



BLUE HILLS REGIONAL VOCATIONAL SCHOOL DISTRICT
 800 Randolph Street
 Canton, MA 02021-9103
 “Fifty-Second District Committee”
www.bluehills.org

Membership:
 Francis J. Fistori, Avon; Eric C. Erskine, Braintree; Aidan G. Maguire, Jr., Canton;
 Thomas R. Polito, Jr., Dedham; Michael C. Franzosa, Holbrook; Fess Joyce, Milton; Kevin L. Connolly,
 Norwood; Marybeth Nearen, Randolph and Charles W. Flahive, Westwood.

“Transparency, Accountability and Fiscal Discipline”

ORGANIZATION:

Chairman	Charles W. Flahive
Vice Chairman	Marybeth Nearen
Secretary	Thomas R. Polito, Jr.
District Treasurer	Charles J. Gisondi
Student Representative	Andrew Bryant

SUBCOMMITTEES * As appointed by Chairman Charles W. Flahive

ATHLETIC & EXTRACURRICULAR	Members Maguire, Erskine and Joyce
BUILDINGS, FACILITIES, SAFETY AND SECURITY	Members Erskine, Franzosa, and Polito
CURRICULUM & ADVISORY -	Members Erskine, Maguire, Nearen
EVALUATION -	Members Fistori, Franzosa and Joyce
FINANCE & ADMINISTRATION -	Members Nearen , Franzosa, Maguire, Polito
PERSONNEL & NEGOTIATIONS -	Members Erskine , Maguire, and Nearen
POLICY -	Members Nearen, Fistori and Joyce
WARRANT -	Members Maguire , Franzosa and Polito
WEBSITE & TECHNOLOGY	Members Connolly, Erskine and Polito

Superintendent / Director	James P. Quaglia
Principal	Jill M. Rossetti
Assistant Superintendent/Business & Personnel	Steven M. Moore

* Subcommittee Chairmen are first and bolded. Elected by subcommittee upon their first meeting after appointment. The Chairman of the District School Committee and Superintendent-Director serve as *Ex-officio* members on all subcommittees.

PLEASE NOTE SUBCOMMITTEE MEETINGS PRIOR TO REGULAR SCHEDULE MEETING

***Subcommittee Meetings, prior to Regular Schedule Meeting:**
4:00 p.m.: Personnel & Negotiations Subcommittee
6:00 p.m. Curriculum and Advisory Subcommittee

6:30 p.m.: Warrant Subcommittee - Review documents
relative to Warrant Approval.
6:50 p.m.: Finance & Administration Subcommittee

***(Conducted in Meeting Room #402)**

Regular Schedule Meeting Minutes

and CHOICE Program Participation Public Hearing

Tuesday, May 2, 2017 at 7 p.m.

Conducted in the William T. Buckley District School Committee Meeting Room, #207A



NOTE: The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1. Pledge of Allegiance, Roll Call (**Pledge led by Mr. Andrew Bryant**)

MEMBERS PRESENT: Chairman Charles Flahive, Westwood
Eric Erskine, Braintree
Francis Fistori, Avon
Marybeth Nearen, Randolph
Kevin L. Connolly, Norwood
Aidan G. Maguire, Jr., Canton
Michael C. Franzosa, Holbrook
Thomas R. Polito, Jr., Dedham

MEMBERS ABSENT Fess Joyce, Milton

OTHERS PRESENT: Student Representative Andrew Bryant
Mr. James P. Quaglia, Superintendent-Director
Mr. Charles J. Gisondi, Treasurer
Mr. Steven Moore, Assistant Superintendent/Business & Personnel
Ms. Jill M. Rossetti, Principal
Mr. Michael Schantz, IT Director
Mr. Brian Gearty, BHEA President

Note: This is the first meeting that is video tapped.

2. **Student Report** – Student Representative Andrew Bryant was recognized by Chairman Flahive and proceeded to present a full PowerPoint presentation* and dialogue accompanying the presentation.

- SkillsUSA accomplishments will send. Remind him about nominations for prom court.
- SkillsUSA Representatives from Blue Hills will attend an upcoming DSC meeting, after the trip to Kentucky to compete in the Nationals.
- PROM: Grand March will be on Thursday, 5.11 at 5 p.m. Prom will begin at Lake Pearl at 7 p.m. All District School Committee Members are invited to attend THE “Grand March” as well as the Prom.

Sports are up and running:

- Baseball- 7-0
- Softball- 2-1
- Lacrosse- 2-6
- Track & Field- 3-2
- Rugby- 0-3

(It is noted that this Presentation is sent to all staff for informational purposes on past and upcoming student activities. Customarily, this has been done with each Presentation, after each meeting.)

4 Public Comment – None.

2. **Choice Program Public Hearing - Discussion and VOTE for School Year 2017-18 Participation** – FOLLOWING the Public Hearing call to order to consider participation with the “Choice Program” with no comments, other than Superintendent-Director James P. Quaglia stating that Blue Hills is unable to facilitate the Choice Program as Blue Hills continues to receive more student applications than the school has seats. The discussion, questions and answers concluded with Chairman Charles W. Flahive moving the question. Member Aidan G. Maguire, Jr., moved to refuse participation in the Choice Program at Blue Hills. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a **roll call vote** and it was by **majority**

VOTED: to refuse participation in the Choice Program at Blue Hills

(NOTE: Member Michael C. Franzosa abstained from this vote.)

3. **Warrant** – Treasurer Charles J. Gisondi was recognized by Chairman Charles W. Flahive. Treasurer Gisondi presented Warrant Number 17, Vouchers 1041-1043, dated May 2, 2017, in the amount of \$620,635.16 for the approval of the full committee. It is noted that the Warrant Subcommittee, reported by Subcommittee Chairman Aidan G. Maguire, Jr., had recommended approval after scrutinizing all details of background warrant information.

Secretary Thomas F. Polito, Jr., moved to approve Warrant Number 17, Vouchers 1041-1043, dated May 2, 2017, in the amount of \$620,635.16. Motion was seconded by Member Kevin L. Connolly. Without discussion, the motion to approve was taken to a vote and **UNANIMOUSLY**

VOTED: to approve Warrant Number 17, Vouchers 1041-1043, dated May 2, 2017, in the amount of \$620,635.16.

4. **Approval of Previous Meeting Minutes 4.4.17** A motion was made to approve the minutes of the 4.4.17 Regular Schedule Meeting with an amendment to include the retention of a full-time guidance counselor position, as requested by Secretary Thomas G. Polito, Jr. (PAGE 4.) Amendment add the full position add. (Polito moved as amended)

Member Connolly seconded approval of the amendment. Motion to accept amendment passed **UNANIMOUSLY.**

Reorganization Proposal was supplied to all members, electronically well in advance to this meeting for member review and subsequent discussion. Subsequently, a vote was taken.

This reorganization was discussed at great length with justifications thoroughly reviewed. An increase of a 1.0 Guidance Counselor has been approved.

Secretary Thomas R. Polito, Jr., moved to eliminate the .05 Gym Teacher Position and the .05 Guidance Counselor position. **and keep Full-time SY17-18 Guidance Counselor addition.**

Member Edward Erskine seconded the motion: Motion was taken to a vote AND passed

BY MAJORITY, with Mr. Polito's amendment.

VOTE → to eliminate the .05 Gym Teacher Position and the .05 Guidance Counselor position.

and **RETAIN Full-time SY17-18 Guidance Counselor addition.**

(This correction will be made prior to 5.4.17 minute distribution.)

(NOTE: Member Kevin L. Connolly voted NO.)

5. DSC Chair Report

Graduation: 6.6.17 – Student Noah Simms will play viola.

- Mr. Connolly asked: “Will we have a guest speaker as we have had in years’ past ?“
- Chairman Flahive will say a few words and be listed on the program as a speaker on the program.
- Secretary Polito stated that the kids don’t want a long, drawn out ceremony. They just want to get in and out.
- Member Aidan Maguire, Jr., stated that this is a great day for the graduating seniors and also for parents and grandparents. Graduation should be “memorable”.
- Vice Chairman Nearen stated it would be great to have a past graduate be considered for a future motivational speaker.
- At this year’s (2017) graduation, there will be no outside guest speaker.

