



BLUE HILLS REGIONAL VOCATIONAL SCHOOL DISTRICT

800 Randolph Street
Canton, MA 02021-9103

“Fifty-Second District Committee”

www.bluehills.org

Membership:

Francis J. Fistori, Avon; Eric C. Erskine, Braintree; Aidan G. Maguire, Jr., Canton;
Thomas R. Polito, Jr., Dedham; Michael C. Franzosa, Holbrook; Fess Joyce, Milton; Kevin L. Connolly,
Norwood; Marybeth Nearen, Randolph and Charles W. Flahive, Westwood.

Goals: “Transparency, Accountability and Fiscal Discipline”

ORGANIZATION:

Chairman	Charles W. Flahive
Vice Chairman	Marybeth Nearen
Secretary	Thomas R. Polito, Jr.
District Treasurer	Charles J. Gisondi
Student Representative	Andrew Bryant

SUBCOMMITTEES * As appointed by Chairman Charles W. Flahive

ATHLETIC & EXTRACURRICULAR	Members Maguire, Erskine and Joyce
BUILDINGS, FACILITIES, SAFETY AND SECURITY	Members Erskine, Franzosa, and Polito
CURRICULUM & ADVISORY -	Members Maguire , Erskine, and Nearen
EVALUATION -	Members Fistori, Franzoza and Joyce
FINANCE & ADMINISTRATION -	Members Nearen , Franzosa, Maguire, Polito
PERSONNEL & NEGOTIATIONS -	Members Erskine , Maguire, and Nearen
POLICY -	Members Nearen, Fistori and Joyce

WARRANT -	Members Maguire , Franzosa and Polito
WEBSITE & TECHNOLOGY	Members Connolly, Erskine and Polito

Superintendent / Director	James P. Quaglia
Principal	Jill M. Rossetti
Assistant Superintendent/Business & Personnel	Steven M. Moore

* Subcommittee Chairmen are first and bolded. Elected by subcommittee upon their first meeting after appointment. The Chairman of the District School Committee and Superintendent-Director serve as *Ex-officio* members on all subcommittees.

PLEASE NOTE SUBCOMMITTEE MEETINGS PRIOR TO REGULAR SCHEDULE MEETING

***Subcommittee Meetings, prior to Regular Schedule Meeting:**

3 p.m., Curriculum & Advisory: Norwood Off-Site Project Proposal
3:00 p.m. Personnel & Negotiations Subcommittee: Strategy and Planning Session,
followed by BHEA Negotiations
6 p.m.: School Building, Meeting #18, Schematic Design Approval
6:50 p.m.: Warrant Subcommittee - Review documents
relative to Warrant Approval.

***(Conducted in Meeting Room #402)**

REGULAR Schedule Meeting Minutes

Tuesday, June 20, 2017 at 7 p.m.

Conducted in the William T. Buckley District School Committee Meeting Room, #207A

NOTE: The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



1. **Pledge of Allegiance**, Led by Member Fess Joyce was followed by Roll Call. All DSC Members were present.

Chairman Charles W. Flahive extended sincere thanks to the members of the Blue Hills Community that took the time to extend their condolences for the sudden, tragic passing of his close family member, Mr. Barry F. Newell. Among other things, Mr. Newell leaves behind a legacy of goodness with all he accomplished in this life.

The Blue Hills Regional Vocational School **Fifty-Second District School Committee Meeting** was called to order, **on Tuesday, June 20, 2017, at 7:00 p.m.** in room 207A at Blue Hills Regional Vocational Technical School, located at 800 Randolph Street, Canton, Massachusetts by Acting Chairman Marybeth Nearen. This meeting is a "Regular District School Committee Meeting". Ordinarily Regular Schedule Meetings of the District School Committees are conducted on the 1st and 3rd Tuesdays of each month. When and if this changes ALL are advised of the change. This meeting is video recorded, as well as by a stenographer. (All members were present.)

MEMBERS PRESENT: Chairman Charles Flahive, Westwood
Eric Erskine, Braintree
Francis Fistori, Avon
Aidan G. Maguire, Jr., Canton
Michael C. Franzosa, Holbrook
Marybeth Nearen, Randolph
Thomas R. Polito, Jr., Dedham
Kevin Connolly, Norwood
Fess Joyce, Milton

OTHERS PRESENT: Mr. James P. Quaglia, Superintendent-Director
Mr. Charles J. Gisoni, Treasurer
Mr. Steven Moore, Assistant Superintendent/Business & Personnel
Principal Jill M. Rossetti
Mr. Carl Franceschi, DRA
Ms. Stephanuie Walsh, BHR
Mrs. Patricia Guerin, BHR
Mrs. Suzanne Brown, Parent/Milton Resident/Speaker
Ms. Kayla Brown, BHR Student
Director of Vocational Programs Michelle Sylvia
Ms. Rebecca Cygielnik, BHR Teacher, Travel Presenter
Mr. Geoff Zini, Director of Academics
Mr. Mike Burton, SBC Presenter

2. **Student Representative Report** - At this very time, Student Representative Andrew Bryant is participating in National SkillsUSA Competition in Oklahoma.

3. Presentation School Building Committee: Owner's Project Management Team of Dore and Whittier Management Partners.

- **Schematic design finance approval:** Superintendent-Director James P. Quaglia introduced Mr. Mike Burton, Mr. Carl Franceschi and Assistant Superintendent-Business and Personnel, Steven M. Moore. It is noted that an MSBA Milestone occurs with this vote on the approval of the District School Committee and that the entire project would only impact one school year. Thus far, there have been 18 School Building Committee Meetings and approved minutes have been made available for every phase of the project. "Communications are extremely valuable and essential", stated Mr. Franceschi. Following discussion, questions and answers, Chairman Flahive entertained a motion:

VOTE: Motion was made by Chairman Charles W. Flahive to approve a total project cost of \$84,800,000 for the Blue Hills Regional Technical School Project. Motion was seconded by Vice Chairman Marybeth Nearen. Motion was taken to a **roll-call vote** and it was **passed** as follows:

Flahive, Nearen, Fistori, Connolly, Erskine, Franzosa, Joyce and Polito:-Yes
Maguire - Abstain

- **Funding Source:** Assistant Superintendent-Finance and Personnel Steven M. Moore proposed a method of funding sources for self-funding. That is to self-fund the Design Development phase of the renovation project through December 2017 by using \$1,332,571 of capital expenditure dollars included in the 2018 operating budget; \$353,000 of encumbered 2017 funds, and up to \$111,929 of MSBA reimbursement from the MSBA feasibility study reimbursement if necessary. as authorized: Following discussion, questions and answers; a motion was made by Chairman Charles W. Flahive, as follows:

Motion: to self-fund the Design Development phase of the renovation project through December 2017 by using \$1,332,571 of capital expenditure dollars included in the 2018 operating budget; \$353,000 of encumbered 2017 funds, and up to \$111,929 of MSBA reimbursement from the MSBA feasibility study reimbursement if necessary. Motion was seconded by Member Fess Joyce. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to self-fund the Design Development phase of the renovation project through December 2017 by using \$1,332,571 of capital expenditure dollars included in the 2018 operating budget; \$353,000 of encumbered 2017 funds, and up to \$111,929 of MSBA reimbursement from the MSBA feasibility study reimbursement if necessary.

4. Special Speaker – Ms. Rebecca Cygielnik was introduced by Principal Jill M. Rossetti – **Travel Abroad Program:** Ms. Rebecca Cygielnik was recognized by Chairman Charles W. Flahive.

The Travel Abroad Program, if approved, would activate within summer of 2019 to give parents and others enough time to explore the opportunities and not interfere with an established April 2018 trip. Chaperoning provided would be the same as Explorica with a 1-8 ratio.

There were numerous questions directed to Ms. Cygielnik regarding the proposed trip vehicle. The organization researched is **Education First, Educational Tours.**

- This program would activate with summer of 2019 to give parents and others enough time to explore the opportunities and not interfere with an April 2018 trip. Chaperoning would be the same as Explorica with a 1-8 ratio.
- There were numerous questions directed to Ms. Cygielnik regarding the proposed trip vehicle. The organization researched is **Education First, Educational Tours**. Marybeth Nearen asked about students unable to do self-student-funding. Ms. Cygielnik replied that students are all given an opportunity to earn their trips abroad. There is no District Funding involved.
- Some of the questions included questions regarding possible insurance liabilities and other ramifications. The travel proposal cannot go any further without the approval of the DSC. Member Aidan G. Maguire, Jr., stated: "With everything going on in the world, we must be very sure that the places in the world the students visit are SAFE."

Member Fran Fistori moved to approve the concept of the **Education First, Educational Tours** Summer Tours for the students of Blue Hills, allowing additional information to be gathered. Seconded by Member Connolly. Motion went to a vote and it was **UNANIMOUSLY**

Voted: to approve the concept of the **Education First, Educational Tours** Summer Tours for the students of Blue Hills, allowing additional information to be gathered.

5. **Public Comment:** A parent, Mrs. Suzanne Brown was recognized by Chairman Flahive. Mrs. Brown stated that Mrs. Brown spoke on behalf of a recently terminated Social Studies Teacher, Mr. Gregory Boufard and many students, parents and others. Following Mrs. Brown's comments, Chairman Flahive advised Mrs. Brown that the District School Committee has no jurisdiction over teacher hires or dismissals. Chairman Flahive thanked Mrs. Brown for her appearance at this meeting and the opinions that were shared. The matter is entirely in the hands of school administrators.

6. **Warrant** – Treasurer Charles J. Gisondi: Secretary Polito moved to approve the Warrant (#20) in the amount of \$1,312,357.19. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: To approve the Warrant (#20) in the amount of \$1,312,357.19.

7. Approval of Previous Meeting Minutes - Delayed.

8. **DSC Chair Report** –

DSC Minutes, Regular Schedule MEETING
Tuesday, June 20, 2017

- **53rd DSC Organization:** The organization of the 53rd District School Committee has been delayed at the request of Chairman Charles W. Flahive. A member challenged the decision of the Chairman. The Chairman's decision stands. The organization will occur on July 11th and officer activation will occur on July 12, 2017/
- **LPN Graduation,** June 28, 2017 at 6 p.m.: Vice Chairman Marybeth Nearen will attend and speak on behalf of the Committee. All members are invited to attend.
- **Summer Meetings: Set for Tuesday, July 11, 2017 and Tuesday, August 15, 2017. A vote was taken and unanimously passed.**
- **September Meetings – At the request of Superintendent-Director James P. Quaglia September 12th and 19th dates in September are requested. This represents a change to the regular meeting schedule.**

9. **DSC Subcommittee Reports** (as needed):

- **Curriculum & Advisory Subcommittee** – Norwood Project Recommendation (Chairman Aidan G. Maguire, Jr.) Member Eric Erskine spoke on the merits of the proposed Off-Campus SY17-18 Project.
 - o Following discussion and comments, Member Eric Erskine moved to approve the project of Mr. and Mrs. Charles Burgess of Norwood. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: – to approve the project of Mr. and Mrs. Charles Burgess of Norwood.

16 Shattuck Park Road
Norwood, MA 02062-1219

- **Personnel & Negotiation Subcommittee** – Report → Subcommittee Chairman Erskine will report on negotiation status. Report and discussion will occur in executive session to protect the integrity of contract negotiations.
- **Policy Subcommittee** – Policy Subcommittee Chairman recommended the approval of the revised Policy – Student Activity Account, JJF, as previously read and reviewed; stating that the update was facilitated by Assistant Superintendent-Personnel and Finance and District Treasurer Charles J. Gisondi. Following discussion, questions and answers, Subcommittee Chairman moved to approve Policy JJF, Student Activity Account, as revised.
- **Warrant Subcommittee** – Report > Subcommittee Chairman Aidan G. Maguire, Jr., reported on the examination of the backup information for the current warrant and recommended approval.

10. **Administrative Reports** (as needed):

10.1 **Assistant Superintendent for Business and Personnel** – Mr. Steven Moore was recognized by Chairman Flahive.

10.1.1 Explanation of Vehicle Monitoring Service – This action has occurred for cost-saving measures; i.e., insurance, etc.

10.2 **Principal** – Ms. Jill M. Rossetti

10.2.1 **ASCD & Scholastic Literacy Leaders' Institute**

- Out-of-state professional development request was approved by vote. Following discussion on a trip for Professional Development, August 6th through August 8, 2017, Chairman Flahive accepted the following motion: Secretary Thomas Polito moved to approve the trip, as requested. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: To approve the ASCD & Scholastic Literacy Leaders' Institute out-of-state professional event, as presented.

10.2.2 **Parent Student Handbook:** Secretary Thomas Polito moved to approve the SY17-18 Parent Student Handbook, as submitted and reviewed. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the SY17-18 Parent Student Handbook, as submitted and reviewed.

10.2.3 **SY2017-18 Calendar:** Following discussion, Chairman Flahive requested a motion. Vice Chairman Thomas Polito moved to approve the SY17-18 Calendar as presented. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was

UNANIMOUSLY

VOTED: to approve the SY17-18 Calendar

10.2.4 **Presentation of MCAS Status and Remediation::** Chairman Flahive recognized Principal Rossetti and Academic Director Geoff Zini who proceeded with a presentation that included the following statements and explanations:

“Even though Blue Hills is a Level 2, our MCAS scores are better now. Level 2 indicated that "gap narrowing goals" are not being met for at least one subgroup. 78% of high

schools in Massachusetts are designated level 1 or 2. These are high performing schools. Our school percentile is 60 which means that we are performing better than 60% of other high schools in Massachusetts on the MCAS and other areas such as graduation and dropout rates. Blue Hills students have sustained high achievement above the state average in ELA, math and biology. More of our students are scoring in the "Advanced" category than ever before. Our 2016 biology scores are the best in Blue Hills history. As we recognize the need for continuous improvement we are constantly monitoring teaching and learning.

We have used grant funds to implement our MCAS After-school Program for English Language Arts, Mathematics and Biology for freshmen and sophomore students and provide small group instruction. This year we expanded our MCAS After-school Program to target more ninth grade students.

We are taking actions to try to close the small gap and return to Level 1. All departments review and analyze our MCAS exam data to improve curriculum, instruction and assessments in their departments. Academic instructors have devoted one period per week for MCAS preparation including practicing open response questions and test taking strategies. Tenth grade English teachers aligned the curriculum with the common core and ELA MCAS. We continue to work on improving the proficiency scores of our "high needs" subgroup as we look at course expectations and integration.

Teachers have mirrored MCAS assessments in their academic classes. Teachers also are assigned to directed preparation meetings to collaborate on best practices and to analyze student work. This year we also are providing an extra math class in grade 10 which will give students more periods of reinforcement. This summer academic and vocational teachers are also developing learning strategies to be delivered during the CTE week this fall. These are just some of the things we are doing to improve as we take this seriously."

10.3 Superintendent/Director: J. Quaglia

- **Presentation and Discussion of School Logo:** Postponed and moved to 7.11.17 Meeting.
- **Approved Requests to** retire or donate obsolete equipment (Metal Fabrication and Culinary) by a unanimous vote of the full committee.

11. **Unfinished Business and New Business** – Organization of the 53rd District School Committee will occur on Tuesday, July 11, 2017.

12. **Discussion or Suggestions for the Good of the District**, Including newsworthy educational items.

Videos of the Meetings – Member Aidan G. Maguire, Jr. wanted to know how the videos of the meetings are being circulated. Superintendent-Director Quaglia stated that they aren't being distributed through any channel at this point. Some members would like to view these videos before any distribution. There was a discussion about establishing a "Policy" that addresses possible circulation of meeting videos. Dialogue will continue at a future meeting. No decision or vote was taken at this time.

13. **Executive Session:** A brief executive session was called if necessary to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body at 9:22 p.m.

NOTE: When, and if necessary, meetings may be called to executive session pursuant to Exemption #3 under the Open Meeting Law, M.G.L. c 30A, Section 21(a)(3) as discussion in open session may have a detrimental effect on the bargaining position of the public body, and pursuant to Exemption # 7 under the Open Meeting Law, M.G.L. c 30A, Section 21(a)(7), to comply with or act under the authority of a Massachusetts General Law by receiving legal advice from counsel protected from disclosure under Massachusetts General Law with the relevant citations of law being M.G.L. c. 4, Section 7, clause twenty-sixth, and MGL. c. 30A, s. 21 (a) (3). The Committee will return to open session after the conclusion of the executive session. This meeting was called into executive session.

14. **Meeting Adjournment.** Chairman Flahive called for adjournment, following the conclusion of all business. Member Kevin L. Connolly moved to adjourn the meeting. Motion was seconded by Member Eric C. Erskine., taken to a vote and **UNANIMOUSLY**

VOTED: to adjourn the Regular Schedule Meeting, with all regular business concluded, at **9:58 p.m.**

The Committee's **next meeting** will be a **Special Summer Meeting**, conducted in the **William T. Buckley District School Committee Board Room (#207A)**, on **Tuesday, July 11,, 2017** at **7:00 p.m.**, unless otherwise posted.

Secretary:

Respectfully submitted by:

Thomas R. Poloito, Jr.

Joanne Kuzborski, Recording Secretary

The next full meeting of the District School Committee, a Special Summer Schedule Meeting, will be conducted on Tuesday, July 11, 2017 at 7 p.m. in Room 207A.