



**MINUTES of the “51st District School Committee”
Regular Schedule 2016 Meeting**

Membership: Mr. Francis J. Fistori, Avon; Mr. Eric C. Erskine, Braintree;
Mr. Aidan G. Maguire, Jr. Canton; Secretary Thomas R. Polito, Jr., Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Vice Chairman Marybeth Nearen, Randolph and Chairman Charles W. Flahive, Westwood.

“Transparency, Accountability and Fiscal Discipline”

Tuesday, June 21, 2016

Prior to this Regular Schedule Meeting, subcommittee meetings were scheduled, conducted and within meeting reported. Meetings and report/recommendations will be forthcoming, resulting from the conduct. The subcommittees were:

- **5:30 p.m., Finance & Administration – Year-end budget review.**
- **6:00 p.m. , Evaluation Subcommittee - Superintendent-Director’s Evaluation Tally**
- **6:30 p.m.: Warrant Subcommittee - Review documents relative to Warrant Approval.**

The Blue Hills Regional Vocational School **Fifty-First District School Committee Regular Schedule Meeting** was called to order, promptly, **on Tuesday, June 21, 2016** at the Blue Hills Regional Vocational Technical School, **William T. Buckley District School Committee Board Room (#207A)**, 800 Randolph Street, Canton, Massachusetts by Chairman Charles W. Flahive.

NOTE: The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

All business conducted at this meeting complies with the revised Open Meeting Law in effect, as of July 1, 2010. There are occasions when attendees do not sign in. This meeting’s notes were taken by Joanne Kuzborski, Recording Secretary and digital recorder.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

The Pledge of Allegiance was led by Student Representative Geoffrey Ostman.

MEMBERS PRESENT: Messrs. Connolly, Erskine, Fistori, Flahive, Joyce, Maguire, McNeil, Nearen and Polito

MEMBERS ABSENT -0-

OTHERS PRESENT: Mr. Charles J. Gisondi, District Treasurer
Mr. James P. Quaglia, Superintendent-Director
Ms. Jill Rossetti, Principal
Mr. Steven Moore, Assistant Superintendent/Business & Personnel
Mr. Robert Stackpole, Parent and District Town Resident
Ms. Marybeth Joyce, BH Director of Admissions and Financial Aid
Mr. Thomas Cavanaugh, Dean of Students,
Mr. Mike Sheehan, BHR Teacher

| |
|--|
| DSC.MINUTES. Tuesday, June 21, 2016, Regular Schedule Meeting |
|--|

2. **Public Comment** – Mr. Robert Stackpole was recognized and welcomed by Chairman Charles W. Flahive, Mr. Stackpole requested the ears of the Committee. Chairman Flahive welcomed Mr. Stackpole and his conversation. Mr. Stackpole stated that his son was a member of the Blue Hills' Class of 2016 and a Marine Corp enlistee. Mr. Stackpole stated that his son was not allowed to wear the sash he received at the Blue Hills' Commencement on Tuesday, June 7, 2016. Mr. Stackpole was distressed by this fact and felt it showed disrespect to the roll that young enlistees play in the USA's Military. Mr. Stackpole understands that there are ten graduates going into the armed forces from the Class of 2016 and if these graduates wished to wear their sashes. The wearing of the sashes was not allowed. Mr. Stackpole further stated, "The Blue Hills' recruits were not allowed to wear their sashes and I wish to have the District School Committee be aware of the disrespect that was caused with this decision". After extensive further discussion, it was the sense of the full committee that this was a matter that must be further investigated with Blue Hills' administrators and subsequent discussions will occur. The Chairman and full committee thanked Mr. Stackpole for attending this meeting and having his complaint heard. **Pending investigation, further action will occur.** The possibility of a Policy Subcommittee Meeting was discussed. Presently the Policy is silent on enlistment sashes. Chairman Flahive stated that a Policy will be drafted regarding this matter by the second meeting in September.
3. **Minute approval:** Chairman Flahive moved the Minutes of the Tuesday, June 7, 2016 Meeting. A motion was made by Member Kevin L. Connolly to approve the minutes, seconded by Member Fess Joyce. The Committee:

VOTED: to accept the June 7, 2016 minutes was **UNANIMOUSLY APPROVED.**

4. **Student Report – No report. (Term will begin in September 2016)**
5. **Chairman's Report/Comments:**

The following Special Summer District School Committee Dates were proposed:

- Tuesday, July 19, 2016 @ 7:00pm
- Tuesday, August 16, 2016 @ 7:00pm

The Chair entertained a motion from Member Kevin L. Connolly, seconded by Member Robert A. McNeil to approve the Special Summer District School Committee and it was **UNANIMOUSLY**

VOTED: TO APPROVE Tuesday, July 19, 2016 @ 7:00pm AND Tuesday, August 16, 2016 @ 7:00pm AS Special Summer Session District School Committee Meetings.

MASC/MASS: Chairman Flahive would like to have MASC/MASS conduct a workshop for the District with MASC/MASS on mutual items for clarification of roles and responsibilities.

Legends Foundation: Chairman Flahive stated that he and Athletic Director Ed Catabia had met to (this evening) discuss a program that is being overseen by MIAA and the knowledge that they have received that 95% of high school athletes do not pursue sports beyond high school.

6. **School Year 2016-17 Calendar:** The calendar was presented. Chairman Flahive moved the question of approval of the School Year 2016-17 Calendar. Vice Chairman Nearen moved to approve the Calendar. Motion was seconded by Member Fess Joyce. Without discussion, motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: TO APPROVE the School Year 2016-17 Calendar.

DSC.MINUTES. Tuesday, June 21, 2016, Regular Schedule Meeting

7. District School Committee Organization of the 52nd Committee and Annual Election of Chairman, Vice Chairman and Secretary

(Effective: Friday, July 1, 2016) were conducted as directed and provided through District School Committee Policy File: BDA (attached), as follows:

Charles W. Flahive, Chairman
Marybeth Nearen, Vice Chairman
Thomas R. Polito, Jr., Secretary

Chairman Charles W. Flahive thanked fellow school committee members for their votes of continued confidence and looks forward to a renewed teamwork method of operation.

Member Fess Joyce added, "Let this be the year that we all work amicably and positively for the common good of our students. This is my goal for our 52nd Committee." All members concurred with Member Joyce's comments.

8. Subcommittee Reports:

- **Buildings, Facilities, Safety & Security Subcommittees and ad hoc School Building Committee:** Superintendent-Director James P. Quaglia reported on meetings conducted meeting expectations of the MSBA protocols.
 - **Chairman Robert A. McNeil, Member Eric C. Erskine and Member Thomas R. Polito, Jr.**
 - Agenda on 6.8.16 at 5 p.m.
 - Roll Call
 - Recognition of ad hoc School Building Committee (Specific to MSBA Project)
 - Ad Hoc School Building Committee (directly following B,F,S&S Subcommittee Meeting)
 - MEMBERS: Messrs. McNeil, Erskine and Polito, Jr., Superintendent-Director Jim Quaglia, Principal Jill Rossetti, Director of Facilities Gene Mastro and Assistant Superintendent/Personnel and Business:
 - Discussion of Owner's Project Manager Proposals.
 - Agenda on 6.16.16 at 5 p.m. for ad hoc School Building Committee
 - Interview Owner's Project Manager Finalists
-
- **Evaluation Subcommittee** – Report > Subcommittee Chairman Fran Fistori reported that Superintendent-Director Quaglia's Evaluation tally is complete and supplied each member with the report including comments. In order to allow all parties of interest to digest the tally, discussion will occur at the Tuesday, July 19, 2016 Special Summer Meeting, concluding this year's evaluation of the Superintendent-Director. It was also noted that the evaluations for the District Treasurer and Recording Secretary are yet to be accomplished. Member Robert A. McNeil suggested that the contracts be rolled over until the completion of evaluations. Members will receive evaluation forms that will be due for turn in by Friday, July 15, 2016, with an Evaluation Subcommittee Meeting called with tallies.
 - **Personnel & Negotiation Subcommittee** – Report > Subcommittee Chairman Aidan G. Maguire, Jr., reported that the Contract for Superintendent-Director is completed.

DSC.MINUTES. Tuesday, June 21, 2016, Regular Schedule Meeting

- **Finance & Administration** – Subcommittee Chairman Marybeth Nearen spoke on the meeting conducted this evening with Assistant-Superintendent/Business and Personnel and subsequent TRANSFER recommendations. They are:

| <u>YTD Budget Report By DESE Category</u> | | | | | | | | |
|---|-------------------|--------------------|------------------|--------------------|-------------------|------------------|---------------------|-----------------|
| SALARY ACCOUNTS FOR: PERIOD ENDING 3/31/2016 | Budget | PRIOR TRANSFERS | NEW TRANSFERS | Adjusted BUDGET | YTD EXPENDED | PROJECTED | AVAILABLE BUDGET | PCT Expended |
| 1000 DISTRICT LEADERSHIP AND ADMINISTRATION | 783,823 | 6,019 | (70,000) | 719,842 | 679,316 | 25,586 | 14,940 | 96% |
| 2000 INSTRUCTION | 8,009,202 | - | (25,000) | 7,984,202 | 6,820,522 | 1,142,230 | 21,450 | 100% |
| 3000 STUDENT SERVICES | 439,084 | - | (22,000) | 417,084 | 348,111 | 55,563 | 13,410 | 99% |
| 4000 OPERATIONS and MAINTENANCE OF PLANT | 1,150,523 | - | (70,000) | 1,080,523 | 1,027,370 | 38,518 | 14,635 | 98% |
| TOTALS | 10,382,632 | 6,019 | (187,000) | 10,201,651 | 8,875,319 | 1,261,897 | 64,435 | 99% |
| EXPENSE ACCOUNTS FOR: PERIOD ENDING 12/31/2015 | Budget | TRANSFERS | TRANSFERS | Adjusted BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT Expended |
| 1000 DISTRICT LEADERSHIP AND ADMINISTRATION | 354,700 | (6,019) | - | 348,681 | 232,122 | 35,573 | 80,986 | 77% |
| 2000 INSTRUCTION | 611,232 | - | 195,000 | 806,232 | 484,154 | 38,917 | 283,161 | 65% |
| 3000 STUDENT SERVICES | 1,238,100 | - | (100,000) | 1,138,100 | 1,099,046 | 19,942 | 19,112 | 98% |
| 4000 OPERATIONS and MAINTENANCE OF PLANT | 1,316,500 | - | 162,000 | 1,478,500 | 1,061,445 | 225,475 | 191,580 | 87% |
| 5000 FIXED CHARGES | 3,972,369 | - | - | 3,972,369 | 3,490,270 | 267,668 | 214,431 | 95% |
| 7000 CAPITAL PROJECTS | 650,000 | - | (70,000) | 580,000 | 246,551 | 113,580 | 219,869 | 62% |
| TOTALS | 8,142,901 | (6,019) | 187,000 | 8,323,882 | 6,613,587 | 701,156 | 1,009,139 | 88% |
| TOTAL ALL ACCOUNTS | 18,525,533 | - | - | 18,525,533 | 15,488,906 | 1,963,053 | 1,073,574 | 94% |

Following thorough review of the submitted document and financials, a vote transpired. Chairman Flahive accepted a motion from Vice Chairman to approve the Year-to-date Budget Report and subsequent transfers as presented. Motion was seconded by Member Eric Erskine. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the Year-to-date Budget Report to include transfers as presented.

- **Warrant Subcommittee** – Report > Subcommittee Chairman Aidan G. Maguire, Jr., recommended approval of the submitted Warrant, following examination of submitted warrant details and the reply of Assistant Superintendent/Personnel & Business Steven M. Moore.

9. **Administrative Reports:**

9.1 **Treasurer, Mr. Charles J. Gisondi** was recognized by Chairman Flahive. Treasurer Gisondi stated that the only business he has tonight is the warrant approval.

- **Warrant Approval** – Chairman Charles W. Flahive accepted a motion, as follows:

Secretary Thomas R. Polito moved to approve FY16 Warrant #22, dated June 21, 2016, in the amount of \$281,364.63. Motion was seconded by Member Kevin L. Connolly. Motion to approve was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve FY16 Warrant #22, dated June 21, 2016, in the amount of \$281,364.63.

9.2 **Assistant Superintendent/Personnel and Business:** Chairman Flahive recognized Mr. Steven M. Moore.

DSC.MINUTES. Tuesday, June 21, 2016, Regular Schedule Meeting

Mr. Moore requested and recommended that the Committee approve extra warrant approvals during the summer months, to accommodate the decrease in the regular schedule meetings. Suggested warrant approval dates are 7.5, 7.19, 8.2, 8.16 and 8.30. Following discussion a vote was taken. Chairman Flahive moved the question. Member Robert A. McNeil moved to allow extra meeting warrants to meet the needs of timely summer vendor payments. Motion was seconded by Member Fran Fistori. Motion was taken to a vote and by **MAJORITY** (MAGUIRE-NAY, FLAHIVE-ABSTAIN) AND it was

VOTED TO allow extra meeting warrants to meet the needs of summer vendor payments

9.3 Principal – Ms. Jill M. Rossetti was recognized by Chairman Charles W. Flahive. Principal Rossetti reported upcoming events:

Principal Rossetti turned the Parent Student Handbook 2016-2017 review over to Dean of Students, Thomas G. Cavanaugh. DSC Members have received the Handbook electronically (last week) and hard copies were supplied this evening. Dean Cavanaugh reviewed the handbook in its entirety with special emphasis on the few changes that have been made. Following discussion, a motion was made to accept the Parent Student Handbook, as revised, for School Year 2016-2017. Chairman Flahive accepted a motion from Secretary Thomas R. Polito, Jr., to accept the Parent Student Handbook 2016-2017 as revised: Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and **UNANIMOUSLY**

VOTED: to accept the Parent Student Handbook, as revised, for School Year 2016-2017.

Career Tree: Principal Rossetti spent a good deal of time with a PowerPoint Presentation and extensive dialogue on a Program that she is a proponent of. This program will support the framework of the school and will provide students with the career heights they may reach with their selected programs. Secretary Polito, Jr. stated that although he approves of the concept of the presented program, he would like to have a representative of the proposed program attend a DSC Meeting and speak to the full committee, explaining the program's merits. Chairman Flahive stated that he wants the committee to be presented with possible new programs before they are adopted and not after.

Chairman Flahive thanked Dean Cavanaugh and Principal Rossetti for their presentations.

9.4 Superintendent/Director: Chairman Flahive recognized Superintendent-Director James P. Quaglia.

- **New Hire/Open Positions Report:** The Superintendent presented a document that details the New Hire/Open Positions status at Blue Hills.
- **Policy Review:** Superintendent-Director Quaglia stated that there are updates required in the District's Policy Manual (Specifically IIN) and also State Mandated Opiate Addiction Policy.
- **MSBA –** Superintendent-Director Quaglia stated that all the mandates for the MSBA award are up to date.

10. Unfinished Business and New Business –

- **“50TH Anniversary Gala Event”:** Member Fess Joyce spoke highly of the event that was conducted on Friday, June 10, 2016. Mr. Joyce exclaimed, “Whoever put that event together should be commended. It was fantastic in all

DSC.MINUTES. Tuesday, June 21, 2016, Regular Schedule Meeting

ways.” It is noted that Superintendent-Director James P. Quaglia was the innovator.

11. **Discussion or Suggestions** for the Good of the District, Including newsworthy educational items:

- **Blue Hills Graduation Ceremony: Fortunately**, the weather was wonderful for this year's outdoor Commencement on Tuesday, June 7, 2016 seniors.

12. **Executive session:** An executive session was postponed.

13. **Meeting Adjournment.** Chairman Flahive called for adjournment, following the conclusion of all business.

Member Fran Fistori moved to adjourn the meeting. Motion was seconded by Member Fess Joyce, taken to a vote and **UNANIMOUSLY**

VOTED: to adjourn the Regular Schedule Meeting, with all regular business concluded, at **9:38 p.m.**

The Committee's **next meeting** will be a **Special Summer Schedule Meeting**, conducted in the **William T. Buckley District School Committee Board Room #402** on **Tuesday, July 19, 2016** at **7:00 p.m.**, unless otherwise posted.

Minutes approved by:

Respectfully submitted by:

Thomas R. Polito, Jr.

Joanne Kuzborski, Recording Secretary
