



MINUTES of the “48th District School Committee” Regular Schedule 2012 Meeting

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Secretary Robert S. Austin, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mr. Richard Riman, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, September 4, 2012

The Blue Hills Regional Vocational School Forty-Eighth District School Committee Regular Schedule Meeting was called to order promptly at **7:00 p.m. on Tuesday, September 4, 2012** at the Blue Hills Regional Vocational Technical School, Room 402, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella, presided.

1. **ROLL CALL and PLEDGE OF ALLEGIANCE ***

MEMBERS PRESENT: Messrs. Connolly, Fistori, Joyce, Maguire, Pascarella, Riman and Silveira
MEMBERS ABSENT: Mr. Austin, Flahive
OTHERS PRESENT: Mr. Charles J. Gisondi, Treasurer
Mr. James P. Quaglia, Superintendent-Director
Mr. Thomas G. Cavanaugh, Dean of Students
Ms. Marybeth Joyce, Director of Admissions and Financial Aid Officer
Mr. Michael J. Barrett, Assistant Superintendent/Principal
Mr. Richard Brennen, Intermittent Director of Vocational Programs

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the inception of the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

- **Moment of Silence:** Chairman Pascarella and Superintendent-Director James P. Quaglia requested a moment of silence with the utmost respect for the recent passings of Mr. George Silva, an employee of the District, Mrs. Mary Jordan (Mother of Instructor Dan Jordan) and Mrs. Clara Stankiewicz (Mother of Instructor Joann Murphy).
- **New Employees:** It was the sense of the Committee that the introduction of new employees be rolled over to the Tuesday, September 18, 2012 Regular Schedule Meeting, Superintendent-Director James P. Quaglia introduced **Mr. Richard Brennen**. Mr. Brennen has been appointed Intermittent Director of Vocational Programs. Mr. Brennen looks forward to his return to Blue Hills and filling the position while necessary. It was noted that six new employees have started at Blue Hills.
- **Commendation:** Intermittent Director of Vocational Programs, Mr. Richard Brennen, took a moment to commend Member Fran Fistori and Teacher Dwight Seaman for the work they did together in securing a Registration to perform insurance work at the Blue Hills' Auto Body Shop. This is a major accomplishment on

the part of Messrs. Fistori and Seaman. This Registration is a huge betterment to the school and its students.

Both gentlemen were recognized for their abilities to work cooperatively to advance the school and its students.

2. Visitors with Business for the Committee and Public Comment – None.
3. Approval of Previous Meeting Minutes - N/A
4. Communications – The District School Committee receives a regular flow of emails which provide the Committee with an accurate synopsis of what is happening within the District School.
5. Student Representative Report - Term begins with Tuesday, September 18, 2012 Meeting (Class of 2013 President, Ms. Rachel Rudin will serve as the District School Committee Student Representative for School Year 2012-2013).
6. DSC Chair Report
 - Chairman Pascarella requested that the Committee bring forward goals that they wish the DSC to accomplish cooperatively during the term of the School Year 2012-13.
7. DSC Subcommittee Reports (as needed)
 - Athletic and Extracurricular Subcommittee – Chairman Flahive was absent. An Athletic and Extracurricular Subcommittee meeting has been posted for Tuesday, September 18, 2012 at 5 p.m.
 - Warrant Subcommittee – Chairman Richard Riman reported that the warrant was all set.
8. Unfinished Business
 - 8.1 Practical Nursing Program Student Manual – Presented at the 8.21.12 DSC Summer Special Meeting

the Manual is here this evening for approval. Mr. Quaglia recommended acceptance of the Practical Nursing Program Manual. Chairman Pascarella moved the question of the approval of the Practical Nursing Program Student Manual for School Year 2012-2013. Member Germano John Silveira made a motion to accept of the Practical Nursing Program Manual, as updated. Motion was seconded by Member Fess Joyce. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to accept of the Practical Nursing Program Manual, as updated.
 - 8.2. Cell Phone Policy Update – Chairman Pascarella moved the question of the Updated Cell Phone Policy. Member Germano John Silveira moved to accept the Updated Cell Phone Policy with a slight adjustment to the vocabulary as recommended by Vice-Chairman Aidan G. Maguire, Jr., to clarify (Shop Break and Academic Break) the intent of the Updated Cell-Phone Policy. Motion was seconded by Member Fess Joyce. Motion was taken to a vote, following comments, and it was **UNANIMOUSLY**

VOTED: to accept the Updated Cell Phone Policy with a slight adjustment to the vocabulary as recommended by Vice-Chairman Aidan G. Maguire, Jr., to clarify (Shop Break and Academic Break) the intent of the Updated Cell-Phone Policy

Member Kevin L. Connolly requested that in the future when “tests” are being implemented with District Policy, the Committee be advised.

