



**MINUTES of the “48th District School Committee”
Regular Schedule 2013 Meeting**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, April 2, 2013

The Blue Hills Regional Vocational School Forty-Eighth District School Committee **Regular Schedule Meeting** was called to order at **7:00 p.m. on Tuesday, April 2, 2013** at the Blue Hills Regional Vocational Technical School, District Board Room #402, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. **ROLL CALL :**

MEMBERS PRESENT: Messrs. Connolly, Fistori, Flahive, Joyce, Maguire, McNeil, Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: All present.

OTHERS PRESENT

Ms. Rachel E. Rudin, Student Representative to the District School Committee
Mr. Charles J. Gisondi, District School Committee Treasurer
Mr. James P. Quaglia, Superintendent-Director
Mr. David W. Proule, Business Manager
Mr. Gene Mastro, Facilities Manager
Ms. Marybeth Joyce, Director of Admissions and Financial Aid
Mr. Ed Catabia, Jr., Athletic Director, BHEA
Mr. Michael J. Barrett, Assistant Superintendent/Principal
Ms. Judy Bass, Publicist
Mr. Brian Gearty, President – BHEA
Mr. Richard Sullivan, Accountant – Sullivan & Powers, LLC
Mr. Frank Serreti, Accountant – Sullivan & Powers, LLC
Mr. Thomas McGrath, BHEA – Girls' Varsity Coach
Ms. Nicole Flynn – BHEA – Girls' JV Coach
Mrs. Tricia Murphy – BHEA
Mr. Ryan Hart – BHEA
Mr. Jonathan Palmer - BHEA
Mr. Al Dellorco – BHEA – Math Teacher/Coach

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes are recorded electronically as well as by person.

- **Introduction and Commendation, Blue Hills' Warriors Girls 2012-2013 Varsity Basketball Team**, Division Champions and Vocational School Champions (Accompanied by Coach of the Year Thomas McGrath)
Chairman Pascarella recognized and introduced Athletic Director/Coach/Teacher Ed Catabia. Mr. Catabia called on Coach Thomas McGrath to award a commemorative plaque recognizing Mr. McGrath's recent honor with receipt of the "Coach of the Year Award". Coach McGrath spoke of his team and his gratitude to them for the way the ladies had played throughout the 2012-13 Season, accomplishing:

- **Mayflower Conference Champions**
- **State Vocational Champions**
- **Undefeated in the league at 20 wins and 0 losses**
- **Won 23 consecutive games**

Coach McGrath introduced and acknowledged the team:

No.	PLAYER NAME	TOWN	YEAR	SHOP
4	MICHAELA ADAMS	MVP BRAINTREE	Junior	EARLY ED
10	BETHANY RICHARDS	HOLBROOK	Senior	CULINARY
12	MARGARITA DELAPORTA	CANTON	Junior	HEALTH
14	AMANDA DONOHUE	DEDHAM	Senior	HEALTH
15	TAYLER WORNUM	RANDOLPH	Soph	CULINARY
22	JENESSA MERARD	RANDOLPH	Senior	HEALTH
23	SINEAD DACKO	HOLBROOK	Junior	CULINARY
50	KRISTEN PETERSON	RANDOLPH	Senior	HEALTH
52	MELONIE FEDORCHUK	DEDHAM	Senior	CULINARY
55	RACHAEL STRAEHLE	NORWOOD	Senior	EARLY ED

Coach McGrath further acknowledged the support he has received from the following:

- Varsity Coach Tom McGrath
- Junior Varsity Coach Nicole Flynn
- Freshman Coach Katherine Sullivan
- Athletic Director. Ed Catabia
- Trainer Jamie Arnstein

A round of applause was raised for the team and a thank you for the presence of this outstanding group of individuals.

2. **Public Comment – None.**

3. **Approval of Previous Meeting Minutes** - Postponed.

Communications – The District School Committee receives regular flow of emails which provide the Committee with an accurate synopsis of what is happening within the District School. All email correspondences are archived.

4. **Student Representative Report – Chairman Pascarella recognized Ms. Rachel E. Rudin who spoke on the following:**

- o **Student Council** – Juniors and seniors sold “Yankee Candles” with a spring edition.
- o **Health Occupations** – is sponsoring a Red Cross Blood Drive on 4/12/13.

- **National Honor Society** is organizing and participating in a “Walk of Hunger”. National Honor Society inducts 16 new members tomorrow evening (4/3) at 6 p.m. in the Cafeterium. Members are invited to attend.
- **Day of Silence** – Will be 4/11/13 to underscore the impact of bullying and its many forms.
- **Senior Week** – Right now in the planning stage with class input bringing valuable suggestions.
- **Dominican Republic Trip** – Seniors will be departing 4/12 and will bring stocked backpacks to be given to children. This trip was expertly organized by Mrs. Ana Peach.
- **Spring Sports** – Started today with Boys Lacrosse and Girls’ Softball away games.
- **SADD and Student Council** are working together and planning a joint activity with a special speaker to come in to speak to student body.
- **“Yellow Dress”** – Through the generosity of **Honey Dew Donuts** the production of the Yellow Dress is coming to school next Thursday, (4/11). This production highlights the importance of understanding date violence and relevant abuse.

Chairman Pascarella and the District School Committee thanked Ms. Rudin for her comprehensive report.

5. DSC Chair Report -

→**Discussion on School Vacation scheduled meeting**, Tuesday, April 16, 2013 Regular Schedule Meeting occurred.

Following discussion, Chairman Pascarella moved the discussion to a vote. A motion was made by Member Fess Joyce to cancel the Tuesday, April 16, 2013 Regular Scheduled meeting and to post a Special Meeting for Tuesday, April 23, 2013 at 7 p.m. Motion was seconded by Member Marybeth Nearen. Motion was taken to a vote and it was **UNANIMOUSLY**

Voted: to cancel the Tuesday, April 16, 2013 Regular Scheduled meeting and to post a Special Meeting for Tuesday, April 23, 2013 at 7 p.m.

District School Committee Policy:

Chairman Pascarella reviewed the following policies with the Committee:

- **BEDB** Agenda Format
- **BEDD** Rules of Order
- **BHC** District School Committee-Staff Communication

The intent of this review was to assist all Members with protocols followed by the District.

Chairman Pascarella discussed previous meeting conversations regarding the Finance & Administration Subcommittee review of the FY14 Budget; reminding members that a meeting had been conducted for line-by-line review on January 17, 2013 with the Business Manager David W. Proule. Along with this, an additional meeting was conducted on March 25, 2013. The intent of this meeting was to establish a recommendation of the FY14 Budget to the full Committee, as well as have any and all budget questions addressed.

6. Administrative Reports (as needed):

6.1 **Treasurer:** Mr. Charles J. Gisondi prepared the warrant.

6.1.1 **Warrant Approval:** Following the endorsement of the Warrant Subcommittee, Chairman Pascarella

Moved to the approval of the warrant. Motion was made by Secretary Charles W. Flahive to approve FY2013 Warrant Number 17 (Vouchers 1066, 1070 – 1071), dated April 2, 2013 in the amount of \$1,206,664.22. Motion was seconded by Member Germano John Silveira. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve FY 2013 Warrant Number 17 (Vouchers 1066, 1070 – 1071), dated April 2, 2013 in the amount of \$1,206,664.22.

6.2 Business Manager Report:

- **FY2012 (Year Ended June 30, 2012) Audit Report – Powers & Sullivan, LLC, CPAs**

Chairman Pascarella recognized Business Manager David W. Proule who in turn introduced Mr. Richard Sullivan, CPA, representing Powers & Sullivan, LLC. Mr. Sullivan was welcomed by the Committee and proceeded to review the FY2012 Blue Hills' Audit and its results. All Committee Members received documentation relative to this audit electronically on March 17, 2013 for their review and hard copies from Mr. Sullivan (on file). Mr. Sullivan reviewed the findings intensely and provided a question and answer period for the Committee. Following questions and answers, the Committee thanked Mr. Sullivan for his professional expertise, detailed reports, answers and audit services.

- **Tentative FY14 Budget AND Vote** – Report from the Finance & Administration Subcommittee Meeting conducted on Monday, March 25, 2013 and budget approval recommendation. As a result of the March 25, 2013 Finance & Administration Subcommittee meeting an approval was recommended for the bottom-line FY2014 Budget with Member Marybeth Nearen commenting that we have some concerns with the budget items that we may wish to address at a future time. Following discussion, Chairman Pascarella moved to a vote for the approval of the Tentative FY2014 Budget. Member Kevin L. Connolly moved to approve the Tentative FY2014 Budget in the amount of \$17,896,529. Motion was seconded by Member Marybeth Nearen. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the Tentative FY2014 Budget in the amount of \$17,896,529.

6.3 **Assistant Superintendent-Principal** – Assistant Superintendent-Principal Michael J. Barrett was recognized by the Chairman and reported:

- **National Honor Society Induction** – Will be conducted on Wednesday, April 3, 2013 with 16 new inductees. Members are invited to attend this impressive ceremony overseen by Advisor Rebecca Ray.
- **Outstanding Vocational Student Award** – Will be conducted in Worcester, MA on Thursday, April 4, 2013. Any member wishing to attend should contact Mr. Barrett. Ms. Julie Woods (CAD Program and currently GPA #1 Blue Hills' Student of the Class of 2013 has been selected, representing Blue Hills.
- **Homework Club** – A newly-formed Homework Club has been formed with 20 staff and administrators volunteering their services to bring this opportunity to the students.
- **Reverse Career Fair** – Career Coordinator Kim Poliseno developed a brand new opportunity for students at Blue Hills, resulting in full- time and part-time position job offers. Businesses were given the opportunity to visit shops and witness students' talents first hand.
- **SkillsUSA** – Students are actively competing with SkillsUSA contests and pursuing bringing back their metals: "Gold, Silver and Bronze". SkillsUSA Advisor is Mr. Bob Foley.

6.4 Superintendent/Director: Chairman Pascarella recognized Superintendent-Director James P. Quaglia.

- **Staff Analysis** – Mr. Quaglia stated that he is actively conducting a staffing analysis and will have the analysis report for the Committee sometime in May 2013.
- **Self Evaluation** – To coincide with the Committee's Superintendent-Director's FY13 Evaluation, Superintendent-Director Quaglia reported that he is completing a self evaluation this and will have for the Committee through Joanne.

7. Unfinished Business and New Business

- **Siemens Contract Report** – Director of Facilities Gene Mastro was recognized by Chairman Pascarella and addressed the Committee reviewing the history of the Siemens Contract. A report was also supplied to the Committee via email and a hard copy mailed (on file) and discussed. Among the facts, the District was reminded it received an extended (3-year)

warranty on the purchased boilers. Mr. Mastro stated that 2013 marks the first year that the boilers are out of warranty. Mr. Mastro stated that determining the exact dollars saved with the contracted services creates a challenge but at least a \$70-80K savings has occurred with electric charges and if the base-line remains the same a savings of \$100K will be saved. Vice-Chairman Aidan G. Maguire, Jr., remembered and recalled vividly the mistake that Siemens made with the placement of two boilers that were wrong and the “extras” occurred because of this mistake, not as a bonus to the District. There was continued discussion on the cost and savings analysis with the Siemens’ Contract. Member Fran Fistori suggested that Director Mastro return to the Committee with a fact sheet containing the monies that were saved throughout the Siemens Contract. Director Mastro stated that he is willing to meet the challenge of creating a savings compilation over the length of the Siemens Contract with a report back to the Committee with the dollar savings’ amounts. The Committee thanked Mr. Mastro for undertaking this requested savings’ compilation task and the presentation.

- Committee Members signed the previously- ratified BHEA Contract.

8. DSC Subcommittee Reports:

- **Personnel & Negotiations Subcommittee** – Subcommittee Chairman Charles W. Flahive – Reported on negotiations with SEIU#888, Cafeteria and SEIU#888, Maintenance 3rd Year Wage-Reopener Negotiations conducted earlier this evening. As a result of the negotiations and a unanimous decision by the Personnel and Negotiation Subcommittee, Chairman Flahive, on behalf of the Personnel & Negotiation Subcommittee recommended the approval of 2.5% 3rd -year wage increases for both units, effecting FY14, and the final year of the Units’ Contracts. Following discussion, Chairman Pascarella moved the question of approving the recommended 3rd – year wage increases for the SEIU#888, Cafeteria Unit and SEIU#888, Maintenance Unit. Prior to the open-session vote, discussions were taken to executive session. Following the return to Open Session from Executive Session, Chairman Pascarella moved the question. Secretary Charles W. Flahive moved to approve a 2.5% wage increase for FY2014 for the SEIU#888, Cafeteria Unit and the SEIU#888, Maintenance Unit. Motion was seconded by Member Kevin L. Connolly. Motion was taken to a **ROLL-CALL VOTE** and it was **UNANIMOUSLY**

VOTED: moved to approve a 2.5% wage increase for FY2014 for the SEIU#888, Cafeteria Unit and the SEIU#888, Maintenance Unit.

- **Warrant Subcommittee** – Subcommittee Chairman Charles W. Flahive stated that there were no issues to address on the warrant and recommended its approval as presented.
- **Evaluation Subcommittee** – Subcommittee Chairman Fran Fistori reminded Committee Members that the Superintendent-Director’s Evaluations should be turned in to Joanne by April 15, 2013. Each member is requested to sign this document. If anyone has questions regarding the completion, they should contact Subcommittee Chairman Fran Fistori.

9. Discussion or Suggestions for the Good of the District, Including newsworthy educational items.

- **Water Well** – Secretary Charles W. Flahive asked if the school has a water well. Director Mastro replied stating that the school does and it was put in at 210 feet in 1969.
- **Athletic Playing Fields** – Member Marybeth Nearen asked, “When will the fields be prepared for the students’ ball playing?” Mr. Quaglia replied that the fields are playable now with additional work being done with weather cooperation.
- **Athletic Field Dugout** – Secretary Charles W. Flahive stated he had recently visited the athletic fields in his home town of Westwood, MA and they are building dugouts. Mr. Flahive suggested that someone from the school go over and look at this project for ideas.

10. The Chairman called **executive session** to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body and is subsequently declared by Chairman Pascarella. A motion was made by Member Kevin L. Connolly to move to executive session. Motion was seconded by Member Robert A. McNeil. **A ROLL-CALL VOTE was taken and it was UNANIMOUSLY**

VOTED: to move Committee business into executive session and return to the Open Session to complete regular business and adjourn the meeting.

11. Adjournment – Following conclusion of all District School Committee's Special Meeting business, Chairman Pascarella accepted a motion from Member Robert A. McNeil and seconded by Member Fess Joyce to close the Special Meeting of the District School Committee.

It was **unanimously**:

VOTED: to adjourn the Regular Schedule Meeting, with all business concluded, at **8:57 p.m.**

The Committee's **next meeting** will be a **Special Meeting** conducted in the **William T. Buckley District School Committee Board Room (#207A), on Tuesday, April 23, 2013 at 7:00 p.m.,** unless otherwise posted.

Minutes Approved:

Minutes submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary