



**MINUTES of the “48th District School Committee”
Regular Schedule 2013 Meeting**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, June 4, 2013

SUBCOMMITTEE MEETING PRIOR TO REGULAR SCHEDULE MEETING

Curriculum & Advisory – at 6 p.m. in Boardroom #402, Reviewed the Off-Campus Projects for School Year 2013-14

Warrant Subcommittee: at 6:30 p.m. in Boardroom #402

Agenda: Pre-meeting review of warrant and related invoices. This subcommittee meets before all meetings of the DSC that contain warrant(s) to examine the details of the warrant prior to the meeting. The full committee receives pre-meeting warrant information via email before the current warrant(s) approval.

The Blue Hills Regional Vocational School Forty-Eighth District School Committee Regular Schedule Meeting was called to order at **7:00 p.m. on Tuesday, June 4, 2013** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Connolly, Fistori, Flahive, Joyce, Maguire, McNeil, Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: -0-

OTHERS PRESENT:
Mr. Charles J. Gisondi, District Treasurer
Mr. James P. Quaglia, Superintendent-Director
Mr. Michael J. Barrett, Assistant Superintendent-Principal
Ms. Jill Rossetti, Director of Academics
Mr. Edward Catabia, Athletic Director, Coach, Teacher
Mr. Angelo Dimitrious, Norwood Resident
Ms. Terry Longley, Assistant Business Manager
Mr. Robert Foley, Construction Technology Lead Teacher
Mrs. Eileen Dailey, BHEA
Ms. Jennifer D'Angelo, BHEA

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

2. Public Comment: None.

3. Approval of Previous Meeting Minutes - The minutes of the Tuesday, May 14, 2013 and Tuesday, May 21, 2013 meetings were presented for approval. Chairman Joseph A. Pascarella accepted a motion from Member Kevin L. Connolly to accept the minutes of the Tuesday, May 14, 2013 and Tuesday, May 21, 2013 meetings. Motion was seconded by Member Germano John Silveira. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to accept the minutes of the Tuesday, May 14, 2013 and Tuesday, May 21, 2013 meetings, as presented.

4. Student Representative Report – Ms. Rachel E. Rudin has completed her tenure as Student Representative to the District School Committee School Year 2012-13 and will graduate on Tuesday, June 11, 2013 at 6 p.m. School Year 2013-14 Representative will begin term at the start of school year in September 2013.

5. DSC Chair Report – Chairman Pascarella spoke of the upcoming Graduation 2013 and his hope that all members would be able to attend this most momentous occasion.

→**District School Committee Self Evaluation for 2012-13:** Members are requested to work on their returns and have them in by May 31, 2013 to Joanne. The returns of the evaluations will be used as a tool to continue to improve the function of the Committee.

6. Administrative Reports (as needed):

6.1. Treasurer: C. Gisondi - Mr. Charles J. Gisondi prepared and presented the Warrant and backup information was provided. Mr. Gisondi will be contacting the “Boosters” and will provide help with their 501 information filing and paperwork, as requested by the Committee. Vice Chairman Aidan G. Maguire, Jr., also asked if there was a way of finding out if the District has “Logo Ownership”.

→ **Warrant Approval:** Chairman Pascarella moved to the approval of the Warrant:

Upon motion of Secretary Charles W. Flahive, to approve **FY13 Warrant Number 21 (Vouchers 1083 and 1084) in the amount of \$656,162.10.** Motion to approve was seconded by Member Kevin L. Connolly. **Motion to approve** the warrant was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve **FY13 Warrant Number 21 (Vouchers 1083 and 1084) in the amount of \$656,162.10.**

NOTE: Warrant Subcommittee Chairman Charles W. Flahive had questions on the warrant:

1) The hiring of another facilitator.