District Town Support: Chairman Flahive emphasized that all members should be invited to the town meetings on the budget when school administrators do their visits. Everyone should be included when meetings are set up. Vice Chairman Nearen did not know of a number of meetings set up with the Town of Randolph. Mrs. Nearen has received appropriate apologies for this mixup and assurance that this will not happen again.

Blue Hills’ LPN Program: Chairman Flahive had a Blue Hills’ Nursing Graduate tending to his medical needs yesterday at Faulkner Hospital. Mr. Flahive stated that this nurse was fantastic and was a true tribute to the schooling she has received through Blue Hills’ LPN Nursing Program.

Kent Brady Memorial Blood Drive: Members endorsed the event to be held on Sunday, May 21st. Information will be forwarded to all district employees via email.

At 7:40 p.m. went into Executive session.

Meeting returned to Open Session at 8:12 p.m. At this time, Chairman Charles W. Flahive left the meeting to tend to the business at the Town Meeting in Westwood. Vice-Chairman Marybeth Nearen became Acting Chairman for the remainder of the meeting.

6. DSC Subcommittee Reports (as needed):

- **Curriculum & Advisory Subcommittee** – Schedule a meeting for review of proposed School Year 17-18 Off-Campus Project(s) and subsequent from the Subcommittee to the full committee. This meeting will also include **election of subcommittee chairman.**
- **Evaluation Subcommittee** – Schedule a meeting to start the annual evaluations of Superintendent-Director, Treasurer and Recording Secretary. – Set up meetings. Would like to set up a face to face meeting with the evaluation subcommittee meeting. Chuck passed out a questionnaire for the perusal

of the committee. Marybeth wants to evaluate the current process of evaluation. The Personnel & Negotiation subcommittee meeting handles contract recommendations to the full committee after deliberations.

- **Warrant Subcommittee** – Report > Subcommittee Chairman Aidan G. Maguire, Jr., reported on the examination of the warrant documentation and subsequent recommendation.

Vice Chairman Marybeth Nearen took over the chairmanship when Chairman Flahive had to leave for the town meeting right after executive session.

9. Administrative Reports (as needed):

9.1 Assistant Superintendent for Business and Personnel – Mr. Steven Moore

- Third Quarter Financial Standing – Provided to all members – Intensely reviewed by Mr. Moore. The expense accounts are holding well with anticipation of meeting budget goals. As you know, the balances must be discussed at a Finance & Administration meeting.

At 6:30 p.m. on May 16th a Finance & Administration Subcommittee meeting will be called to discuss additional Finance & Administrative matters.

- **Public Employee Committee for Insurance (PEC AGREEMENT)**. Under the opinion that the committee has approved facilitating a three-year PEC AGREEMENT. All members received the old and the proposed updated copy. All Unions have received copy of this agreement. Mr. Moore brings back the document to the full committee for their approval. AM stated that there will have to be some research done for insurance coverage. Moving forward, Mr. Moore has done what the Committee directed him to do with the oversee of the lawyers. Delay the vote until the 16th and make sure it is the upcoming meeting agenda.
- **District Insurance needs will be discussed on Friday – 5.5.17 at Chateau with a luncheon. Further discussion will occur following discussion.**

9.2 Principal – Ms. Jill M. Rossetti was recognized by Acting Chairman Marybeth Nearen. Ms. Rossetti requested the permission of the District School Committee to permit two out-of-state travel for two student program activities:

1. Electronic Program:

Request for out-of-state Student Activity Date: 5/19/2017

- Destination: Limerock, CT by Electronics Program
- Reason: Electronic Car Competition

2. Skills USA National Conference:

June 19-June 24, 2017

- Five nights at the Gait House Hotel, Louisville, Kentucky
- All registrations completed by May 17th and Payment is due May 30th

Details: Mr. Foley and six students. Two females and four male students. Mr. Foley can partner up with other schools that have a female chaperone. Cost is between \$8900 and \$10,800.

Following questions and answers, Chairman Flahive entertained a motion from Secretary Thomas F. Polito, Jr. to approve the two out-of-state trips, as presented. Motion was seconded by Member Kevin L. Connolly. Without further discussion, the motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the two out-of-state trips, as presented.

9.3 Superintendent/Director: J. Quaglia. Acting Chairman Nearen recognized Mr. Quaglia.

- **Mitigation of Internet Problems/update** (Gene Mastro and Michael Schantz)
Taken into executive session. Financial ramifications were discussed.
- **EMAIL from practicalnursing.com** was read in its entirety applauding the Blue Hills' LPN Program.
- **Advertising Policy:** Steve Moore, Mr. Quaglia and Ed Catabia have done some investigation about an Advertising Policy.

10. Unfinished Business and New Business

- Acting Chairman Nearen spoke of her conversation with Mr. Jim Hardy (MASC) about the District's Policy Manual and has received a quote of \$3500 for the required services.
- Policy Manual: The tentative agreement was discussed and voted. There will be a Policy Subcommittee Meeting with Jim Hardy.

Member Aidan G. Maguire, Jr. moved to accept the association with MASC on a proposal for the Policy Manual. Member Kevin L. Connolly seconded. Motion to move forward with procurement of services was taken to a vote and it was **UNANIMOUSLY**

VOTED: to move forward with procurement of services

Secretary. Polito wants a letter with agreement of price. UNANIMOUS APPROVAL.

- **Request by Member:** Secretary Polito wants the subcommittee appointment approvals to be an agenda item and discussed at the first meeting of June.

11. **Discussion or Suggestions** for the Good of the District, Including newsworthy educational items. – None.

12. Executive session: A brief executive session was called, out of order, necessary to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body. Chairman Flahive moved the meeting to Executive Session, declaring that the DSC would return to continue regular business. Member Kevin L. Connolly moved to have the Committee move to executive session, with the Committee returning to the Regular Session solely to continue unfinished regular business on the table. Motion was seconded by Member Eric Erskine and taken to a **ROLL CALL VOTE. UNANIMOUSLY** by roll-call vote, the Committee

Voted: to have the Committee move to executive session, with the Committee returning to the Regular Session to continue with unfinished regular meeting business.

NOTE: When, and if necessary, meetings may be called to executive session pursuant to Exemption #3 under the Open Meeting Law, M.G.L. c 30A, Section 21(a)(3) as discussion in open session may have a detrimental effect on the bargaining position of the public body, and pursuant to Exemption # 7 under the Open Meeting Law, M.G.L. c 30A, Section 21(a)(7), to comply with or act under the authority of a Massachusetts General Law by receiving legal advice from counsel protected from disclosure under Massachusetts General Law with the relevant citations of law being M.G.L. c. 4, Section 7, clause twenty-sixth, and MGL. c. 30A, s. 21 (a) (3). The Committee will return to open session after the conclusion of the executive session. This meeting was called into executive session.

13. **Meeting Adjournment.** Acting Chairman Nearen called for adjournment, following the conclusion of all business.

Member Kevin L. Connolly moved to adjourn the meeting. Motion was seconded by Member Eric C. Erskine., taken to a vote and **UNANIMOUSLY**

VOTED: to adjourn the Regular Schedule Meeting, with all regular business concluded, at **9:52 p.m.**

The Committee's **next meeting** will be a **Regular Schedule Meeting**, conducted in the **William T. Buckley District School Committee Board Room (#207A), on Tuesday, May 16, 2017 at 7:00 p.m.**, unless otherwise posted.

Minutes approved by:

Respectfully submitted by:

Thomas R. Polito, Jr., Secretary

Joanne Kuzborski, Recording Secretary

The next full meeting of the District School Committee, a Regular Schedule Meeting, will be conducted on Tuesday, May 16, 2017 at 7 p.m. in Room 207A.