



BLUE HILLS REGIONAL VOCATIONAL SCHOOL DISTRICT
800 Randolph Street
Canton, MA 02021-9103
“Fifty-Second District Committee”
www.bluehills.org

Membership:

Francis J. Fistori, Avon; Eric C. Erskine, Braintree; Aidan G. Maguire, Jr., Canton;
Thomas R. Polito, Jr., Dedham; Michael C. Franzosa, Holbrook; Fess Joyce, Milton; Kevin L. Connolly,
Norwood; Marybeth Nearen, Randolph and Charles W. Flahive, Westwood.

“*Transparency, Accountability and Fiscal Discipline*”

ORGANIZATION:

Chairman	Charles W. Flahive
Vice Chairman	Marybeth Nearen
Secretary	Thomas R. Polito, Jr.
District Treasurer	Charles J. Gisondi
Student Representative	Andrew Bryant

SUBCOMMITTEES * As appointed by Chairman Charles W. Flahive

ATHLETIC & EXTRACURRICULAR	Members Maguire, Erskine and Joyce
BUILDINGS, FACILITIES, SAFETY AND SECURITY	Members Erskine, Franzosa, and Polito
CURRICULUM & ADVISORY - EVALUATION -	Members Erskine, Maguire, Nearen
FINANCE & ADMINISTRATION -	Members Fistori, Franzosa and Joyce
PERSONNEL & NEGOTIATIONS -	Members Nearen , Franzosa, Maguire, Polito
POLICY -	Members Erskine , Maguire, and Nearen
WARRANT -	Members Nearen, Fistori and Joyce
WEBSITE & TECHNOLOGY	Members Maguire , Franzosa and Polito
	Members Connolly, Erskine and Polito

Superintendent / Director	James P. Quaglia
Principal	Jill M. Rossetti
Assistant Superintendent/Business & Personnel	Steven M. Moore

* Subcommittee Chairmen are first and bolded. Elected by subcommittee upon their first meeting after appointment. The Chairman of the District School Committee and Superintendent-Director serve as *Ex-officio* members on all subcommittees.

***Subcommittee Meetings, prior to Regular Schedule Meeting:**
4:00 p.m. Personnel & Negotiation Subcommittee Meeting: BHEA Negotiations
6:30 p.m.: Warrant Subcommittee - Review documents
relative to Warrant Approval.

***(Conducted in Meeting Room #402)**

Regular Schedule Meeting-Minutes

Tuesday, March 21, 2017 at 7 p.m.

Conducted in the William T. Buckley District School Committee Meeting Room, #207A

NOTE: The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1. Pledge of Allegiance, (Pledge led by Mr. Andrew Bryant)

ROLL CALL:

DSC Members absent: Messrs. Fistori and Polito

Others present: Charles J. Gisondi, Treasurer, Student Representative Andrew Bryant, Superintendent-Director James P. Quaglia, Assistant Superintendent/Business & Personnel Steven M. Moore, Principal Jill M. Rossetti, Continuing Education Director Dwight Seaman, Michelle Barley, Vicki KeMeo, Kristy Littlehale, Grace Magnani, Jaclyn Connolly, Jonathan Palmer, Stacy Hedges.

Moment of silence, respect and prayer for Fire Fighter Joseph Toscano, Randolph Resident; father of five children including Blue Hills' Senior, Patrick. Fire Fighter Toscano was killed in the line of duty while fighting a fire.

2. **Public Comment** - None
3. **Student Representative Mr. Andrew Bryant** – Report. – Power Point Presentation will be sent to all and included in minute record. Mr. Bryant continues to provide an oral report from the PowerPoint listing student activities and accomplishments.
4. **Approval of Previous Meeting Minutes** (12.6, 12.13-2016, 2.7, 2.21 & 3.7.2017)
All minutes were approved with one correction on the 12.13.16 Meeting, as requested by Mrs. Nearen. Member Maguire moved to approve the 12.6.16, 12.13.16, 2.7.17, 2.21.17 and 3.7.17 Minutes. Motion was seconded by Member Connolly. Motion to approve was UNANIMOUSLY
VOTED: to approve the 12.6.16, 12.13.16, 2.7.17, 2.21.17 and 3.7.17 Minutes.
(The Minutes of the 1.17.17 Meeting were previously approved at the 2.7.17 meeting)
5. **Warrant Approval**, as presented by Treasurer Charles J. Gisondi, and recommended by the Warrant Subcommittee. Passed by majority with two members abstaining (Flahive and Nearen received expense payments on this warrant)
Motion was made by Mr. Maguire to approve Warrant Number 14 for FY2017, Vouchers 1034-1036, in the amount of \$1,208,072.60. Member Franzosa seconded the motion.
Vote: to approve Warrant Number 14 for FY2017, Vouchers 1034-1036, in the amount of \$1,208,072.60 by majority.
Note: Passed by majority with two members abstaining (Flahive and Nearen received expense payments on this warrant)
6. **DSC Chair Items:**
 - Chairman Charles W. Flahive stated that it is extremely important to examine and support this year's budget, which includes MSBA Finance. A motion by Chairman Flahive requested Members attendance at their respective town finance meetings. This motion was seconded, and passed **UNANIMOUSLY voted.**
 - To date, five of the towns have been visited. All members should attend their town's finance committees meetings, by previous vote.

- Chairman Flahive stated: "Where are we with video taping our meetings?. Every town in our district video tapes their meetings and with transparency vital, we must implement this process which was voted in the past." Mr. Quaglia replied that next meeting will be video taped.