8.3 Goal Setting - Chairman Pascarella stated that Mr. Jim Hardy of Massachusetts Association of School Committee (MASC) provided the Committee with a training session with focus on setting and implementing common goals. Chairman Pascarella looks forward to the input of the full Committee with setting goals.

8.4 Treasurer’s Evaluation (Mr. Charles J. Gisondi) – Evaluation Subcommittee Chairman Fran Fistori reported that five of the nine members had completed the written evaluations and they were highly complimentary. Along with this tool, the Chairman requested that member comments be shared. Member Fess Joyce stated, “I have been around awhile and I remember vividly the fantastic job Chuck did when we went for a large bond issue. He saved this District a ton of money.” Other members stated that anytime they need information, “Chuck has it and gets it to us expediently.” Treasurer Gisondi thanked the members, urging them to come to him directly with their questions and concerns.

8.5 Recording Secretary/Election Clerk (Joanne Kuzborski) Evaluation - Evaluation Subcommittee Chairman Fran Fistori reported that four of the nine members had completed the written evaluations. Using the returns, as tools, overall Joanne is doing well. - Along with this tool, the Chairman requested that member comments be shared. Member Kevin L. Connolly stated that he appreciates the job Joanne is doing. Joanne thanked the members for their input and constructive criticism.

Chairman Pascarella stated that because of the conditions of the revised Open Meeting Law, the evaluations of the Superintendent-Director, Treasurer and Recording Secretary must be conducted in “Open Meeting”.

9. New Business – None.

10. Administrative Reports (as needed):

10.1. Treasurer: C. Gisondi - No report

10.2 Business Manager: D. Proule - Business Manager David W. Proule advised the Committee that his department is working on the retro for the BHEA and new salary rates established through the recent salary contract establishment.

10.3 Assistant Superintendent/Principal: M. Barrett

- School Year 2012-13 Start – Readiness – Chairman Pascarella recognized Assistant Superintendent/Principal Michael J. Barrett. Mr. Barrett reported that today was opening day for the instructors with freshmen and new students arriving tomorrow (9/5) and all students (9/6). Mr. Barrett continued stating that six teachers will meet the Committee at the 9/18 DSC Meeting). Mr. Barrett extended his thanks to Member Fran Fistori for the help he gave with the registration of the auto body shop; and, to Chairman Pascarella for his “Opening Address” to the staff at the Opening Day Program conducted today.

10..4 Superintendent/Director: J. Quaglia

- Hiring/Staffing Update – Superintendent-Director James P. Quaglia stated that six positions are filled leaving a couple of slots open (Custodial/Security Guards).
- The BHAA Contract will be opened up to accommodate a model evaluation system. As of September 15th, 2012, the District may be engaged in some kind of collective negotiations with BHEA regarding the mandates of the DESE for teacher evaluations.

11. Discussion or Suggestions for the Good of the District, Including newsworthy educational items - None

12. **Warrant** - Chairman Joseph A. Pascarella accepted motion for the following warrant:

Upon motion of Vice Chairman Aidan G. Maguire, Jr. to approve **FY13, Warrant No. 3, dated September 4, 2012 in the amount of \$557,202.17.**, seconded by Member Kevin L. Connolly, it was **UNANIMOUSLY**

VOTED: to approve **FY13, Warrant No. 3, dated September 4, 2012 in the amount of \$557,202.17**

13. Executive Session – None.

14. **Adjournment-** Following the completion of all regular business, with no need for executive session, Chairman Pascarella moved to adjourn the meeting at 7:40 p.m. Motion was made by Member Richard Riman to adjourn the meeting. Motion to adjourn was seconded by Member Fran Fistori and without discussion, it was, **UNANIMOUSLY**

VOTED: to adjourn the meeting at 7:40 p.m.

It is noted that the District School Committee has returned to its Regular Schedule Meetings. Regular Schedule Meetings are conducted on the **FIRST and THIRD TUESDAYS OF EACH MONTH** starting promptly at **7:00 p.m.** The next regular schedule meeting will be conducted on Tuesday, September 18, 2012 at 7:00 p.m. in the **William T. Buckley District School Committee Meeting Room, #207A.**

Minutes Approved

Respectfully recorded and submitted by:

Robert S. Austin, Secretary

Joanne Kuzborski, Recording Secretary