



**BLUE HILLS REGIONAL DISTRICT SCHOOL COMMITTEE**  
 800 Randolph Street  
 Canton, MA 02021-9103  
 “Fifty-Fifth District Committee”  
[www.bluehills.org](http://www.bluehills.org)

**Membership:**  
 Francis J. Fistori, Avon; Eric C. Erskine, Braintree; Aidan G. Maguire, Jr., Canton;  
 Thomas R. Polito, Jr., Dedham; Michael C. Franzosa, Holbrook; Matthew P. O’Malley, Milton; Kevin L.  
 Connolly, Norwood; Marybeth Nearen, Randolph and Charles W. Flahive, Westwood.

Goals: “*Transparency, Accountability and Fiscal Discipline*”

**ORGANIZATION:**

Chairman	<b>Thomas R. Polito, Jr.</b>
Vice Chairman	Eric C. Erskine
Secretary	Michael C. Franzosa
District Treasurer	Charles J. Gisondi
Student Representative	Mr. Galen P. Galeotos

**SUBCOMMITTEES \* (Appointed by Chairman Thomas R. Polito, Jr., 8.20.19)**

ATHLETIC & EXTRACURRICULAR	Members Flahive, Fistori, Franzosa
BUILDINGS, FACILITIES, SAFETY AND SECURITY	Members Connolly, Erskine, Maguire & Polito
CURRICULUM & ADVISORY -	Members Connolly, Maguire, O’Malley
EVALUATION -	Members Fistori, O’Malley, Polito and Nearen
FINANCE & ADMINISTRATION -	Members Erskine, Franzosa, O’Malley, Polito,
PERSONNEL & NEGOTIATIONS -	Members Connolly, Erskine, Nearen and Polito
POLICY -	Members Nearen, Fistori and O’Malley
WARRANT -	Members Erskine, Flahive and Maguire
School MSBA -	Members Connolly, Maguire, Erskine and Polito
WEBSITE & TECHNOLOGY	Members Connolly, Flahive, Franzosa and O’Malley

\* Subcommittee Chairmen will be listed first and bolded after first meeting of subcommittees’ appointments by Chairman of the District School Committee. The Chairman (Thomas R. Polito, Jr.) of the District School Committee serves as *Ex-officio* member on all subcommittees.

PLEASE NOTE SUBCOMMITTEE MEETINGS PRIOR TO FULL-COMMITTEE MEETING

**Meetings conducted in the School Committee Meeting Room, Room W218 (Formerly 207A, William T. Buckley District School Committee Meeting Room)**

**\*Subcommittee Meeting(s), prior TO full-committee meeting.**

**6:45 P.M. Finance & Administration: POSTPONED**

**6:30 p.m.: Review of the backup information for the Warrant by the Warrant Subcommittee**

**MINUTES – MEETING – TUESDAY, DECEMBER 17, 2019, REGULAR Schedule**  
**At 7:00 PM**

**NOTE:** The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



The Blue Hills Regional Vocational School **Fifty-Fifth District School Committee Special Meeting** was called to order, at 7:03 p.m., on **Tuesday, December 17, 2019** at the Blue Hills Regional Vocational Technical School, **William T. Buckley District School Committee Board Room, also known as Room W218**, 800 Randolph Street, Canton, Massachusetts by **Chairman Thomas R. Polito, Jr.** Ordinarily Regular Schedule Meetings of the District School Committees are conducted on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month. Any meetings conducted outside of the aforementioned time frame are "SPECIAL Meetings". Meetings are audio and video recorded. Joanne's recording, stenographically, will be supported with an audio recording. This meeting, as always, adheres to all the conditions of the Open Meeting Law. (**Open Meeting Law regulations, 940 CMR 29.00-29.11**).

1. **Pledge of Allegiance** was recited by all, following roll call. Chairman Polito announced that agenda items may be called out of order if necessary, at the discretion of the Chairman and tonight's agenda is modified. Chairman Polito also advised all that this evening's agenda would be modified, with student postponements. A number of items listed on the "Agenda" will be addressed at the 1.7.2020 Regular Meeting.

**Attendance Members:**

Marybeth Nearen (Absent)	Aidan Maguire	Michael Franzosa
Fran Fistori	Tom Polito	Kevin Connolly
Eric Erskine	Matthew P. O'Malley (Absent)	Charles Flahive (Absent)
	Charles J. Gisondi, Treasurer	Joanne Doyle Kuzborski Recording Secretary

**Others in Attendance:**

Superintendent-Director Jill Rossetti, Assistant Superintendent, Business & Personnel, Steven M. Moore, Dean of Students Thomas Cavanaugh, Christina Shefferman, Rich Spada, Patrice Adams, Neil Saltzman, Rich Mascarenhas, Judd Christopher, Mike Burton, Brian Gearty, Joe Burk, Ed Catabia, Chandler Rudert, Christian Riordan, Ryan Kiff and Nicole Flynn.