6.2 Winter/Spring 2013 Athletic Sports' Report – Chairman Pascarella introduced Athletic Director Ed Catabia. Before Mr. Catabia presented, Superintendent-Director James P. Quaglia reviewed a letter received from the President of the Massachusetts Track Officials, Mr. Arthur Conro, (NOTE: Copy to all DSC Members). This letter praised the school for their May 22, 2013 hosting of the “State Vocational Track Meet” held at Blue Hills. Mr. Conro stated that he has been a track official for “fifty years and has never seen a better receiving school and Blue Hills was the best prepared high school meet he has ever seen. The event hosted 15 schools and 500 athletes from all over the State. All the suggestions we made prior to the meet were implemented and the day was perfect.” Following the review of the letter, Chairman Pascarella recognized Mr. Catabia. Mr. Catabia spoke of the successful Winter/Spring Sports' Program. Mr. Catabia provided the members with a pass out that detailed the successes of the programs. Secretary Charles W. Flahive asked Mr. Catabia how many Blue Hills' Students are participating in team sports. Mr. Catabia stated three quarters of the students participate. There was discussion about the possibility of introducing “girls' hockey” at Blue Hills. There was additional discussion, questions and answers. Following the conclusion, the Members thanked Mr. Catabia for his fine work on behalf of the student athletes and school.

6.3 Business Manager: Business Manager David W. Proule was not present. No report.

6.4 Assistant Superintendent/Principal: M. Barrett – Chairman Pascarella recognized Mr. Michael J. Barrett. Mr. Barrett addressed the Committee on the following:

- **Student Handbook** – The Student Handbook is back from the attorney’s review. This handbook along with the **School Calendar for 2013-14 will be sent to the DSC before the next meeting for the review of the Committee and subsequent approval vote.**
- **ALICE Mock Drill** – A mock drill was conducted with good results. Improvements will be made but for the “first” the results were great.
- **Graduation** - For the first time, members will be onstage at graduation. Eight of the nine members will attend the graduation of 187 Seniors on Tuesday, June 11, 2013. Member Robert A. McNeil will assist with the presentation of his son Michael’s diploma.

Chairman Pascarella thanked Mr. Barrett for his report.

6.5 **Superintendent/Director James P. Quaglia** was recognized by Chairman Pascarella. Mr. Quaglia provided the Committee with a document entitled:

- **Hiring Update - SPED Director recommendation** was made by Superintendent Director Quaglia to appoint his nominee for the job **Mr. Angelo Dimitriou**. Mr. Dimitriou was present. Mr. Dimitriou comes to the position with the highest recommendations. Following discussion, questions and answers, Chairman Pascarella accepted a motion from Member Kevin L. Connolly to approve the recommended hire of Mr. Angelo Dimitriou for the position of Director of Special Education. Motion was seconded by Member Fess Joyce. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the recommended hire of Mr. Angelo Dimitriou for the position of Director of Special Education.

This appointment received a round of applause from the audience.

Cosmetology Position – A new hire will be announced shortly. Other open positions are working in progress with multiple applications being reviewed by the administrators. Mr. Quaglia received questions about the advertising tools that are implemented for job openings at Blue Hills and was told that positions are advertised on “School Spring” and other vehicles, as well. The positions open are close to being filled with many applications being received from a multiple of sources.

- **Stabilization Fund** – The District has received the approval of the necessary six towns for the establishment of the Stabilization Fund. This Fund will assist with keeping the school’s infrastructure running smoothly.
- **Pool Project Contract Award** – References have been checked and the contract has been awarded to Federal Contractors.

7. DSC Business: (Unfinished and New Business)

- **Committee Self-Evaluation Document** – Members received updated evaluation document to be completed and submitted to Joanne by May 31st. The evaluation was established in October 2012. All nine members participated in this evaluation and the returns were compiled by Chairman Joseph A. Pascarella. The results of the returns were supplied to all members in hard copy and entailed:
 - 1) Governance
 - 2) Operations
 - 3) Member Relations
 - 4) Committee/Superintendent/Labor Relations
 - 5) Strategic Planning and Fiscal Management
 - 6) Community Relations
 - 7) Effective Meetings.
- The Committee plans to use the returns from this evaluation as a tool for continuous improvement.

The Committee discussed an effectiveness survey to go out to all interested in the Blue Hills' District Community.

8. DSC Subcommittee Reports (as needed):

- **Curriculum and Advisory** – Subcommittee Chairman Kevin L. Connolly reported on the meeting that was conducted 6.4.13, prior to this meeting and included discussions on Off-Campus School Year 2013-14 Projects with Lead Teacher of Construction Technology, Mr. Robert Foley. School Year 2012-13 included a Town of Braintree Project. Braintree has requested additional help with the renovation project. Also recommended are internal Blue Hills' projects. The economic status of the Country is effecting submissions for projects with very few acceptable projects submitted. Following conclusion of discussion, questions and answers, the SY2013-14 Projects were voted. Subcommittee Chairman Kevin L. Connolly moved to accept the recommendations of the Lead Teacher, Mr. Robert Foley, and accept the Town of Braintree second year proposal, along with internal and perhaps another off-campus project. Motion was seconded by Member Fess Joyce and taken to a vote. It was **UNANIMOUSLY**

VOTED: to accept the recommendations of the Lead Teacher, Mr. Robert Foley, and accept the Town of Braintree second year proposal, along with internal and perhaps another off-campus project.

- **Finance & Administration** – Subcommittee Chairman Marybeth Nearen provided recommendations for transfers from accounts.
- **Athletic & Extracurricular** – Subcommittee Chairman Charles W. Flahive ; Chairman Flahive stated that the subcommittee recommends that all athletic department positions be advertised anticipating numerous openings in the fall. The subcommittee also wants to have District Treasurer look into the 501 Account for the Boosters and help them to make sure the account's paperwork is in order.
- **Personnel & Negotiation Subcommittee and VOTE on the BHAA COLA Raise for Year 3 of a 3-year Contract** – Subcommittee Chairman Charles W. Flahive reported on the negotiations from the recent meeting with the salary reopener **BHAA to settle their 3rd year COLA**. There was executive session conducted on this item. **Following executive session discussion**, the committee returned to open session to vote on the recommendation of the Personnel & Negotiation Subcommittee on the recommended 1.75% COLA for the members of the BHAA. Chairman Pascarella accepted a motion from Mr. Charles W. Flahive to approve the 3rd year 1.75% COLA increase to the members of the BHAA. Motion was seconded by Mr. Kevin L. Connolly. Motion was taken to a vote and it was unanimously **VOTED:** to approve the 3rd year 1.75% COLA increase to the members of the BHAA.
- **Policy Subcommittee** – Subcommittee Chairman Germano John Silveira will be calling an additional meeting shortly to continue the review of the final letters of the District Policy Book (K & L).

9. Discussion or Suggestions for the Good of the District, Including Newsworthy Educational Items

- **Members Self Evaluation** – Chairman Pascarella is pleased with the 100% participation of the members with this goal-setting self evaluation. Returns were tallied and the committee now has a valuable tool to reflect on with their continuous pursuit of excellence.
- **Employment Handbook** – Member Marybeth Nearen would like to see a formal “Employee Handbook” offered to employees. There exists a faculty handbook, but no general employee handbook. This recommendation remains a work in progress.
- **Scheduling** – Secretary Charles W. Flahive asked about the SY13-14 schedules, inquiring if they are in place. Director of Academics Jill Rossetti was present and replied “they are”.
- **Programs** – Vice Chairman Aidan G. Maguire, Jr., and Secretary Charles W. Flahive stated they would like to see additional programs introduced into the curricula; specifically “business”.

10 . Executive session: Chairman Pascarella moved to enter into executive session at 9:47 p.m. The Chairman moved to **executive session** to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body and is subsequently declared by Chairman Pascarella. By **UNANIMOUS** Roll-Call Vote, the Committee moved into executive session and will return to the regular meeting for an Open Session for a Committee Vote and to adjourn.

As a result of discussions, recommendations and negotiations of the Personnel & Negotiation Subcommittee and decision made in executive session, a vote was taken.

11. Adjournment – Following conclusion of all District School Committee’s regular meeting and executive session, Chairman Pascarella accepted a motion from Member Germano John Silveira, seconded by Member Fran Fistori to close the Regular Session Meeting of the District School Committee.

It was **unanimously:**

VOTED: to adjourn the Regular Scheduled Meeting, with all regular business concluded, at **9:20 p.m.**

The Committee’s **next meeting** will be a **Regularly Scheduled District School Committee Meeting** conducted in the William T. Buckley District School Committee Board Room 207A, at **7:00 p.m., on June 18, 2013,** unless otherwise posted.

Minutes Approved:

Minutes submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary