



**MINUTES of the “48th District School Committee”
Regular Schedule 2013 Meeting**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Regular Schedule Meeting, Tuesday, June 18, 2013

SUBCOMMITTEE MEETING PRIOR TO MEETING Conducted in Boardroom #402

- Policy: @ 6:00 p.m. – Agenda → Continued review of District Policy Book.
- Warrant: @ 6:30 p.m. - Agenda: Pre-meeting review of warrant and related invoices.

Conducted in the William T. Buckley District School Committee Meeting Room, #207A

The Blue Hills Regional Vocational School Forty-Eighth District School Committee Regular Schedule Meeting was called to order at **7:00 p.m. on Tuesday, June 18, 2013** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Connolly, Fistori, Flahive, Joyce, Maguire, McNeil, Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: -0-

OTHERS PRESENT:
Mr. Charles J. Gisoni, District Treasurer
Mr. James P. Quaglia, Superintendent-Director
Mr. Michael J. Barrett, Assistant Superintendent-Principal
Mr. David W. Proule, Business Manager
Mr. Thomas G. Cavanaugh, Dean of Students
Mr. Edward Catabia, Athletic Director, Coach, Teacher
Ms. Terry Longley, Assistant Business Manager
Mr. Brian Gearty, BHEA President, Blue Hills' Instructor

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

2. Public Comment: None.

3. Approval of Previous- Meeting Minutes - Chairman Joseph A. Pascarella accepted motions to approve the May 28, 2013 and June 4, 2013 Minutes. Motions to approve and accept were made by Member Kevin L. Connolly. Motions were seconded by Member Robert A. McNeil. Without discussion, motions were taken to votes and it was **UNANIMOUSLY**

VOTED to approve the May 28, 2013 and June 4, 2013 Minutes.

4. Student Representative Report – School Year 2013-14 Representative will begin term at the start of school year in September 2013.

5. DSC Chair Report – Chairman Pascarella spoke of the impressive Blue Hills' Regional High School Graduation 2013

commencement. The weather alternate date was utilized and the ceremony was conducted on Wednesday, June 12, 2013 at 6 p.m. Seven of the nine Committee Members were present for the Graduation 2013 ceremony.

→ **LPN Graduation 2013** Reminder was provided to the Committee: Vice Chairman Aidan G. Maguire, Jr. will attend the Wednesday, June 26, 2013 at 6 p.m. LPN Graduation Ceremony conducted in the Cafeterium. Member Fess Joyce will also attend his "24th LPN Graduation Ceremony". Program Director Maureen McCann welcomes the attendance of all Board Members.

5.1 Review of returns from Public/Community on the Evaluation/Survey of the Effectiveness of the District School Committee – Chairman Joseph A. Pascarella reviewed the returns from the recent (June 5 – 18, 2013) Survey taken, utilizing the service of "Survey Monkey". At the request of Member Marybeth Nearen, each question was read with replies reviewed. (Said document is contained within the meeting folder.) Areas of criticism and constructive recommendations will be addressed by the Committee. There was discussion regarding the Cable Station filming and broadcasting DSC Meetings to provide citizens with an additional method of viewing meetings. Generally, there are few citizens at large that attend DSC Meetings. The intention of the Committee is to use this type of survey as a tool for continuous improvement and to gage the sentiments of the repliers. The Committee thanked Chairman Joseph A. Pascarella for organizing and formulating the content of this survey that was discussed at a previous meeting as a way to enhance the operation of the Committee.

(Note: 25% of the contacted individuals responded to this survey.)

Chairman Pascarella suggested that the Committee consider additional training from MASC during this summer. Member Fess Joyce spoke of the importance of: "**Always putting the students first**" and this is what this Committee does first and foremost." Mr. Joyce further stated that he was disappointed in the negativity of the returns from this survey. Mrs. Nearen stated: "I agree with Mr. Joyce." Vice Chairman Maguire and Secretary Flahive provided input regarding some of the disappointing replies that were rendered.

6. Administrative Reports (as needed):

6.1. Treasurer: **C. Gisondi** - Mr. Charles J. Gisondi prepared and presented the Warrant and backup information was provided.

→ **Warrant Approval:** Chairman Pascarella moved to the approval of the Warrant:

Upon motion of Secretary Charles W. Flahive, to approve **FY13 Warrant Number 22 (Vouchers 1085 - 1088) in the amount of \$939,384.14**. Motion to approve was seconded by Member Marybeth Nearen. **Motion to approve** the warrant was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve **FY13 Warrant Number 22 (Vouchers 1085 - 1088) in the amount of \$939,384.14**.

→**Update "Boosters" 501** – Mr. Gisondi advised the Committee that he is reviewing the Boosters 501 documents to insure compliancy with regulations to maintain a non-profit status, as requested by the District School Committee.

6.2 **Business Manager: D. Proule**. Chairman Pascarella recognized Mr. David W. Proule

Special Encumbrances and Year-end Wrap Up: Business Manager David W. Proule presented to the Committee a document entitled EOY (End- of -Year) Transfer of Funds (**dated, June 18, 2013**). Said document is included as *Attachment "A"* of these minutes. *Attachment "A"* contains details of recommendations from Mr. Proule on transfers and encumbrances. Committee members asked questions on the transfers and encumbrances and received answers to their questions by Business Manager Proule and Superintendent-Director James P. Quaglia. Line Items included are ongoing Capital Projects (*As recorded and detailed on Attachment "A"*). The approval of the full

Committee along with a vote, is required for auditing purposes. The total transfer amount requested is \$365,368. Following conclusion of discussions, Chairman Pascarella moved for the vote/decision of the Committee. Member Germano John Silveira to approve the requested transfers and special encumbrances, as requested and justified by Business Manager David W. Proule totaling \$365,368. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and **BY MAJORITY**

Voted: to approve the requested transfers and special encumbrances, as requested and justified by Business Manager David W. Proule totaling \$365,368.

Note: Member Marybeth Nearen voted NO. All other (eight members) voted AYE

6.3 **Dean of Students – Thomas G. Cavanaugh** was recognized by Chairman Pascarella. Mr. Cavanaugh provided the Committee with pass outs that detailed the activities of the discipline and attendance aspects of the Blue Hills' Students and stated that this year's senior class was outstanding and had set the stage as role models for their underclassmen.

Second Term SY12-13 Discipline and Attendance Report

Description	Freshmen Class	Sophomore Class	Junior Class	Senior Class	School Totals
Average Daily Attendance Rate	94.94	94.37	93.71	91.59	94.37
# Students Tardy Daily	5.1	6.1	7.8	14.1	27.6
Office Detentions Assigned	26	19	13	8	66
Out of School Suspensions Assigned	9	9	12	3	33
Saturday Suspensions or Detentions Assigned	31	41	45	72	189
Number of Students with 1 infraction	18	19	20	23	80
Number of Students with 2 or 3 infractions	8	16	8	15	47
Number of Students with 5 or more infractions	3	2	3	1	9
Total Infractions	88	93	87	92	360

Top Student Infraction Total	8	9	11	9	37
Students by Grade with Saturdays Assigned for Tardiness & Cell Phones					
Seniors --> 53(T) & 3(CP)					
Juniors --> 21(T) & 20(CP)					
Sophomores --> 19(T) & 13(CP)					
Freshmen --> 4(T) & 23(CP)					
Total of 806 Saturday Suspensions Assigned With A High of 51 A Low of 16 And An Average of 27.7					
Reasons for "OSS" include --> Cell Phone (12); Saturday Skip (7); Physical Altercation (3); 1 each for the following - Harassment; Disrespect; Theft; Inappropriate Gesture; Threat; Drugs; Drug Paraphernalia					

6.4 **Assistant Superintendent/Principal: M. Barrett** – Chairman Pascarella recognized Mr. Michael J. Barrett. Mr. Barrett addressed the Committee on the following:

- Graduation Report** – Class of 2013: Mr. Barrett reported that graduation went well, in spite of the weather delay. This year's graduates totaled 187. Mr. Barrett thanked the DSC members for their attendance. This year the attending Committee Members were seated on stage. Member Robert A. McNeil took great pride in co-presenting his son Michael's diploma. Member Marybeth Nearen suggested that future graduations include an introduction of the DSC Members in attendance. Mr. Barrett and Mr. Cavanaugh complimented Mrs. Julie Pica for the fine job she had done in coordinating all the details of this year's graduation and all the work the Facilities Department in preparing the school and fields for this momentous event.
- School Year 2013-14 Parent-Student Handbook** – The School Year 2013-14 Parent-Student Handbook was sent to the Committee, electronically, well-in-advance to the meeting for the review of the Committee, as prepared by Mr. Barrett and reviewed by School Counsel. Mr. Barrett requested an approval vote from the Committee. Member Nearen suggested that with future School Year Parent-Student Handbooks, a Curriculum and Advisory Subcommittee meeting be established for additional pre-viewing of the Handbook. It was the sense of the Committee that this protocol should be established for all future School Year Parent-Student Handbooks. Following conclusion of discussions, questions and answers; Chairman Pascarella moved the question for approval of the School Year 2013-14 Parent-Student Handbook, as presented, reviewed and requested, with all future handbooks primary (first) review in a Curriculum and Advisory Subcommittee Meeting, Following conclusion of discussion, Member Germano John Silveira moved to approve the School Year 2013-14 Parent-student Handbook as presented and reviewed by the Committee and School Counsel. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED TO APPROVE the School Year 2013-14 Parent-student Handbook as presented and reviewed by the Committee and School Counsel.

- **School Year 2013-2014 CALENDAR** - Chairman Pascarella moved the question of the approval of the School Year 2013-2014 Calendar. Motion was made by Member Germano John Silveira, seconded by Member Kevin L. Connolly to approve the School Year 2013-2014 CALENDAR, as presented. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the School Year 2013-2014 CALENDAR, as presented.

- **Summer School 2013** – Mr. Barrett stated that Blue Hills' Summer School will begin on Monday, July 15, 2013 and continue to be under the directorship of Ms. Kim Polisenio. One significant change exists with this year's program and that is that all tuitions will be paid in full before school starts.

Mr. Barrett provided a review of "some" of the accomplishments this school year entitled and follows:

DID YOU KNOW?

- "Robotics" placed....."**1st** Place Judges Engineering Award.....in Marine Advance Technology Education...held at the Eastern Regional Robotics Competition.
- Our Co-Op Program increased in numbers this year.....from **12** last year to **33** for this year.
- Blue Hills celebrated with **16** new National Honor Society Inductees this year.
- Boys Lacrosse made the MIAA Tournament for the **first** time in School History.
- Randi Crews won the **Gold** Medal in Districts...for Advertisement.
- The Blue Hills Electronics Racing Team won the "**Solar Class Trophy**" when competing in the "Electrathon America".....held in Connecticut.
- **111** Faculty and staff at Blue Hills are certified in CPR
- Blue Hills Football was the Massachusetts Vocational **Champs**
- **\$105,000** was awarded to this year's Senior Class
- Students/faculty/staff will participate in the 2nd annual Triathlon on June 19th. **Proceeds go to 1 Fund**
- Blue Hills had 5 Patriot Ledger All-Scholastics this school year
- The **vinyl sign** posted out front next to the wrecked car was designed by DVC with their new machine
- Blue Hills has **2** Coaches of the Year. Tom McGrath (Globe) and Ed Catabia (Eastern Mass Officials)
- "**Engineering**".....won the **Gold** at States and will represent Blue Hills in the Nationals in the next few days. Arianna Chappelle, Aaron Nessele and Shawn Dryer will be traveling to Kansas City.....Brendan Darcy is a voting delegate
- **23** of our students went to the Dominican Republic over April vacation.

- IBEW Local 103 just gave 2 of our students a **5 year apprenticeship**. Sean Donahue and Kevin O'Callaghan
- **BHR SkillsUSA** presented a check for the Be Like Brit foundation for **\$350.00** and the Doug Flutie foundation for **\$473.....**through fundraising
- Our "Reverse Career Fair" was a great success...helping employ **3 full time and 1 part time**
- Blue Hills Collision Repair is the **only** school in mass that is permitted to do insurance repair work on live vehicles.
- Nick Bates...earned a **1st Prize** in the High School Art Competition...held by Massasoit Art Festival
- Blue Hills held a "**Yellow Dress**" presentation on Domestic Violence for our 11th and 12 graders
- Blue Hills Girls Basketball was Massachusetts Vocational **Champions**
- Senior Pat Fantasia is the **first** student in BHR history to pass the Mass DOT Structural Welding Certification
- Katherine Krug won the **Gold** Medal in District and Bronze in States for Photography

AND the Stats go on:

- Culinary served over **6,000** meals this year...Cosmetology serviced **714** clients...Automotive repaired **274** vehicles (not counting the average of 9 cars worked on a day during exploratory)
- Blue Hills was awarded a **\$116,000** Life Science Grant
- Blue Hills had **2** State Qualifiers in Track...Vincent Burton (javelin) and Patrick Desparge (high jump)
- **12** students went to Washington D.C over April vacation
- The NEASC **Self-Study** has been completed...in Draft form.
- Blue Hills Athletic Department received the **2012-2013 Mayflower Athletic Conference Sportsmanship Award**.
- From 2011 to 2012...MCAS in ELA increased from **89% to 94 %**....while MCAS Math increased **78% to 79%**
- Blue Hills celebrated having **50** Adams Scholars this year
- All but "1" of our faculty has been trained in the **New DESE Evaluation Tool**
- The Principal has met over lunch with **all** of this year's freshmen class members
- **APEX** Credit Recovery Program has been introduced to BHR this year

A Senior survey of 2013 lists **72%** of students plan on post-secondary education, **18.3%** plan to work, **0.5 %** to enter the military and **9.1%** other.

- Our Graphic students have produced a "Boston Strong" T-shirt. **Proceeds are to go to the 1 fund**
- For **SkillsUSA.....**Blue Hills had **125** students participating.

- On June 12th, 2013 Blue Hills graduated **187** students
- Our new “SUCCESS” Program, which targets any in-coming 9th graders who may be at-risk.....met throughout the year with our counseling staff. We started with 50 students and this year the last meeting we have **38** students still in the program
- As of today, June 18th, 2013...we have **246** confirmed freshmen for next year. An additional 10 more students have just been accepted. 21 students are on the waiting list. At this time last year we only had **197** confirmed.

NOTE: The above-record of achievements at Blue Hills Regional Technical School Year 2012-13 does not cover all events but it a good sample of what is happening at Blue Hills' Regional Technical School during a typical school year.

Chairman Pascarella and the Committee thanked Mr. Barrett for his report.

6.5 **Superintendent/Director James P. Quaglia** was recognized by Chairman Pascarella. Mr. Quaglia provided the Committee with a document entitled:

- **Hiring Update** - Mr. Quaglia provided an overview of the hiring status. There are still a few positions open.

8. District School Committee Reorganization

→ **Election of 49th District Chairman, Vice Chairman and Secretary.**

Reorganization of the 49th District School Committee and Election of FY14 Officers: Chairman Joseph A. Pascarella turned the meeting over to Secretary Charles W. Flahive. Secretary Charles W. Flahive, opened up the nominations for Officers of the 49th District School Committee and accepted the following:

- **CHAIRMAN:** Secretary Charles W. Flahive nominated Vice Chairman Aidan G. Maguire, Jr., to the position of Chairman of the Committee for a one-year term. Motion was seconded by Member Marybeth Nearen. Vice Chairman Aidan G. Maguire, Jr. accepted the nomination for Chairman. Member Kevin L. Connolly moved to close the nominations, seconded by Member Robert A. McNeil. Nominations closed. and proceed to a roll-call vote with Vice Chairman Aidan G. Maguire, Jr. as the Committee's sole nomination for Chairman. By roll call,
 - **A roll-call vote was taken and Vice Chairman Aidan G. Maguire, Jr.,** was elected to the position of Chairman, **UNANIMOUSLY.**
- **VICE CHAIRMAN:** Secretary Charles W. Flahive opened up the nomination for election of Vice Chairman. . Vice Chairman Aidan G. Maguire, Jr., nominated Secretary Charles W. Flahive as Vice Chairman. Nomination was seconded by Member Marybeth Nearen. There being no further nominations, nominations closed. Secretary Charles W. Flahive accepted the nomination for Vice Chairman. Motion was seconded by Mr. Kevin L. Connolly. Member Kevin L. Connolly moved to close the nominations, Motion was seconded by Member Robert A. McNeil. Secretary Charles W. Flahive closed the nominations. Election followed:
 - **A roll-call vote was taken and Secretary Charles W. Flahive,** was elected to the position of Vice Chairman **UNANIMOUSLY.**
- **SECRETARY:** Member Kevin L. Connolly moved to nominate Member Germano John Silveira to the position of Secretary. Member McNeil seconded the nomination. Mr. Silveira accepted the nomination. Motion was seconded by Member Robert A. McNeil. Secretary Charles W. Flahive nominated Member Marybeth Nearen for the position of secretary. Member McNeil seconded the nomination. Mrs. Nearen accepted the nomination. Nominations closed by motion of Member Connolly. Motion to close was seconded and Secretary Flahive. Nominations closed. Nominated candidate Secretary to the second-term position of was put to a vote and it was:
 - **By roll-call vote to elect Secretary, as follows:**

Mr. Germano John Silveira received five votes. (Messrs. Connolly, Fistori, Joyce, Pascarella and Silveira)

Mrs. Marybeth Nearen received four votes. (Messrs. Flahive, Maguire, McNeil and Mrs. Nearen)

→ Secretary Charles W. Flahive announced the Secretary election goes to **Member Germano John Silveira with majority vote.**

It is noted that the election of the 49th District School Committee Officers is effective July 1, 2013 and ends June 30, 2014.

7. DSC Business: (Unfinished and New Business) – None.

8. DSC Subcommittee Reports (as needed):

- **Curriculum and Advisory** – Subcommittee Chairman Kevin L. Connolly reported a meeting has been scheduled for June 20, 2013 (Thursday) to review items with school administrators and report back to the Committee at their next meeting.
 - **Finance & Administration** –Subcommittee Chairman Marybeth Nearen provided recommendations for transfers from accounts.
 - **Curriculum and Advisory** – Meeting for Thursday, June 20, 2013 has been scheduled to address a number of pending issues of interest to the full Committee.
 - **Personnel & Negotiation Subcommittee:** Subcommittee Chairman Flahive requested executive session.
 - **Policy** – Subcommittee Chairman Germano John Silveira reported that Attorney Paige Tobin is overwiewing the District Policy Book. Republication will be forthcoming with full updates.

9. Discussion or Suggestions for the Good of the District, Including Newsworthy Educational Items

- **Town of Randolph Budget Vote** – Member Marybeth Nearen advised the Committee that Randolph would be voting on the Blue Hills' FY14 Budget on Tuesday, June 25 at 7 p.m.
- **Employment Handbook** – Member Marybeth Nearen would like to see a formal “Employee Handbook” offered to employees. There exists a faculty handbook, but no general employee handbook. This recommendation remains a work in progress.
- **Scheduling** – Secretary Charles W. Flahive asked about the SY13-14 schedules, inquiring if they are in place. A Curriculum and Advisory Subcommittee will be scheduled for scheduling discussions. Included with the scheduling topic – will be “programs”.
- **Programs** – Vice Chairman Aidan G. Maguire, Jr., and Secretary Charles W. Flahive continue to lobby for additional programs introduced into the curricula; specifically “business”.

10 . Executive session: Chairman Pascarella moved to enter into executive session at 9:15 p.m. The Chairman moved to **executive session** to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body and is subsequently declared by Chairman Pascarella. By **UNANIMOUS** Roll-

Call Vote, the Committee moved into executive session and will return to the regular meeting for an Open Session for a Committee Vote and to adjourn.

As a result of discussions, recommendations and negotiations of the Personnel & Negotiation Subcommittee and decision made in executive session, a vote was taken.

11. **Adjournment** – Following conclusion of all District School Committee’s regular meeting and executive session, Chairman Pascarella accepted a motion from Member Germano John Silveira, seconded by Member Fran Fistori to close the Regular Session Meeting of the District School Committee.

It was **unanimously**:

VOTED: to adjourn the Regular Scheduled Meeting, with all regular business concluded, at **9:45 p.m.**

The Committee’s **next meeting** will be a **Special District School Committee Meeting** conducted in the William T. Buckley District School Committee Board Room 207A, at **7:00 p.m., on Thursday, June 27, 2013, unless** otherwise posted.

Minutes Approved:

Minutes submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary