



BLUE HILLS REGIONAL VOCATIONAL SCHOOL DISTRICT  
 800 Randolph Street  
 Canton, MA 02021-9103  
 “Fifty-Second District Committee”  
[www.bluehills.org](http://www.bluehills.org)

**Membership:**  
 Francis J. Fistori, Avon; Eric C. Erskine, Braintree; Aidan G. Maguire, Jr., Canton;  
 Thomas R. Polito, Jr., Dedham; Michael C. Franzosa, Holbrook; Fess Joyce, Milton; Kevin L. Connolly,  
 Norwood; Marybeth Nearen, Randolph and Charles W. Flahive, Westwood.

*“Transparency, Accountability and Fiscal Discipline”*

**ORGANIZATION:**

Chairman	Charles W. Flahive
Vice Chairman	Marybeth Nearen
Secretary	Thomas R. Polito, Jr.
District Treasurer	Charles J. Gisondi
Student Representative	Andrew Bryant

**SUBCOMMITTEES** \* As appointed by Chairman Charles W. Flahive

ATHLETIC & EXTRACURRICULAR	Members Maguire, Erskine and Joyce
BUILDINGS, FACILITIES, SAFETY AND SECURITY	Members Erskine, Franzosa, and Polito
CURRICULUM & ADVISORY -	Members Erskine, Maguire, Nearen
EVALUATION -	Members Fistori, Franzosa and Joyce
FINANCE & ADMINISTRATION -	Members <b>Nearen</b> , Franzosa, Maguire, Polito
PERSONNEL & NEGOTIATIONS -	Members <b>Erskine</b> , Maguire, and Nearen
POLICY -	Members Nearen, Fistori and Joyce
WARRANT -	Members <b>Maguire</b> , Franzosa and Polito
WEBSITE & TECHNOLOGY	Members Connolly, Erskine and Polito

Superintendent / Director	James P. Quaglia
Principal	Jill M. Rossetti
Assistant Superintendent/Business & Personnel	Steven M. Moore

\* Subcommittee Chairmen are first and bolded. Elected by subcommittee upon their **first meeting** after appointment. The Chairman of the District School Committee and Superintendent-Director serve as *Ex-officio* members on all subcommittees.

**\*Subcommittee Meetings, prior to Regular Schedule Meeting:**  
**4 p.m.: Personnel & Negotiation: Ongoing BHEA Contract Negotiations**  
**6:30 p.m.: Warrant Subcommittee - Review documents relative to Warrant Approval.**

\*(Conducted in Meeting Room #402)

**Regular Schedule Meeting-MINUTES**

**Tuesday, April 4, 2017 at 7 p.m.**

**Conducted in the William T. Buckley District School Committee Meeting Room, #207A**

**NOTE:** The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1. Pledge of Allegiance, Roll Call (**Pledge led by Mr. Andrew Bryant**)

**MEMBERS PRESENT:** Chairman Charles Flahive, Westwood  
 Eric Erskine, Braintree  
 Francis Fistori, Avon  
 Marybeth Nearen, Randolph



Kevin L. Connolly, Norwood  
 Aidan G. Maguire, Jr., Canton  
 Michael C. Franzosa, Holbrook  
 Thomas R. Polito, Jr., Dedham

**MEMBERS ABSENT** Fess Joyce, Milton

**OTHERS PRESENT:** Student Representative Andrew Bryant  
 Mr. James P. Quaglia, Superintendent-Director  
 Mr. Charles J. Gisoni, Treasurer  
 Mr. Steven Moore, Assistant Superintendent/Business &  
 Personnel  
 Ms. Jill M. Rossetti, Principal  
 Ms. Tracey Blaney – Teacher  
 Mr. Frank Serreti, Presenter – Powers & Sullivan  
 Ms. Beth Devereux, Presenter – Powers & Sullivan

**The Pledge of Allegiance was led by Student Representative Andrew Bryant.**

2. **Public Comment** – None.
3. **Student Representative Mr. Andrew Bryant – Report:** Chairman Charles W. Flahive recognized Mr. Bryant. Mr. Bryant proceeded to report on student activities. A PowerPoint, Pictorial report was provided and is part of the meeting record. Distribution of this report will be implemented to all Staff and Faculty tomorrow by Joanne; to ensure that all know the most recent highlights of the student body. Following this report, all members present thanked Mr. Bryant for his continued excellence in keeping the District School Committee updated on the student body activities.
4. **Approval of Previous Meeting Minutes (3.21.17)** - Chairman Flahive presented the minutes of the 3.21.17 Regular Schedule District School Committee Meeting. Member Aidan G. Maguire, Jr. moved to approve the minutes of the Tuesday, March 21, 2017 Regular Schedule Meeting, as presented. Motion was seconded to approve by Member Kevin L. Connolly. Secretary Thomas R. Polito, Jr., stated that he would abstain from the vote as he was not present at that meeting. The approval of said minutes was taken to a vote and it was by **MAJORITY**  

