



**MINUTES of the “49th District School Committee”
Special 2014 Meeting**

Membership: Francis J. Fistori, Avon; Secretary Germano John Silveira, Braintree;

Chairman Aidan G. Maguire, Jr. Canton, Joseph A. Pascarella Dedham;

Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;

Mrs. Marybeth Nearen, Randolph and Vice-Chairman Charles W. Flahive, Westwood.

Special Meeting, Tuesday, February 11, 2014

Conducted in the William T. Buckley District School Committee Meeting Room, #207A

This evening, prior to the Regular Meeting, subcommittees conducted meetings and recommendations will be forthcoming, resulting from their conduct. The subcommittees were:

- **Evaluation**
- **Warrant.**

(Subcommittee Meetings were conducted in Room 402.)

The Blue Hills Regional Vocational School **Forty-Ninth District School Committee Special Meeting** was called to order at **7:00 p.m. on Tuesday, February 11, 2014** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Aidan G. Maguire, Jr., presided. It is noted that the Regular Schedule Meeting of Tuesday, January 21, 2014 was cancelled because of a snow storm.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT:	Messrs. Fistori, Flahive, Maguire, McNeil, Mrs. Nearen and Messrs. Pascarella and Silveira
MEMBERS ABSENT:	Messrs. Connolly and Silveira
OTHERS PRESENT:	Ms. Jessica C. Leigh, Student Representative Mr. Charles J. Gisondi, District Treasurer Mr. James P. Quaglia, Superintendent-Director Mr. David W. Proule, Finance Manager Mr. Michael J. Barrett, Assistant Superintendent/Principal Ms. Jill Rossetti, Director of Academics

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Aidan G. Maguire, Jr., announced that all business conducted at this meeting complies with the revised Open Meeting Law in effect, as of July 1, 2010.

2. Public Comment – None.

3. Approval of Previous Meeting Minutes – Chairman Maguire moved to the approval of the Tuesday, January 28, 2014 Minutes. Vice-Chairman Charles W. Flahive, moved to approve the Minutes of the Tuesday, January 28, 2014 meeting, as presented, with requested changes. Motion was seconded by Member Marybeth Nearen. Motion to approve the minutes was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the January 28, 2014 minutes as presented with requested changes.

4. Student Representative Report - School Year 2013-14 **Student Representative Jessica Caroline Leigh** was recognized by Chairman Aidan G. Maguire, Jr. Ms. Leigh provided the following information:

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- **“Can/Feed Drive”** – The Braintree Food Bank will benefit from this year’s drive. An added feature of this year’s drive is donations will be placed in Mr. Cavanaugh’s office with the intent of forcing him into the “hall” to conduct his business with his office being “filled with donations”.
- **“Semi Formal”** – The Elks in Randolph will be the site for this year’s semi formal on March 28th.
- **“Talent Show”** – Students are in the process of planning a talent show to demonstrate the multi talents of the Blue Hills Students. More information will be forthcoming.
- **Girls’ Varsity Basketball** is on a winner’s roll with a current standing of “no losses”!
- **Student Council** will be conducting election of officers at the end of March and is meeting the requirements of the Regional and State requirements for the conduct of student councils.
- **National Honor Society** has collected over **300 bags of clothing** for the needy. The response from students and staff was admirable.

The Committee thanked Ms. Leigh for her report.

5. **Chairman’s Report:** Chairman Maguire stated he had no report but read into the record a letter from Blue Hills Educational Association, Inc., President Brian Gearty with a request for consideration of participation with the Massachusetts Education Partnerships, Interest Based Bargaining Institute (dated February 6, 2014).

Art Work Booklet: Chairman Maguire complimented a presentation: The work of the Design and Visual Communication Program Students/Artists for the booklet that was printed and bound by the students of the Graphic Arts Program. This is a “limited edition” creation and the Committee Members were honored with its presentation. Teacher Joann Murphy supplied this gift:

STUDENT WORK

“The students at Blue Hills Regional Technical School are proud to display their creative and printing talents. The art and photography is the work of Design and Visual Communication students both past and present. The printing and binding was performed by the students in Graphic Communications”

6. **Administrative Reports**

6.1 **Treasurer: C. Gisondi** - Chairman Maguire recognized District Treasurer, Charles J. Gisondi.

- Treasurer Gisondi reported that the PERAC Auditors are preparing to do an Audit of the Blue Hills Retirement Board and a report will be provided upon completion.

6.1.1 **Warrant Approval:** Chairman Maguire entertained a motion for the approval of FY14 Warrant Number 12, (Vouchers 1042-1046) in the amount of \$1,608,723.88 dated February 11, 2014. Vice Chairman Flahive moved for approval FY14 Warrant Number 12, (Vouchers 1042-1046) in the amount of \$1,608,723.88 dated February 11, 2014. Motion was seconded by Member Fess Joyce. Motion was taken to a vote, without discussion, and **UNANIMOUSLY**

VOTED: to approve FY14 Warrant Number 12, (Vouchers 1042-1046) in the amount of \$1,608,723.88 dated February 11, 2014.

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Warrant Subcommittee Chairman Charles W. Flahive stated that he is still waiting for a reply regarding an expense statement that was submitted from the previously submitted FY14 Warrant, #11. This matter was determined to be discussed in executive session.

6.2 **Business Manager:** Chairman recognized Business Manager David W. Proule. Mr. Proule before beginning an intense review of the FY15, budget requested permission from the District School Committee to transfer the sum of \$4,000 to the Vocational Professional Development Account. This matter was put on hold and advisement, pending investigation by Superintendent-Director James P. Quaglia and Assistant Superintendent-Principal Michael J. Barrett.

6.2.1. **Intense Review of Tentative FY15 Budget** – Business Manager David W. Proule provided the Committee with an intense review of the Tentative FY15 Budget and supplied the following documents:

- 1) Account Descriptions with Comparatives of FY14 Budget and FY15 Proposed Budget
- 2) Capital Projects Plan: 2013 – 2015
- 3) FY14-15 Budget Summary (Indicating an overall increase of 2.9%)
- 4) FY15 Proposed Budget with All Accounts Summary (dated 1/6/14)

→The Total Proposed FY15 Budget is \$18,415,535

Invitations have been sent to all parties of interest for the Tuesday, February 25, 2014 at 7 p.m. Special District School Committee Meeting and FY15 Budget Hearing.

All documents discussed and reviewed were received by the full Committee and are part of the meeting record.

6.5 **Assistant Superintendent-Principal** – Mr. Michael J. Barrett was recognized by Chairman Maguire and proceeded to report:

- **Annual Joint Dinner Meeting** with School Council scheduled set for Tuesday, December 17, 2013 at 5:30 p.m. was unfortunately cancelled because of a storm. The Committee would like to have this event rescheduled as soon as possible. The Committee does not want to see this event fall to the side.
- **NEASC** – Mr. Michael J. Barrett reported that NEASC preparations are well underway and the school is looking forward to the visit beginning April 28th.
- **ChromeBooks** – Complete distribution has been implemented.

Members expressed their appreciation to Mr. Barrett.

6.4 **Superintendent/Director: Superintendent-Director James P. Quaglia** was recognized by Chairman Maguire.

Submission of this year's MSBA Statement of Interest: The minutes of the Tuesday, January 28, 2014 Special Meeting included the vote of the Committee and the Minute document has been

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signed and included for submission to the MSBA, as required. Other documents are being prepared by Superintendent-Director Quaglia.

District Policy Book – Mr. Quaglia stated that the review of the Policy Book has been completed by Attorney Paige Tobin and Members will be receiving a review copy shortly. A Policy Subcommittee Meeting has been set for Monday, February 24, 2014 at 5:00 p.m. with Attorney Paige Tobin.

- **Employees Handbook** – Superintendent-Director Quaglia continues his on-going project on the development of the **All Staff Employee Handbook**.

