moved on to talk about activities that took place in the previous few weeks including a successful Zumba fundraiser making money to donate to the Alzheimer's Foundation, a Spring semi-formal planned for the end of March, and Entrepreneur Week. He was very excited about Entrepreneur Week saying that the students enjoyed it, received great advice and it was good to see what other people do with the skills they receive here at Blue Hills.

**G. Facilities Update:** David Galego, Facilities Director

Mr. Galego began his presentation introducing his maintenance and custodial team. He told the Committee how committed they are and how proud they are of the work they do. Their hard work is evident in the way Blue Hills looks every day. It is clean, well maintained and safe. He went on to discuss the work they do including both preventative and ongoing facility maintenance. He explained the use of "SchoolDude" and how this system keeps track of maintenance request and the completion of the same. He spoke about the projects completed, the ones going out to bid, and updates on ongoing projects. He reported on the condition of the facilities vehicles and the purchase of a new 14 passenger van that the construction vocational shop uses to go to job sites. Overall, the facilities department is doing a commendable job and their hard work shows every day.

There was one vote that took place around replacing the cement columns to bring them up to code. This work will be done by A1 Construction.

**Motion to approve this work:** Tom Polito, Dedham

**Second:** Karen Graves, Randolph

**Discussion:** None

**Vote:** Motion to bring cement columns up to code was carried unanimously by those members in attendance.

**H. Program of Studies:** Paul Bavuso, Academic Director

Move item to April or May

**I. Superintendent's Report: Jill Rossetti**

**a COVID-19 Dashboard Update**

There continues to be cases of COVID at Blue Hills, however, the number of cases, like that of the state, are trending downward. The Superintendent will continue to monitor the state dashboard.

**b Evaluation Progress Report on Goals**

The Superintendent reviewed her annual goals and the progress she has made addressing them. The Evaluation Sub-Committee met prior to this meeting and are pleased with the progress to date made by the Superintendent. (See "K")

**c Electrical Donation (See "e" below)**

**d Tubing Donation (See "e" below)**

**e Refrigerant Donation**

**Motion to approve** the donations of Electrical supplies, tubing, and refrigerant (see c, d, and e above) was made by: Mark Driscoll, Canton

**Second:** Sheila Vazquez, Westwood

**Discussion:** None

**Vote:** Motion to approve the listed donations carried unanimously by those members in attendance.

**f Alumni of the Month Update:** This is a new initiative to showcase BH Graduates who have used their vocational education to build careers. It is also a way congratulate their success and to share their experiences with current students.

**g Portrait of a Graduate**

This is a training that took place at BH on March 2<sup>nd</sup> and 3<sup>rd</sup>. The project is worthwhile and the results of this training will be brought to the Committee in June of this year.

**h PN Handbook: Teas test changes**

There are a couple scoring changes outlined in the Practical Nursing Handbook in the TEAS test section.

These changes were discussed and the graphs were reviewed by the Committee.

**Motion to approve changes outlines in the TEAS Test Section:** Tom Polito, Dedham

**Second:** Kevin Connolly, Norwood

**Discussion:** None

**Vote:** Motion to approve outlined changes to the Practical Nursing Handbook carries unanimously by those members in attendance.

**J. Minutes Approval: (Vote Required)**

- February 7, 2023

**Motion to approve the DSC February 7, 2023 Minutes:** Taryn Mohan: Holbrook

**Second:** Kevin Connolly, Norwood

**Discussion:** None

**Vote:** Motion to approve the 2/7/2023 DSC Minutes carried unanimously by those members in attendance.

**K. DSC Chair Report:** Eric Erskine, Braintree

- **MSBA: Revised Legal Certification**, (signature authority for Blue Hills)

A short discussion took place about the Superintendent having the authority and Committee permission to sign documents generated from the renovation project specifically the MSBA to close out the project. A vote was requested.

**Motion to allow the Superintendent authority to sign documents generated by the renovation project including all MSBA paperwork:** Tom Polito, Dedham

**Second:** Kevin Connolly, Norwood

**Discussion:** None

**Vote:** Motion to approve the Superintendent's authority to sign documents generated from the renovation project is carried unanimously by those members in attendance.

- **Policy: Full Committee Reading**

The Chair of the Policy Sub-Committee presented the following Policies to the Committee and having reviewed them and the recommended changes makes the motion to approve them all as outlined by the sub-Committee and reviewed by the whole.

(File: EBCFA, Face Covering) (File AC, Non-Discrimination) (File: ACAB, Sexual Harassment)  
(File BEDH, Public Comment)

**Motion to approve said Policies:** Tom Polito, Dedham

**Second:** Kevin Connolly, Norwood

**Discussion:** None

**Vote:** Vote to approve policies as outlined carried unanimously by those members in attendance.

- **Superintendent:** Goal Review

The Evaluation Sub-committee reviewed the report and update with evidence submitted by the Superintendent. They are pleased with the progress made on stated goals and are happy and commend her ability and skill in leading the school. Their report to the full committee is that Ms. Rossetti is on track and is doing a commendable job.

- **SEIU Cafeteria Contract:** sign, 3 copies  
Documents Signed

- **Complete Advisory Dinner RSVP**, and give to Pam Donnellan before you leave. Request made

**L. DSC Sub-Committee Reports:**

a Policy Sub-Committee (See "K" above)

b Evaluation Sub-Committee (Superintendent Goal Review and See "K" Above)

**M. Administration Reports:**

**1. Principal's Report:** Geoff Zini

a Overnight Field Trip, Outing Club (Requires Approval)

The Principal outlined the trip the Outing Club would like to take. It includes, camping out overnight in tents, 10-15 student participants and it is scheduled for June 2<sup>nd</sup> and 3<sup>rd</sup>.  
(Ponkapoag Pond)

**Motion to approve overnight trip:** Kevin Connolly, Needham

**Second:** Karen Graves, Randolph

**Discussion:** None

**Vote:** Motion to approve overnight trip carries unanimously by those members in attendance.

**b Out of State AP Seminar (Requires Approval)**

The Principal requested permission to send an AP Teacher to an Out of State Seminar. The seminar is in Kansas on June 7, 2023. It is for AP reading. Other Teachers have participated in this seminar and it has been beneficial to the teachers and school.

**Motion to approve the out of state seminar:** Mark Driscoll, Canton

**Second:** Kevin Connolly, Needham

**Discussion:** None

**Vote:** Motion to approve the out of state seminar carried unanimously by those members in attendance.

**2. Business Manager Report:** Michelle Resendes

**c Budget Book and cover sheet (See Budget Hearing)**

**d Budget Reviews with District Towns: Update**

Ms. Resendes provided a brief statement including dates that have been set up for the District Finance Committees to date.

**N. Unfinished Business: None**

**O. New Business Topics: None**

**P. Executive Session: None**

**Q. Future Business:**

The next DSC meeting is Tuesday, April 11, 2023 at 7:00 PM.

**R. Adjournment: Time: 9:15 PM**

**Motion to Adjourn:** Kevin Connolly, Needham

**Second:** Taryn Mohan, Holbrook

**Discussion:** None

**Vote:** Motion to adjourn carries unanimously by those members in attendance.

Minutes Approved on: April 11, 2023

Prepared By: Pamela Donnellan, Administrative Secretary to the Superintendent-Director and  
Recording Secretary for the DSC