**Today was a treacherous weather/driving day and the Student Presentations were postponed for safety sake.**

2. Recognition: Mr. Dominic Schiavo (Postponed.)
3. Public Comment: None.
4. Dore & Whittier: Presentation/Update on School Renovation Project. Chairman Thomas R. Polito, Jr., introduced the Members of Dore & Whittier. Mr. Mike Burton addressed the full Committee on the status of the School Renovation Project and presented a detailed PowerPoint Presentation (Attachment #1). A QUESTION AND ANSWER session followed the PowerPoint Presentation. Concerns were expressed by Member Aidan G. Maguire, Jr. with focus on ventilation and roof leaks in the gymnasium. Mike Burton assured the Members that these items are being addressed by Consigli.
  - Chairman Thomas R. Polito, Jr. stated that the "overage" of the project is a major concern.
5. **Treasurer:** Mr. Charles J. Gisondi was recognized by Chairman Polito. Other than the Warrant, Mr. Gisondi had no report.
  - Warrant Subcommittee Chairman Eric C. Erskine recommended the approval of the Warrant.

Secretary Michael C. Franzosa moved to approve FY20 Warrant Number #10, dated 12.17.2019 in the amount of \$3,554,265.35. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was **UNANIMOUSLY**

**VOTED:** to approve FY20 Warrant Number #10, dated 12.17.2019 in the amount of \$3,554,265.35.

6. **Student Representative – Mr. Galen Patrick Galeotos** presentation postponed (Weather related).
7. **Minute Approval:** Member Kevin L. Connolly moved to approve the minutes of the 12.3.19 meeting. Member Aidan G. Maguire, Jr., seconded the motion. Motion to approve the minutes was taken to a vote and it was **UNANIMOUSLY**  
**VOTED:** to approve the DSC Minutes of the 12.3.19 meeting.
8. **DSC Chair Report** – Chairman Thomas R. Polito, Jr., stated that he has received requests from the BHEA to start negotiations for the upcoming contract. Personnel & Negotiation subcommittee meetings will be set for this goal.
9. **Subcommittee Reports:** The Warrant Subcommittee meets before every full Committee to review invoicing involved with submitted warrants.
  - **Finance & Administration Subcommittee:** Recommended to the full committee the requested transfer of funds.
  - **Warrant Subcommittee** recommended approval of the warrant as submitted, by Member Aidan G. Maguire, Jr.
10. Administrative Reports (as Needed.)

10.1 **Assistant Superintendent/Personnel and Business - Mr. Steven M. Moore** – was recognized by Chairman Polito and proceeded to request a transfer of funds. Said request was recommended by the Finance and Administration Subcommittee to the full Committee.

**SUBJECT: Request for Transfer of Funds**

The first quarter budget report identified \$400,000 in funds that could potentially be surplus funds at year's end. Given that the renovation project is anticipated to cost more than currently appropriated the administration is recommending transferring the \$400,000 to the capital budget line to reserve those funds should they be needed to cover renovation costs. Following discussion, questions and answers:

**A Motion was made by Member Kevin L. Connolly and seconded by Vice Chairman Eric C.**

**Erskine to:** Increase the 7000 Series Capital Projects budget by \$400,000

and

Decrease the 5000 Series Fixed Charges budget by \$400,000, as recommended by Assistant Superintendent/Business and Personnel. Motion was taken to a vote and it was **UNANIMOUSLY**

**VOTED:** Increase the 7000 Series Capital Projects budget by \$400,000

And Decrease the 5000 Series Fixed Charges budget by \$400,000.

Tonight is the final meeting of Assistant Superintendent / Business and Personnel. Mr. Steven M. Moore is retiring. The School Committee expressed their wishes for great joy with retirement and after the meeting a "cake" was served in Steve's honor. Steve has done a spectacular job in his position and the District will dearly miss him.

10.2 **Principal – Principal Geoffrey L. Zini:** Was recognized by Chairman Polito. Principal Zini spoke on the successful events that have been obtained the past few weeks including the “Showcase Event” for incoming students; Adams Scholarship Awards to 52 recipients. Mr. Zini complimented the Guidance Department for the great job they did with the Awards.

A video movie was shown to the members, highlighting the student opportunities at BHRTS. This video was presented at the Open House and all Blue Hills’ students have seen this video.

Chairman Polito thanked Mr. Zini for his report.

10.3 **Superintendent/Director: Ms. Jill M. Rossetti** continues to oversee the School Renovation Project and was recognized by the Chairman. Superintendent/Director Rossetti provided the Committee Members with a sample of a rubrics for S/D Evaluation factors. Along with this, Ms. Rossetti stated her present budget goals:

- 1) **Financial Goal** – Continue to mitigate the financial impact of the project on member town assessments.
- 2) **School Building Goal** – Maximize operational efficiency created by renovation project through the establishment of comprehensive maintenance plan for existing facilities.
- 3) **Equity and Access** – Provide all students with rigorous and culturally relevant curriculum, resources and programs that support their individual goals and ensure that all students gain knowledge and skills to be productive community members after high school.
- 4) **Student Engagement**-Provide meaningful professional learning for all staff in order to create engaging learning opportunities for all students.
- 5) **Communication and Community Relations** – Improve community outreach efforts between the district and all stakeholders.

Along with these goals, Ms. Rossetti will perpetuate the many varied demands of her position.

11. **Unfinished Business and New Business** – None.
12. **Discussion or Suggestions** for the Good of the District, Including newsworthy educational items – None.
13. An **executive session** was deemed unnecessary.
14. **At 8:32 p.m.**, the Committee **adjourned**. Chairman Polito accepted a motion from Member Aidan Maguire to adjourn. Motion was seconded by Member Fran Fistori. **MOTION was taken to a vote and passed UNANIMOUSLY.**

Next **Regular Schedule Meeting** will be conducted on Tuesday, January 7, 2020 @ 7 p.m.

Thomas R. Polito, Jr., Chairman

Michael C. Franzosa, Secretary

Respectfully submitted and recorded:

  
Joanne Doyle Kuzborski, Recording Secretary

Blue Hills R



Technical S

# Blue Hills Regional Technical S

Renovation

## District School Committee Meeting - December 1



*DSA - Meeting  
Attachment - 12-17-19 Presentation*

- Construction Update
- Closeout
- Commissioning
- Financial update
- Questions / comments



# Construction Update

- Cosmetology & Culinary Kitchen turned over since last week
- Project reached substantial completion 11/30/2019
- Remaining contract work is limited to sitework/landscaping, lighting, fire alarm, and ceiling improvements, spray booth fan replacement in auto bay, and ceiling improvements, miscellaneous punchlist and added CC (waiting on materials/coordination of scope)
- Temporary Certificate of Occupancy to be Issued next week contingent upon completion of Inspector punchlist



CONSIGLI  
EST. 1975





# Closeout Update

- Warranties 99% (205/208)
- O&M 99% (79/80)
- Attic Stock 55% (27/49)
- As-Built 4% (1/25)
- Training 55% (16/27)
- Punchlist as of 12/13/2019
  - OPEN: 456
  - READY TO INSPECT: 1049
  - CLOSED: 2,636
- Punchlist to be 95% complete by end of December
- DRA backpunching every two weeks



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EST. 1995



# Commissioning Update

- 38 of 43 HVAC Units commissioned (88%)
  - 3 MAU's in H Building are ready to be Commissioned (MAU 5A,B,C)
  - 2 AHU's will be ready for commissioning end of week (AHU 6,7)
- Punchlist items to be verified after remaining units have been commissioned, target for this is mid January
- Chiller Plant has been partially commissioned, will be completed in spring when system is changed over to cooling



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1981-2015





# Financial Recap from 9

- 7/23/19 - Project team provided a forecast update on all contingencies, holds, and allowances and projected a potential overrun of \$.7M due to additional scope.
- 7/23/19 – Project team submitted a BRR to MSBA to utilize unused “soft cost” allowance to offset overage in the amount of \$575k
- 9/24/19 – Project team provided a forecast update on all contingencies, holds, and allowances and projected a potential overrun of \$.8M due to additional scope.
- 9/24/19 – OPM has identified additional savings within GMP to offset overage of Approximately \$250k.



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EST. 1995

# 12/17 scope in

On 12/17/19 Consigli has identified a potential risk of \$3.2M.

Current Overage Projection

\$3.2M

Financial Impacts since 9/24/19

- CCD's Issued/Revised Since 9/24/2019: 25 \$300k
- RFI's with Cost Issued Since 9/24/2019 : 20 \$250k
- Misc Changes: Multiple \$300k
  - Allowance Overrun \$150k
  - Inspector Request \$100k

Total: Total Financial Impacts since 9/24 \$850k

TOTAL TOTAL Projected Overage: \$2.35M + \$850k = \$3.2M



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founded 1905

# Revised Total Project Budget

Current Total Project Budget \$84,862,766

Authorized to spend \$87,221,616

Delta \$2,358,850

Current Projected Overrun \$3,200,000

Remaining \$(850,000)



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Est. 1965

# Financial Risk Proj

## Potential financial risks (moving forward)

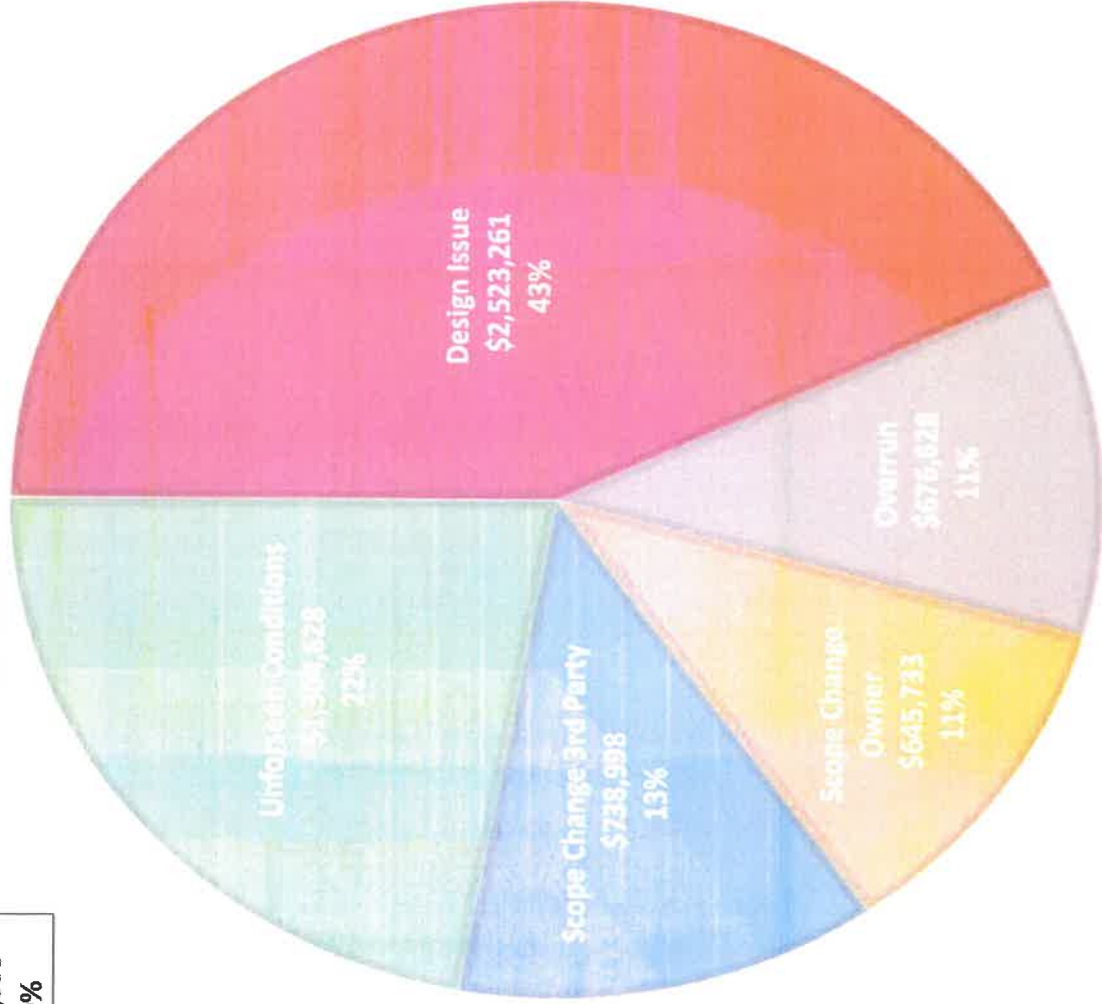
- Ramp variance with AAB
- Cost for repair of west staircase
- Additional Costs realized during punchlist – unowned scope/char
- Additional costs realized during spring work
- Additional changes and resulting delays

**OWNER CONSTRUCTION INTELLIGENCE**

**TOTAL EXPENDITURE TO DATE: \$5,891,242.98**

**ORIGINAL CONSTRUCTION BUDGET: \$70,509,855**

Acceleration  
\$1,995  
0%



Reason Code	Value	% of Total
Design Issue	\$ 2,523,261.00	43%
Unforeseen Conditions	\$ 1,304,627.98	22%
Overrun	\$ 676,628.00	11%
Scope Change 3rd Party	\$ 738,998.00	13%
Scope Change Owner	\$ 645,733.00	11%
Acceleration	\$ 1,995.00	0%
<b>Grand Total</b>	<b>\$ 5,891,242.98</b>	

Conclu

Questions or comments

Thank you