**VOTED:** to approve the minutes of the Tuesday, March 21, 2017 Regular Schedule Meeting as presented.  
 (One abstain, as afore stated, by Secretary Polito.)
5. **Warrant Approval**, as presented by Treasurer Charles J. Gisoni, and recommended by the Warrant Subcommittee. The Warrant Subcommittee recommended the approval of the warrant. Secretary Thomas G. Polito, Jr., moved to approve FY17, Warrant Number16 in the amount of \$949,350.98, dated April 4, 2017. Motion was seconded by Member Kevin L. Connolly. Motion to approve was taken to a vote and it was **UNANIMOUSLY**  

**VOTED:** to approve FY17, Warrant Number16 in the amount of \$949,350.98, dated April 4, 2017.
6. **FY16 Audit Report - Powers & Sullivan, LLC, Certified Public Accountants**  

**FY16 Audit:** Auditors, Powers & Sullivan, LLC, Certified Public Accountants, represented by their accountants, Mr. Frank Serreti, and Ms. Beth Devereux, were recognized by Chairman Charles W. Flahive.

their audit report at this Tuesday, April 4, 2017 regular session meeting. Mr. Moore provided documentation on the audit prior to this meeting (3.21.17) allowing all members to peruse the facts and findings. Those documents follow and are in the meeting records: The documents are:

- Blue Hills Regional Vocational School District, Management Letter, dated June 30, 2017
- Blue Hills Regional Vocational School District, Reports on Federal Award Programs, Year Ended June 30, 2016
- Blue Hills Regional Vocational School District, Report on Examination of Basic Financial Statements, Year Ended June 30, 2016.

A complete review of the above documents was accomplished. Mr. Serrati stated that there are no internal deficiencies. Also, Blue Hills has a sound financial plan. All reconciliations were complete and accurate. Mr. Serreti began his presentation extending thanks to the Finance Team of the Blue Hills' Finance Department, as well as Superintendent-Director James P. Quaglia. Mr. Serreti stated: "We had 100% cooperation throughout the audit process."

Following the presentation and review of FY16 finances, a question and answer session occurred. When completed, the full Committee thanked Mr. Serrite and Ms. Devereux for their presence and expertise with the completion of the FY16 Audit.

#### 7. **DSC Chair Items**

- **Hiring Practices-** Chairman Flahive spoke about the importance of always having the District School Committee approve new positions. It is imperative that any new positions be scrutinized as well as approved by the District School Committee, as is Policy.
- **Graduation** – Chairman Flahive and others wish to see the Graduation have more significance, i.e., guest speaker, music.
- **MSBA Time Lines** – Turned over to Superintendent-Director Quaglia.
- **Policy Handbook** – Vice Chairman Marybeth Nearen has volunteered to go to MASC and discuss cost for a review of the District's Policy Book.
- **Award Discussion** – Taken to executive session.

#### 8. **Subcommittee Reports (As needed.):**

- Report of **Personnel & Negotiation Subcommittee** Meeting by Subcommittee Chairman Eric C. Erskine. Chairman Erskine stated that a meeting conducted today involved establishing ground rules with members of the BHEA negotiating committee. Today's meeting also included the presence of Attorney F. Bresnahan, acting in behalf of the District School Committee. Additional meetings will be set to move negotiations forward.
- **Warrant Subcommittee** – Report was provided a positive recommendation for approval of tonight's warrant by Subcommittee Chairman Aidan G. Maguire, Jr., after careful scrutiny by all members of the District School Committee.

Although DATE not set with time and place, a **Curriculum & Advisory Subcommittee Meeting** is necessary. At that meeting Subcommittee members will meet with Construction Technology Lead Teacher, Mr. Robert Foley to review applications for School-Year 2017-18 Off-Campus Projects.

#### 9. **Administrative Reports:**

9.1 Assistant Superintendent/Personnel and Business: Mr. Steven M. Moore was recognized by Chairman Flahive.

- Insurance: Mr. Moore stated there is continuing review of the insurance situation previously discussed and he will provide an update as soon as possible.
- Town Visits: Visits are being accomplished. Westwood's visit is scheduled for Tuesday, April 11<sup>th</sup>.

9.2 Principal – Ms. Jill M. Rossetti was recognized by Chairman Flahive:

**Out-of-State Field Trip:** Principal Rossetti requested that approval of the Committee for the **DVC Program to travel to Newport, Rhode Island, April 13<sup>th</sup> from 8 a.m. to 4 p.m.** Motion to approve the out-of-state trip, as requested, was made by Member Kevin L. Connolly. Motion was seconded by Member Eric C. Erskine. Motion was taken to a vote and it was **UNANIMOUSLY**

**VOTED:** to approve the out-of-state trip, as requested

NOTE: Secretary Thomas R. Polito, Jr., stated that he would prefer to have out-of-state trip requests appear before the night of the DSC Meeting.

- **Reorganization** Proposal was supplied to all members, electronically, to all members. This reorganization was discussed at great length with justifications thoroughly reviewed. An increase of a 1.0 Guidance Counselor has been approved.

Secretary Thomas R. Polito, Jr., moved to eliminate the .05 Gym Teacher Position and the .05 Guidance Counselor position. and keep Full-time SY17-18 Guidance Counselor addition.

Member Edward Erskine seconded the motion: Motion was taken to a vote AND passed

BY MAJORITY

**VOTE** → to eliminate the .05 Gym Teacher Position and the .05 Guidance Counselor position.  
and keep Full-time SY17-18 Guidance Counselor addition.

(NOTE: Member Kevin L. Connolly voted NO.)

**Suggestion:** Chairman Flahive wants to be assured that the ten-day posting requirement be followed with respect to internal and external candidates.

- **New Student Reception Night:** Was conducted on March 28<sup>th</sup> and went extremely well with staff/faculty and student participation.
- **LOGO:** Presently there are an assortment of logos being used at Blue Hills. Administration would like to start the stage of finding "one best logo" and creating uniformity. Ms. Rossetti stated that whatever is considered will first come to the District School Committee. Member Aidan G. Maguire suggested that DVC be involved with the design process.

9.3 Superintendent/Director: Mr. James P. Quaglia was recognized by Chairman Flahive.

- **MSBA Timeline Update** – Mr. Quaglia provided a comprehensive and detailed status report on the MSBA, School Building Committee (including a PowerPoint Presentation). The timelines are falling in place and presently they are in Phase 4 with a June 17 Schematic design goal..
- **Letter:** Mr. Quaglia provided the Committee with a letter sent to the Town of Canton Board of Selectmen and Building Inspector, regarding appreciation for their recent decision.
- **Internet Issues:** Mr. Quaglia stated that there are some internet issues being dealt with, affecting the school computer routines. Mr. Quaglia stated he will continue updates on this matter.
- **Hiring Update:** Mr. Brad Willis has been hired for the open position in Graphics. Hopefully, Mr. Willis will be able to attend a future DSC Meeting and be introduced.
- **Video Recording of DSC Meetings:** Will start up at 5.2.17 Meeting. A few wrinkles needed to be ironed out preventing tonight's premier.

10. Unfinished Business and New Business:

- **April Vacation and 2<sup>nd</sup> Regular Schedule DSC Meeting:** There was discussion regarding the April 18<sup>th</sup> meeting which falls with April Vacation week. It was the decision of the Committee to cancel the April 18<sup>th</sup> Meeting and send notice out to all parties of interest.
- **National Honor Society Induction Ceremony 31<sup>st</sup> Annual, William A. Dwyer Chapter:** District School Committee Members received invitation of the Annual NHS Induction Ceremony that will be conducted on Tuesday April 11, 2017 at 6 p.m. in the Cafeteria.
- **Music Room:** Is opening tomorrow (4.5.17)

11. **Discussion or Suggestions** for the Good of the District, Including newsworthy educational items.- Discussion occurred on the establishment of a uniform logo. Dialogue will continue at a later date.

**12. Executive session:** A brief executive session was called, necessary to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body. Chairman Flahive moved the meeting to Executive Session, declaring that the DSC would return solely to adjourn after the session at 9:30 p.m. Member Kevin L. Connolly moved to have the Committee move to executive session, with the Committee returning to the Regular Session solely to adjourn with no unfinished regular business on the table. Motion was seconded by Member Eric Erskine and taken to a **ROLL CALL VOTE. UNANIMOUSLY** by roll-call vote, the Committee

**Voted:** to have the Committee move to executive session, with the Committee returning to the Regular Session solely to adjourn with no unfinished regular business on the table.

NOTE: When and if necessary, meetings may be called to executive session pursuant to Exemption #3 under the Open Meeting Law, M.G.L. c 30A, Section 21(a)(3) as discussion in open session may have a detrimental effect on the bargaining position of the public body, and pursuant to Exemption # 7 under the Open Meeting Law, M.G.L. c 30A, Section 21(a)(7), to comply with or act under the authority of a Massachusetts General Law by receiving legal advice from counsel protected from disclosure under Massachusetts General Law with the relevant citations of law being M.G.L. c. 4, Section 7, clause twenty-sixth, and MGL. c. 30A, s. 21 (a) (3). The Committee will return to open session after the conclusion of the executive session.

13. **Meeting Adjournment.** Chairman Flahive called for adjournment, following the conclusion of all business.

Member Fran Fistori moved to adjourn the meeting. Motion was seconded by Member Aidan Maguire, Jr., taken to a vote and **UNANIMOUSLY**

**VOTED:** to adjourn the Regular Schedule Meeting, with all regular business concluded, at **10:08 p.m.**

The Committee's **next meeting** will be a **Regular Schedule Meeting**, conducted in the **William T. Buckley District School Committee Board Room (#207A)**, on **Tuesday, May 2, 2017** at **7:00 p.m.**, unless otherwise posted.

Minutes approved by:

Respectfully submitted by:

Thomas R. Polito, Jr., Secretary

Joanne Kuzborski, Recording Secretary

***It is noted that the Tuesday, April 18, 2017 Meeting was cancelled. An advisement notice will go out ASAP.***

***The next full meeting of the District School Committee, a Regular Schedule Meeting, will be conducted on Tuesday, May 2, 2017 at 7 p.m. in Room 207A.***