



**MINUTES of the “51st District School Committee”  
Regular Schedule 2016 Meeting**

Membership: Mr. Francis J. Fistori, Avon; Mr. Eric C. Erskine, Braintree;  
Mr. Aidan G. Maguire, Jr. Canton; Secretary Thomas R. Polito, Jr., Dedham;  
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;  
Vice Chairman Marybeth Nearen, Randolph and Chairman Charles W. Flahive, Westwood.

***“Transparency, Accountability and Fiscal Discipline”***

**Tuesday, February 2, 2016**

Prior to this Regular Schedule Meeting, subcommittee meetings were scheduled to be conducted. Meetings and reports/recommendations will be forthcoming, resulting from meetings' conducts. The subcommittee were:

**Subcommittee Meetings, prior to Regular Schedule Meeting conducted, as follows:**

- **5:30 p.m. (on Monday, 2.1.16) Finance & Administrations – FY17 Budget Review**
- **6:30 p.m. (on Monday, 2.1.16) BUILDINGS, FACILITIES, SAFETY AND SECURITY – Electrical Switch Gear Project**
- **5:30 p.m.: ad hoc Legal Subcommittee – Review meeting**
- **6:30 p.m.: Warrant Subcommittee - Review documents relevant to Warrant Approval.**

(NOTE: Subcommittee Meetings are conducted in Room 402.)

The Blue Hills Regional Vocational School **Fifty-First District School Committee Regular Schedule Meeting** was called to order, promptly, at **7:00 p.m. on Tuesday, February 2, 2016** at the Blue Hills Regional Vocational Technical School, **William T. Buckley District School Committee Board Room (#207A)**, 800 Randolph Street, Canton, Massachusetts. Chairman Charles W. Flahive presided at this meeting, as duly elected Chairman of the District School Committee.

**NOTE:** The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Chairman Charles W. Flahive, conducting this meeting as duly elected Chairman of the 51<sup>st</sup> District School Committee, announced that all business conducted at this meeting complies with the revised Open Meeting Law in effect, as of July 1, 2010. There are occasions when attendees do not sign in. This meeting's notes were taken by Joanne Kuzborski, Recording Secretary and digital recorder.

**1. ROLL CALL and PLEDGE OF ALLEGIANCE \* Student Representative Geoffrey Ostman led the Pledge of Allegiance.**

**MEMBERS PRESENT:** Messrs. Erskine, Fistori, Flahive, Joyce, Maguire, McNeil, Nearen and Polito

**MEMBERS ABSENT** Member Connolly

**OTHERS PRESENT:** Student Representative Geoffrey Ostman  
Mr. James P. Quaglia, Superintendent-Director  
Mr. Steven Moore, Assistant Superintendent/Business & Personnel  
Ms. Jill M. Rossetti, Principal  
Mr. Francis X. Howley, Director of Vocational Programs  
Mrs. Linda Wirta, Chairman of the General Advisory Committee

## **DSC MINUTES, Tuesday, 2.2.16 Regular Schedule Meeting**

Ms. Marybeth Joyce – Director of Admissions and Financial Aid Officer

2. **Public Comment** – None.

3. **Student Report:** Chairman Flahive recognized Mr. Geoffrey Ostman. Upon recognition, Mr. Ostman reviewed an assortment of student activities including:

- **SADD Rose Sale** – Students will generate funds and good will by purchasing roses and delivering to recipients within the school.
- **School Sports Teams** – Roaring into their seasons with enthusiasm, talent and stamina.
- **Ski Trip** – The students are very tentative about an upcoming school vacation ski trip. The sign up numbers are low, but that could turn around in a heartbeat.

Following the report, questions and answers, Mr. Ostman was thanked for the student activities' synopsis.

4. **Minute approval:** Past minutes were delayed pending review. Chairman Flahive requested that acknowledgement of attendees of the meeting be included and recorded in the minutes. The District School Committee deeply appreciates and supports the interest of all individuals spending their time at the District School Committee Meetings.

5. **DSC Chairman's Report/Comments:**

Chairman Charles W. Flahive addressed the full committee with a discussion on the next District School Committee Meeting. Following discussions, Chairman Flahive moved the question of changing the next Regular District School Committee Meeting from February 16, 2016 to a Special Meeting, Tuesday, February 9, 2016. Member Aidan G. Maguire, Jr. made a motion to reschedule the next District School Committee Meeting to a Special Meeting on Tuesday, February 9, 2016 at 7 p.m., as well as cancel the Regular Schedule Meeting of Tuesday, February 16, 2016. Motion was seconded by Member Robert A. McNeil. Without further discussion, it was **UNANIMOUSLY**

**VOTED:** to reschedule the next District School Committee Meeting to a **Special Meeting on Tuesday, February 9, 2016 at 7 p.m.**, as well as cancel the Regular Schedule Meeting of Tuesday, February 16, 2016.

6. **Subcommittee Reports:**

- **Conducted, 5:30 p.m. (on Monday, 2.1.16) Finance & Administrations – FY17 Budget Review.** Subcommittee Chairman Marybeth Nearen will review the outcome of this meeting and subsequent recommendation. Mrs. Nearen stated that financial reports had been supplied and will be detailed comprehensively by Assistant-Superintendent Finance and Personnel Steven M. Moore. The Finance and Administration recommended the approval of a transfer into the salary account of \$6,019.
- **Conducted, 6:30 p.m. (on Monday, 2.1.16) Member Robert A. McNeil reported (Subcommittee Chairman) BUILDINGS, FACILITIES, SAFETY AND SECURITY – Electrical Switch Gear Project** was discussed and reviewed by Subcommittee Chairman Robert A. McNeil explained that this was a previously approved project that is now going into an additional phase. The meeting was primarily focused on a status report on the progress of the previously approved project.
- **Conducted, 5:30 p.m.: ad hoc Legal Subcommittee – Chairman Charles W. Flahive reviewed the details of the meeting, stating that four firms/candidates have been selected for interviews and a date will be set to bring the candidates to the subcommittee. Questions are being prepared for the finalists.**
- **Conducted, 6:30 p.m.: Warrant Subcommittee – Subcommittee Chairman spoke on the review documents relevant to Warrant Approval and recommended the approval of the warrant as submitted.**

7. **Administrative Reports:**

7.1 **Treasurer, Mr. Charles J. Gisondi** – No report..

## DSC.MINUTES, Tuesday, 2.2.16 Regular Schedule Meeting

- **Warrant Approval** – Chairman Charles W. Flahive accepted a motion, as follows:

Secretary Thomas R. Polito moved to approve FY16 Warrant #13, dated February 2, 2016, in the amount of \$717,487.96. Motion was seconded by Member Aidan G. Maguire, Jr. Motion to approve was taken to a vote and it was **UNANIMOUSLY**

**VOTED:** to approve FY16 Warrant #13, dated February 2, 2016, in the amount of \$717,487.96.

**7.2 General Advisory Committee Review of Programs** – Chairman Charles W. Flahive welcomed Director of Vocational Programs, Mr. Francis X. Howley and General Advisory Committee Chairperson Linda Wirta.

- **Minutes from the November 2016 Program meetings were provided.** A report template was developed this year enabling the General Advisory Members to report on their findings for the seventeen programs offered at Blue Hills Regional. Mrs. Wirta stated that she has worked with Mr. Howley to develop this reporting tool.
- **BHR Program Budget Summary 2016-2017** was presented and defined by Director Howley, with a comprehensive breakdown of requests all geared to keeping the programs up to industry standards and properly preparing the students for the technical expectations of their chosen careers. Total grand total for the 17 programs is \$470,556.11.
- **Criminal Justice Program:** Chairman Flahive requested Mr. Howley's opinion on how the Criminal Justice Program is going? Mr. Howley replied stating that the program is going very well and is extremely popular, although in its first year. Chairman Flahive stated that this Board has been very PRO for the inception of this Program.
- **Program Enrollments:** Chairman Flahive requested the number of students enrolled in EACH program.

**“Chateau de bleu”:** Member Aidan G. Maguire, Jr., had interest in what is going on with off-campus potential projects and Superintendent-Director James P. Quagila stated that Blue Hills has a possible project in the wind with a school in Randolph. The ripple benefit of this project would be housing for the school's LPN Program. Mr. Maguire also inquired about the possibility of the school's Chateau offering outside dining when the good weather returns to attract additional diners/customers.

**Signage:** Member Eric C. Erskine would like to see additional signage introducing the Chateau.

Additional questions and answers were provided to the full committee. Following the presentation, the District School Committee thanked Mrs. Wirta and Mr. Howley for the comprehensive program reports, newly developed minute template and budget numbers.

Chairman Charles W. Flahive: Chairman Flahive extended special thanks to Mrs. Linda Wirta who has gone above and beyond with all her activities at Blue Hills. **Mrs. Wirta has proved to be an outstanding positive individual and asset to and in a multitude of activities throughout the school.**

**7.3 Assistant Superintendent/Personnel and Business:** Chairman Flahive recognized Mr. Steven M. Moore.

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- Review of 2017 proposed Expense and Salary Budgets & Review of 2017 Proposed Three- Year Capital Projects Plan.
- Prior to the full presentation, the Committee, **voted unanimously** (Motion to approve by Vice Chairman Marybeth Nearen, seconded by Secretary Thomas Polito, Jr. to approve a transfer of a line item in the amount of \$6,019 (1000 salary account).
- Assistant Superintendent for Business and Personnel and Mr. Steven Moore went into full swing with a PowerPoint presentation detailing every aspect of the proposed budget and then answering all questions directed to him regarding the FY17 budget.

### **7.4 Principal – Ms. Jill M. Rossetti**

- MCAS Biology (Retake) on February 1 and February 2
- **Faculty Meeting, was conducted today at 2:30 p.m.**
- Report Cards available in Aspen X2 on Friday, February 5
- **February School Vacation: February 15-19**

### **7.5 Superintendent/Director:** Chairman Charles W. Flahive recognized Superintendent-Director James P. Quaglia.

- **Marine Technology:** Superintendent Quaglia is researching the possibility of initiating a program that is based on the Marine Technology industry. Mr. Quaglia attended a recent trade conference regarding Marine Technology in Bourne and supplied the full Committee with pass outs specific to his recent investigations
- **Decommissioned Items:** Superintendent Quaglia previously presented a document listing items he recommends for decommissioning for the perusal of the District School Committee. Chairman Flahive accepted a motion from Member Eric Erskine to approve the decommissioned items as documented at the January 19, 2016 Meeting. Motion was seconded by Member Fran Fistori and taken to a vote. The Committee **unanimously**

**VOTED:** to approve the decommissioned items as documented at the January 19, 2016 District School Committee Meeting and recommended by Superintendent-Director James P. Quaglia.

- **MSBA Program:** Superintendent-Director Quaglia reported that on January 27, 2016, he learned that Blue Hills has become successful with their request for financial aid. On multiple occasions the DSC has requested assistance and been refused. This time, success has been realized. Mr. Quaglia will continue to update the Committee on the steps and progress. Mr. Quaglia further commended Member Kevin L. Connolly for the continuous advocacy that has been directed at the State House by Mr. Connolly in behalf of the merits of the Blue Hills Project funding by Massachusetts School Building Authority (MSBA).

**8. Unfinished Business and New Business** – Member Robert A. McNeil would like to see special commendations given to outstanding teachers that go above and beyond at Blue Hills, AS WELL as teachers reaching professional status/tenure. Chairman Flahive moved the question. Member McNeil moved to establish a recognition program for teachers at Blue Hills that give so many extras to their students and reach teaching milestones. Motion was seconded by Member Eric Erskine. Motion was taken to a vote and it was **UNANIMOUSLY**

**VOTED:** to establish a recognition program for teachers at Blue Hills that give so many extras to their

**DSC.MINUTES, Tuesday, 2.2.16 Regular Schedule Meeting**

students and reach teaching milestones.

9. **Discussion or Suggestions** for the Good of the District, Including newsworthy educational items: None.

10. **Executive session:** A brief executive session was conducted to discuss a personnel matter.

11. **Meeting Adjournment.** Chairman Flahive called for adjournment, following the conclusion of all business.

Member Rob McNeil moved to adjourn the meeting. Motion was seconded by Member Fess Joyce, taken to a vote and **UNANIMOUSLY**

**VOTED:** to adjourn the Regular Schedule Meeting, with all regular business concluded, at **8:07 p.m.**

The Committee's **next meeting** will be a **Special Meeting**, conducted in the **William T. Buckley District School Committee Board Room (#207A)**, on **Tuesday, February 9, 2016** at **7:00 p.m.**, unless otherwise posted.

Minutes approved by:

Respectfully submitted by:

Thomas R. Polito, Jr., Secretary

Joanne Kuzborski, Recording Secretary

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