



**MINUTES of the “49th District School Committee”
Special 2014 Meeting**

Membership: Mr. Francis J. Fistori, Avon; Secretary Germano John Silveira, Braintree;
Chairman Aidan G. Maguire, Jr. Canton, Mr. Joseph A. Pascarella Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Vice-Chairman Charles W. Flahive, Westwood.
Student Representative: Jessica Caroline Leigh

Wednesday, May 28, 2014

Conducted in the William T. Buckley District School Committee Meeting Room, #207A

Prior to this Special Meeting, subcommittees conducted meetings and recommendations will be forthcoming, resulting from their conduct. The subcommittees were:

5:00 p.m.: Buildings, Facilities, Safety and Security – Football/Athletic Fields Update

6:00 p.m.: Curriculum and Advisory – Curriculum Update, Summer 2014 Reading Program – SY14-15 Off-Campus Project(s)

6:30 p.m.: Warrant - Review documents relative to Warrant Approval
(Subcommittee Meetings were conducted in Room 402.)

The Blue Hills Regional Vocational School **Forty-Ninth District School Committee Special Meeting** was called to order at **7:00 p.m. on Tuesday, May 28, 2014** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Aidan G. Maguire, Jr., presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Connolly, Fistori, Flahive, Maguire, McNeil, Mrs. Nearen and Mr. Silveira

MEMBERS ABSENT: Member Joyce, Pascarella

OTHERS PRESENT: Mr. Charles J. Gisondi, District Treasurer
Mr. James P. Quaglia, Superintendent-Director
Mr. Michael J. Barrett, Assistant-Superintendent/Principal
Mr. David Proule, Business Manager
Mr. Gene Mastro, Director of Facilities and Maintenance
Ms. Jill M. Rossetti, Director of Academics
Mr. Frank Howley, Director of Vocational Programs
Mr. Ed Catabia, Athletic Director
Ms. Julia Forte
Ms. Julie Woods, Cosmetology Program Lead Teacher
Mrs. Ana Peach, Spanish Teacher
Ms. Bessie Coutu, Cosmetology Instructor
Ms. Raeann Williams
Mr. Richard Sullivan
Mr. Frank Serreti
Mr. Steve Moore
Mr. Jonathan Palmer
Mr. Nick Murphy

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

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Chairman Aidan G. Maguire, Jr., announced that all business conducted at this meeting complies with the revised Open Meeting Law in effect, as of July 1, 2010.

2. **Public Comment** – None.

3. **Approval of Previous Meeting Minutes** - Chairman Maguire moved for the approval of the following District School Committee Meeting minutes: **Tuesday, May 6, 2014**. A motion was made by Secretary Germano John to approve the minutes of the District School Committee Regular Schedule Meeting: Tuesday, May 6, 2014 Minutes, as presented. Motion was seconded by Member Fran Fistori. Motion was taken to a **vote**, without discussion and it was **UNANIMOUSLY**

VOTED: to approve the minutes of the District School Committee Meeting of **Tuesday, May 6, 2014 Minutes, as presented.**

4. **Student Representative Report** – Student Jessica Caroline Leigh provided the following report:

- * **The Class of 2014** is gearing up for numerous pre-graduation activities with enthusiasm leading up to the planned Tuesday, June 10, 2014 Graduation..

- * **Awards Night** – Ninety-five recipients were honored with awards and scholarships at the Wednesday, May 21, event. Chairman Aidan G. Maguire, Jr., participated with a scholarship award to Student Representative Jessica Leigh and a welcome to the audience. Vice Chairman Charles W. Flahive, Member Marybeth Nearen, Member Kevin L. Connolly also attended this event.

- * **Future Event** - Ms. Leigh advised the Committee that the Blue Hills Students have conducted their elections and already chosen October 24th 2014 for the “Homecoming Dance”.

Chairman Maguire expressed his thanks and appreciation for the Student Representative Report.

5. **Spain/Barcelona Trip** – Ms. Ana Peach was recognized by Chairman Maguire. Ms. Peach introduced students Nick Murphy and Sandra Barzola, acting as spokes folks for the trip. Before presenting a PowerPoint pictorial review with musical accompaniment of the trip to Spain/Madrid/Barcelona during April 2014 break, the students spoke of the spectacular time they had with the trip they and 26 other students enjoyed. “The trip”, Nick stated, “provided a tremendous amount of education with tours of archeological masterpieces throughout Spain and Barcelona. Even our postcards to home became a memory maker as well as a learning experience. Most of us had never sent out postcards before this event. All of us had a learning experience with this trip, but along with this, the trip was fun!” Ms. Peach added that the student travelers were perfect and there wasn’t one incident causing concern. They represented themselves and their country admirably. Following the oral presentation a slide show accompanied with music followed. During the question and answer portion, Member Fistori asked if a local school visit occurred on the trip. Ms. Peach stated that the visit coincided with Easter Break so this was not possible – but there were many other students on their tours and the Blue Hills students had an opportunity to use their acquired language skills during these interactions. Following the question and answer session, Chairman Maguire thanked Ms. Peach and her students for their informative and well-organized presentation. (It is noted that chaperones were Mrs. Peach, Mrs. Ray, Ms. Datoli and Mr. McGrath.)

6. **Blue Hills Vocational Cosmetology Program Presentation** – Director of Vocational Programs Frank Howley introduced

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Mrs. Julie Woods, Lead Teacher of the **Cosmetology Program**. Mrs. Woods has been at Blue Hills for four years and is the Lead Teacher of the Program. Mrs. Woods introduced Ms. Betsy Coutu. Ms. Coutu is completing her first year as a program instructor at Blue Hills. Students, Ms. Julia Forte and Ms. Raeann Williams were introduced. The PowerPoint Presentation Created by Ms. Forte and Ms. Williams included photo examples of the multitude of techniques and steps involved with learning skills and processes Cosmetology students acquire before moving up the ladder to successful completion of their program. Following questions and answers, Students Forte and Williams received the praise of the Committee for the excellence of their presentation and its enthusiastic render. Member Fran Fistori questioned the students, asking them: "What other employment fields are open to you through your Program?" Ms. Forte and Williams stated that there are many career paths available with the development of program skills. The Cosmetology Program graduates have gone on to college and helped fund higher education with the use of their hairdressing skills. Many students have gone on to open their own salons. The program also lays a foundation for a career as a Dermatologist.

Director Howley stated that it is his intent to continue Student Program Presentations and demonstrate directly to the District School Committee the skills that are being acquired by the Blue Hills student body. Members of the District School Committee thanked the students and instructors for the comprehensive review of the steps that are taken to achieve cosmetology skills and certifications.

Following the PowerPoint Presentation and student reports, the Members of the District School Committee, thanked the students and their teachers for their expertise in reviewing the work that is accomplished within the Cosmetology Program.

7. Summer Reading Program 2014 – Chairman Maguire recognized Ms. Jill Rossetti, Director of Academic Programs. Ms. Rossetti stated that the Summer Reading 2014 Program will be required of all Blue Hills Students. Students will be required to present a formal report and notebook when they return from summer vacation on their assignments. All students are aware of their responsibilities and information is also provided on the website for assistance if a refresher is necessary.

Summer Reading and Academic Enrichment Packets:

- 11th Grade Chemistry I Summer Project
- 11th Grade Earth Processes I Summer Project PDF
- 11th Grade Earth Science 11 Summer Project PDF
- AP English Literature and Composition Summer Reading 2014
- Calculus Gr 12
- Gr 12 AP US American Government
- Grade 9 Summer Reading
- Grade 10 Math
- Grade 12 Pre-calculus
- Physics
- Statistics and Trig Grade 12
- Summer reading Grade 10 orphan train 2014
- Summer reading Grade 12 code to keep 2014
- Summer Reading Grade 11- 2014

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8. **Audit Report for FY13 – Powers & Sullivan** – Chairman Maguire recognized auditors, Mr. Richard Sullivan Mr. Frank Serreti. The following items were provided by electronic mail approximately two weeks ago:

- 1) **Report on Examination of Basic Financial Statements**
- 2) **Reports on Federal Award Programs**
- 3) **Management Letter**

Each element of the FY13 Audit was reviewed and reported. District School Committee members conducted a question and answer session with the Auditors. Following conclusion of discussions, Chairman Maguire thanked the gentlemen for their fine-tuned audit. It is noted that these reports are part of the meeting record and available for the review and inspection of any interested individuals.

Following the conclusion of the presentation, questions and answers, Chairman Maguire extended his thanks to the presenters.

9. **DSC Chair Report** – Chairman Aidan G. Maguire, Jr. addressed the Committee, stating that the Impact Based Bargaining training has been completed and Personnel & Negotiation Subcommittee Meetings have been set to develop a new BHEA Contract.

10. **School Calendar for School Year 2014-15:** The Calendar is set, **with one possible change being the date of the Junior/Senior Prom.** Chairman Maguire requested a vote on the acceptance of the Calendar. Vice Chairman Charles W. Flahive moved to accept and approve the Blue Hills School Calendar for 2014-15, with the possibility of a prom-date change. Motion was seconded by Member Fran Fistori. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to accept and approve the Blue Hills School Calendar for 2014-15, with the possibility of a prom-date change.

12. **DSC Subcommittee Reports** (as needed)

- **Buildings, Facilities, Safety and Security** – Football/Athletic Fields Update – Received a recommendation from Director of Buildings and Maintenance Gene Mastro on awarding the Football Field Contract to Quirk Construction. A vote was made by Member Kevin L. Connolly to accept the recommendation of Director Mastro and approve the award of the bid to Quirk Construction. Motion was seconded by Secretary Germano John Silveira and was taken to vote. It was UNANIMOUSLY

VOTED: to accept the recommendation of Director Mastro and approve the award of the bid to Quirk Construction.

- **Curriculum and Advisory** – Curriculum Update, Summer 2014 Reading Program – SY14-15 Off-Campus Project(s) Met with Academic Director Jill Rossetti to discuss the Summer Reading Program and plans for student program improvements. Received an update on the School Year 14-15 recommendations for off-campus project from Mr. Robert Foley, Lead Teacher, Construction Technology. Chairman Charles W. Flahive reported: "We had a very productive meeting and discussed ways to let the community know what is offered at Blue Hills." The Curriculum and Advisory Subcommittee recommended the approval of an off-campus project

as follows:

<u>Recipient</u>	<u>Project</u>
Majory-Magny Black 15 Rockerfeller Street Randolph, MA 02368	A second floor 22'x24' Addition

Member Joseph A. Pascarella moved to accept the project for School Year 2014-15, as recommended by Mr. Robert Foley. Motion was seconded by Member Robert A. McNeil. Motion was taken to a vote and it was UNANIMOUSLY

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VOTED: to accept the project for School Year 2014-15, as recommended by Mr. Robert Foley.

- **Personnel & Negotiation** – Chairman Charles W. Flahive moved the report to executive session.
- **Warrant** - Review documents relative to Warrant Approval – Chairman Charles W. Flahive recommended the approval of Warrant #19.

13. Administrative Reports:

13.1 **Treasurer: C. Gisondi** - Treasurer Charles J. Gisondi was recognized by Chairman Maguire following presentation of the FY2014 Warrant Number 19 in the amount of \$834,302.91, dated May 28, 2014. All members received a copy of the backup documents for this Warrant, prior to this meeting. The Warrant Subcommittee recommended approval of the Warrant.

13.1.1 **Warrant Approval:** Chairman Maguire moved to the approval of FY2014 Warrant Number 19 in the amount of \$834,302.91, dated May 28, 2014. Member Marybeth Nearen moved to approve FY2014 Warrant Number 19 in the amount of \$834,302.91, dated May 28, 2014. Motion was seconded by Member Kevin L. Connolly. Motion to approve was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve FY2014 Warrant Number 19 in the amount of \$834,302.91, dated May 28, 2014.

13.2 **Business Manager: D. Proule** –Business Manager David W. Proule announced that the Finance Department is working on closing out the fiscal year.

13.3 **Assistant Superintendent-Principal** Chairman Maguire recognized Assistant Superintendent/Principal Michael J. Barrett. Mr. Barrett had provided the full committee with an electronic copy of the proposed **Parent/Student Handbook for SY14-15**. This year's edition had very few changes and where changes occurred the text was highlighted. A vote will be taken at the June 3rd Regular Schedule Meeting. Mr. Barrett further announced recent student events and accomplishments.

→**National Honor Society Induction** – Eleven new inductees to the National Honor Society. (Mrs. Ana Peach and Mrs. Judy Bean assisted Mrs. Rebecca Ray with this Program because of unforeseen circumstances.) Eleven qualified students were inducted.

→**The Design & Visual Communications Program** conducted an art show on May 20, 2014 and it was well attended by friends and others. Mrs. Joann Murphy does a fantastic job with her students setting up this event.

→**Senior Awards Night** – Great success with at least 200 friends and family attending.

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→**Prom @ Gillette Stadium** – 400 students attended this year's Prom, without incident.

→ **Senior Field Day** - District School Committee Members are invited to attend this event to be conducted on Friday, May 30th 2014. Events will begin at 9 a.m., weather permitting.

Vice Chairman Charles W. Flahive stated that he wants to see some changes made with the selection process with respect to recipients of scholarships and will bring this subject up at a future meeting. Vice Chairman Flahive served on one of the Committees overseeing selections and stated: "There has to be some changes made with the selection process."

13.4 **Superintendent/Director: J. Quaglia** – Chairman Maguire recognized Superintendent-Director James P. Quaglia.

- **FY15 Maintenance & Operating Budget** – Mr. Quaglia announced, "Six of the nine towns have approved the Blue Hills Regional Technical School District's budget." Member Kevin L. Connolly interjected with, "Make that seven. Norwood passed the budget last night." With seven of the nine towns voting favorable, the FY15 budget is set.
- **Annual Evaluation of the Superintendent-Director** – Mr. Quaglia stated that he is doing the preparation work for this evaluation which is scheduled to start shortly with the preparation of a review binder. A strategy session will be set prior to the next DSC Meeting with the Evaluation Subcommittee.
- **Executive Session** – Mr. Quaglia requested an executive session.
- **Assistant Superintendent-Business and Personnel** – Mr. Quaglia introduced Mr. Steven Moore the newly hired Assistant Superintendent- Business and Personnel. Mr. Moore stated that he is looking forward to starting this new position on July 1, 2014.

10. **Unfinished Business and New Business** –

- **District Policy Book** – Members of the Policy Subcommittee have received hard copy of the recently completed reviewed and updated Policy Book. A CD will be supplied to all members from Attorney Paige Tobin as soon as possible.

11. **Discussion or Suggestions for the Good of the District**, Including newsworthy educational items

- **Impact Based Bargaining (IBB)** – Vice Chairman Flahive reported on the conclusion of the IBB Training as being very successful. Mr. Flahive, who also serves as the Chairman of the Personnel & Negotiation Subcommittee, is preparing to establish a group of meetings with the Blue Hills Educational Association (BHEA) / Teachers Union to negotiate and establish a new three-year contract. Along with the BHEA, there are three SEIU#888 Union contracts close to expiration. The BHAA (Blue Hills Administrative Association) is also up for negotiations.

12. **Executive session:** Chairman Maguire moved to enter into executive session at **9:35 p.m.** The Chairman called **executive session** to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body and is subsequently declared by Chairman Maguire. It was further announced that the Committee would return to Open Session solely for the purpose of adjournment. A **roll call**

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vote was taken and the executive session was **unanimously approved**.

Following the conclusion of the executive session discussion, the Committee returned to the open session to vote on the appointment of the candidate for the recently created position of Assistant Superintendent for Business & Personnel, Mr. Steven M. Moore.

Chairman Aidan G. Maguire, Jr., moved the question. Member Kevin L. Connolly moved to approve the Superintendent-Director's (James P. Quaglia) recommendation to hire Mr. Steven M. Moore for the newly-created position of Assistant Superintendent-Business and Personnel. Motion was seconded by Vice Chairman Charles W. Flahive. Motion was taken to a vote and it was by **MAJORITY ***

VOTED: to approve the Superintendent-Director's (James P. Quaglia) recommendation to hire Mr. Steven M. Moore for the newly-created position of Assistant Superintendent-Business and Personnel.

* **(REFERENCE:** Messrs. Pascarella and Joyce were absent. Member Marybeth Nearen abstained from this vote.)

13. **Adjournment** – Following conclusion of all District School Committee's open meeting business. Chairman Maguire accepted a motion from Member Marybeth Nearen and seconded by Member Fran Fistori to close the Regular Session Meeting of the District School Committee.

It was **unanimously:**

VOTED: to adjourn the Special Meeting, with all regular business concluded, at **9:55 p.m.**

The Committee's **next meeting** will be a **Regular Schedule Meeting of the District School Committee** conducted in the **William T. Buckley District School Committee Board Room (#207A), on Tuesday, June 3, 2014 at 7:00 p.m.**, unless otherwise posted.

Minutes Approved:

Minutes submitted by:

_____ Germano John Silveira, Secretary

Joanne Kuzborski, Recording Secretary

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