7. Subcommittee Reports (As needed.):

- Report of **Personnel & Negotiation Subcommittee** Meeting by Subcommittee Chairman Eric C. Erskine. Subcommittee Chairman Eric C. Erskine reported that a meeting conducted today at 4 p.m. with members of the BHEA Met tonight accomplished review of ground rules. Next meeting 4.4.17 at 4 p.m. will be for BHEA negotiations.
- Warrant Subcommittee – Subcommittee Chairman Aidan G. Maguire will report on the review of the documents pursuant to warrant recommendation.

8 Administrative Reports:

8.1 Assistant Superintendent/Personnel and Business: Mr. Steven M. Moore – Chairman Flahive recognized Assistant Superintendent Steven M. Moore. Mr. Moore reported that the finance committee visits are going well. Five of the nine towns have been visited.

- Mr. Joyce spoke of the positive impression that was made with the members of the Milton Warrant Commission at their Budget Meeting. "Administrators were ready with answers for all the questions that were asked." stated Mr. Joyce.

FY16 Audit: Auditors, Powers & Sullivan, LLC, Certified Public Accountants will present their audit report at the Tuesday, April 4, 2017 regular session meeting. Mr. Moore further presented to the full committee three documents for their review and provided numerous comments on the findings. The documents were:

- Blue Hills Regional Vocational School District, Management Letter, dated June 30, 2017
- Blue Hills Regional Vocational School District, Reports on Federal Award Programs, Year Ended June 30, 2016
- Blue Hills Regional Vocational School District, Report on Examination of Basic Financial Statements, Year Ended June 30, 2016

The Auditors will present on **Tuesday, April 4, 2017** at the District School Committee Regular Schedule Meeting.

- Mr. Moore discussed of the insurance coverage that is presently carried on the property. Presently, it is considerably under the current value of the property. This stimulated conversations on the school's needs. Further research and discussion needed.
 - **Continuing Education Report** – by Director Dwight Seaman; included enrollment, finances, personnel and future plans. Director Dwight Seaman was welcomed by the Committee.
 - Currently 32 programs are being offered. A complete review of all aspects of the continuing education program. Programs are offered through the website and we had

4200 hits through the website. Marketing and advertising play an intricate part in registrations and enrollment.

- Members asked questions and received replies. Member Kevin L. Connolly asked, “Do all the programs make money?” Mr. Seaman replied, “Just about 90% do.” The Program does not run in the “red”. Member Connolly asked if there were any programs that run for criminal justice? The reply was, “Not at this time.” Member Aidan G. Maguire, Jr. asked why are the profits currently down? “ There are currently 25 out of 32 active classes.” Replied Mr. Seaman. Ms. Nearen asked questions about offerings and if financial aid might be available. Mr. Seaman replied: “There are no tools for financial aid presently”. Following the presentation, Members of the DSC thanked Mr. Seaman for his presentation. Complete presentation is part of the meeting record and was submitted to the Committee for their perusal electronically. It is noted that an Assistant position has been added.

8.2 **Principal** – Ms. Jill M. Rossetti – Reviewed the content of the Blue Hills Regional Technical School Program of Studies 2017-2018 with the members. This Program of Studies was provided to all members electronically and hard copy this evening. (File attached with minutes.) There was no vote taken on the acceptance of the Program of Studies for SY17-18 at this time.

8.3 **Superintendent/Director:** Mr. James P. Quaglia

- Approved minutes of all the **School Building Committee Meetings** (SBC) will be published on the web for all interested.
- Mr. Quaglia requested that if another MASC Workshop is held that he be included. Mr. Connolly made a motion that Mr. Quaglia be invited. Motion was seconded and **A VOTE WAS TAKEN RESULTING IN PASS WITH A 6-0-1 VOTE.**

9. Unfinished Business and New Business

- **GRADUATION.** Some of the members of the committee want to be more involved with the graduation ceremony and would like to see more music, etc.
 - **Policy Book** should be examined annually. Motion to have **MSBA** review our policy handbook By Chairman Flahive , Second by Vice Chairman Nearen to - Find out what the price for this will be. Motion was made, seconded, **taken to a vote** and passed **UNANIMOUSLY. Mrs. Nearen stated that she would contact MSBA for pricing.**
- **ADVERTISING:** Chairman Flahive would like to see some advertising revenue come in to the school. A motion was made by Mr. Maguire , second by Mr. Connolly to authorize Mr. Quaglia to investigate advertising revenue opportunities for the athletic fields. **UNANIMOUSLY**
VOTE: to authorize Mr. Quaglia to investigate advertising revenue opportunities for the athletic fields

10. **Discussion or Suggestions for the Good of the District, Including newsworthy educational items.** None.

11. **An executive session** was not necessary.

12.. **Adjournment:** Member Fess Joyce moved to adjourn the meeting at 8:52 p.m. Motion was seconded by Member Michael Franzosa. **Motion to adjourn was VOTED and UNANIMOUSLY passed at 8:57 p.m.**

The next District School Committee Regular Session Meeting will be conducted on Tuesday, April 4, 2017 at 7 p.m., unless otherwise notified.

Minutes Approved by:

Minutes Respectfully Recorded and Submitted by

Charles W. Flahive, Chairman
(Secretary T. Polito was not present
at this meeting.)

Joanne Kuzborski, Recording Secretary