



BLUE HILLS REGIONAL DISTRICT SCHOOL COMMITTEE

800 Randolph Street
Canton, MA 02021-9103
“Fifty-Third District Committee”
www.bluehills.org

Membership:
Francis J. Fistori, Avon; Eric C. Erskine, Braintree; Aidan G. Maguire, Jr., Canton;
Thomas R. Polito, Jr., Dedham; Michael C. Franzosa, Holbrook; Matthew P. O’Malley, Milton; Kevin L. Connolly,
Norwood; Marybeth Nearen, Randolph and Charles W. Flahive, Westwood.

DSC Meeting Minutes (Special) : Tuesday, April 24, 2018. The Meeting was called to order by Chairman Marybeth Nearen at 7 p.m., following posted subcommittee meetings.

Attendance: (yellow indicates member not in attendance)

Marybeth Nearen	Aidan Maguire	Michael Franzosa
Fran Fistori	Tom Polito	Kevin Connolly
Eric Erskine	Milton Rep: Matthew P. O’Malley	Charles Flahive

This meeting was recorded and transcribed by Executive Assistant, Pam Donnellan.

Others in attendance:

- Charles Gisondi, District Treasurer
- James Quaglia, Superintendent-Director
- Steve Moore, Assistant Superintendent for Business and Personnel
- Jill Rossetti, Principal
- Andrew Bryant, Student Representative

See Sign in sheet for additional attendees

Pledge of Allegiance, Roll Call and Intro: Matthew O’Malley

The DSC members were introduced to Matthew O’Malley. His resume was reviewed during the introduction and he was warmly welcomed by all in attendance. Mr. O’Malley expressed his delight in becoming the newest member of the school committee and is proud to represent Milton. Judy Bass was in attendance to take a picture of Mr. O’Malley at his introductory meeting and will return at a later date to get a picture of the full School Committee as two school committee members were not in attendance tonight.

Public Comment: N/A

Student Representative Mr. Andrew Bryant – Report

Andrew Bryant came prepared with a power point presentation for the committee complete with pictures from the Prom and the Galapagos Trip. He thanked the Chaperons, teachers, administration and the school committee for making the trip possible. He spoke about the fun, educational opportunities and experience this trip provided to all participants. Some highlights include Zip lines, climbing to the rim of a volcano, hot springs, visiting the capital, experimenting on the equator and most inspiring their visit to the orphanage.

Andrew ran down the current statistics for the following Blue Hill Teams: Baseball, Lacrosse, boys and girls Track, Softball and Rugby.

Andrew concluded his presentation with the fact that they has already raised \$892.00 on their fundraising page that had only opened that afternoon. The goal for this particular event is \$4,500. The committee raised questions about why the teams had to fundraise when there is a budget to provide what they need to play. It was explained that the fundraising is not for necessities but rather for the extras that they would like to have.

Consent Items:

- Approval of previous meeting minutes (03/06/2018, 03/20/2018 and 04/03/2018)
- Call: Eric Erskine Second: Kevin Connolly
- DSC Vote: Passed unanimously by committee

- Warrant Approval – Upon Warrant Subcommittee recommendation. (A vote is requested.)
Call: Eric Erskine Second: Kevin Connolly
DSC Vote: Passed unanimously by committee

05) Treasurer: Charles Gisondi:

Warrant Number: 19, dated April 24, 2018 in the amount of \$ 1,620,937.39

Call: Eric Erskine 2nd: Kevin Connolly

DSC Vote: Committee vote and it passes unanimously.

Mr. Gisondi brought up the fact that our current auditing firm, Powers and Sullivan, are up for a three year renewal. He asked for a discussion because the committee had originally wanted this service to go out to bid this year. Mr. Gisondi and Steven Moore believe this should be held off until the next cycle (3 years) because this firm was instrumental in obtaining the paperwork and financial piece for the upcoming renovation project. It would be in the school's best interest that Powers and Sullivan be available through the project. Member, Aidan Maguire spoke in favor of this recommendation. A vote was requested.

Call: Thomas Polito 2nd: Kevin Connolly

DSC VOTE: Chair calls for committee vote and it is passed unanimously

06) DSC Chair Report: Chairman Marybeth Nearen

Chairman Marybeth Nearen began by reading a letter of appreciation from the Booster Club thanking the group for their ongoing support and to announce that they made enough money with their fundraising events to significantly raise their annual contribution to the school.

MASC Update: The last meeting (April 16th) about outsourcing policies and procedures (website) had to be rescheduled and a new date has not been assigned. Chair Nearen will contact the group when this happens.

07) Subcommittee Reports (as needed):

- Evaluation Subcommittee – Set meetings for FY18 Evaluations (Superintendent-Director, Treasurer and Recording Secretary) Subcommittee Chair Fran Fistori will report.

Next meeting is scheduled for Tuesday, May 1, 2018. At this time, they will begin the evaluation process for the Superintendent-Director so that it is ready this Spring. They will also begin and complete the evaluation of the DSC Recording Secretary to be done no later than June 18, 2018.

- Finance and Administration – Subcommittee Chair Thomas R. Polito, Jr.

Mr. Polito gave a brief update explaining that the committee had met with Steve Moore to review the third quarter financial report as well as looking at the grant money. He then stated that the scope of the meeting will be outlined in Steve Moore's report of the evening.

- Personnel and Negotiations – Subcommittee Chair Eric C. Erskine

Mr. Erskine stated that the group met this evening and began to have a discussion specifically about the DSC Recording Secretary position. They are looking at the tasks assigned to this role, hours per week needed to accomplish said tasks and to look at how it may be redesigned to better meet the needs of the DSC and thereby the school.

- Warrant Subcommittee – Subcommittee Chair Aidan G. Maguire, Jr. will report. Mr. Maguire stated that the Committee met prior to the DSC meeting tonight and that they reviewed the documents for the warrant approval.

08) Administrative Reports:

- **Assistant Superintendent of Personnel and Business Report: Mr. Steven M. Moore**
Mr. Moore presented the committee with two supporting documents for tonight's report, 2018 Q3 Budget Update and a Grant Report dated April 2, 2018.

Copies of the Audit will be available on May 1st and will be forwarded to the committee for review. Mr. Moore stated that spending is on track and budgets are being monitored. He also stated that Mr. Mastro has been very careful with spending so that there will be an additional amount of money that can be moved to help cover the upcoming renovation project.

He also stated that the PEC agreement (Medicare Part B) and payout was almost complete and will cost approximately \$20,000. less than anticipated.

Mr. Moore went over the list of current Grants that have been awarded to Blue Hills. Mr. Polito asked if there was any specific reason why the total money attributed to grants decreased approximately \$70,000. from last year. Superintendent Quaglia informed the Committee that the biggest contributing factor was the change in Federal criteria, specifically not using "Free and Reduced" lunch applications as sole determination of need. Rather, the Feds use multiple indicators now. Mr. Maguire asked if a grant writer might be helpful. Mr. Quaglia cautioned that the grant writer might cost more than money brought in is too great at this time. The only way it might be a benefit the school is if the grant writer was paid a percentage of money obtained. Also, at this time grants are written by a number of BHR administration.

- **Principal's Report: Ms. Jill M. Rossetti She will be presenting Program of Studies**

Ms. Rossetti passed out copies of the new Program of Studies for review and approval. She stated at this time that there were a couple changes to be made before final print including replacing Charles Flahive's name with Marybeth Nearen for Chair and changes in add/drop policy. (Vote needed)

Call: Thomas Polito Second: Eric Erskine

DSC Vote: Passed unanimously by committee

Ms. Rossetti then stated that she had a couple student items:

1. Electronics Field trip to CT. Cost is \$75.00 and they will travel in a school van. The Electronics group will attend a meeting after the event to talk about the field trip.

(Vote Needed)

Call: Thomas Polito Second: Eric Erskine

DSC Vote: Passed unanimously by committee

2. Ms. Rossetti read a letter from the National Football Foundation to Andrew Bryant announcing that he has been selected as one of the secondary school scholar-athletes to be honored at the 42nd Annual banquet of the Jack Grinold Eastern Massachusetts Chapter of the National Football Foundation and Collage Hall of Fame. The ceremony will be on Sunday, May 20, 2018. The committee is very proud of Andrew Bryant.

3. Ms. Rossetti agreed to look into whether or not there would be a music recital before the Seniors leave this year.

• **Superintendent-Director Report: Mr. James P. Quaglia**

Mr. Quaglia stated that Blue Hills administration will not be attending the out-of-state PD in June. This was to be the annual conference by the International Center for Leadership in Education.

Mr. Quaglia gave an update of the renovation project and stated that there will be fewer School Building Committee meetings and more BH OACM (OACM = Owner, Architect, Construction Manager) meetings now that the renovation project is coming up quickly. There will be more of a need to oversee renovation than planning for it. Current members of the SBC are welcome to attend the new meetings.

The two more timely events surrounding the renovation project is the Blue Hills Abutters meeting scheduled for Thursday, April 26 at 6:30 p.m. and a Faculty meeting also scheduled on the afternoon of the 26th that will deal with project logistics and the first two phases of renovation.

Summer DSC meetings are going to be held at the Pequitside (old tavern room) in Canton, MA.

09) Unfinished and New Business: N/A

10) Discussion or Suggestions for the good of the district including newsworthy educational items:

N/A

11: Executive Session? Yes: start: 8:08 p.m. End: 8:16 p.m.

Call: Kevin Connolly 2nd: Francis Fistori

DSC VOTE: Committee vote and it is passed unanimously by roll call.

13) Adjournment: Time: 8:20 p.m.

Call: Kevin Connolly 2nd: Francis Fistori

DSC VOTE: Committee vote and it is passed unanimously

Draft minutes submitted By:

Pamela Donnellan

Administrative Secretary to the Superintendent-Director

Transfer to Joanne Kuzborski on Tuesday, May 1, 2018.