7. **DSC SUBCOMMITTEE REPORTS:**

- **Curriculum & Advisory Committee Meeting** → Subcommittee Chairman Charles W. Flahive reported on the topics discussed at the Wednesday.1.29.14 , 5:30 p.m. meeting to discuss matters of curriculum with Directors of Academics and Vocational Programs, including Superintendent-Director James P. Quaglia and Assistant-Superintendent/Principal Michael J. Barrett. The report included the discussions regarding concerns of the subcommittee with class load. Along with this topic, the following was discussed:
 - **The possibility of addition of programs;** i.e., Law Enforcement, Broadcasting, Bio Tech, Criminal Justice/Law Enforcement.
 - **Academic Success;** “Just how well Blue Hills’ Students are doing with academic success.”
 Chairman Flahive complimented **Academic Director, Jill Rossetti**, on the quality of her preparations for this meeting.
- **Finance & Subcommittee Meeting** have continued to be ongoing and posted on the FY15 Budget Calendar. This February 11, 2014 Special Meeting was primarily focused on the FY15 Budget and its entire content.
- **Evaluation Subcommittee** – A meeting was called to order and the first order of business was election of Evaluation Subcommittee Chairman. Member Fran Fistori was elected. Chairman Fistori advised the full committee that Superintendent-Director Quaglia has provided the Evaluation Subcommittee with a status of completion with his School Year 2013-14 Goals, which was also given to the full committee and will be discussed at greater length at an upcoming meeting.
- **Policy Subcommittee** – A Policy Subcommittee Meeting has been posted for Monday, February 24, 2014 at 5 p.m. at the request of Policy Subcommittee Chairman Marybeth Nearen.
- **Warrant Subcommittee** – Subcommittee Chairman Flahive recommended the approval of the Warrant.

Discussion or Suggestions for the Good of the District:

- **Massachusetts Education Partnerships, Interest Based Bargaining Institute:** Member Robert A. McNeil spoke of the interest he has in the Committee participating in the Massachusetts Education Partnerships, Interest Based Bargaining Unit. Superintendent-Director James P. Quaglia stated that he is in favor of the process and the use of federal facilitators. All members of the Committee believe that the primary purpose of all parties should be “student success” first and foremost and if this process may contribute to this success then it is most attractive. It was the sense of the Committee Members present to explore this option and inquire through the Blue Hills Educational Association, Inc., what the “next step” is. Chairman Maguire will send a correspondence to BHEA President Brian Gearty with this decision. Member Marybeth Nearen moved to approve the exploration of training and approval of the Massachusetts Education Partnerships, Interest Based Bargaining Institute. Motion was seconded by Member Robert A. McNeil. Motion was taken to a vote and it was **UNANIMOUSLY VOTED:** to approve the exploration of training and approval of the Massachusetts Education Partnerships, Interest Based Bargaining Institute.

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8. **Executive Session – Executive session:** Chairman Aidan G. Maguire, Jr., moved to enter into executive session at 8:16 p.m. The Chairman called **executive session** to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body and is subsequently declared by Chairman Maguire. By **UNANIMOUS** Roll-Call Vote, the Committee moved into executive session and will return to the Open Session, solely for the purpose of adjournment.

9. **Adjournment** – Following conclusion of all District School Committee's open meeting and executive session. Chairman Maguire accepted a motion from Member Fess Joyce and seconded by Member Joseph A. Pascarella to close the Regular Session Meeting of the District School Committee.

It was **unanimously**:

VOTED: to adjourn the Special Meeting, with all regular business concluded, at **8:39 p.m.**

The Committee's **next meeting** will be a **Special Meeting** and **FY15 BUDGET PUBLIC HEARING** conducted in the **William T. Buckley District School Committee Board Room (#207A), on Tuesday, February 25, 2014 at 7:00 p.m.**, unless otherwise posted.

Minutes Approved:

Minutes submitted by:

Germano John Silveira, Secretary

Joanne Kuzborski, Recording Secretary