



**MINUTES of the “48th District School Committee”
Special 2013 Meeting**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, February 26, 2013

SUBCOMMITTEE MEETING PRIOR TO REGULAR SCHEDULE MEETING

Warrant Subcommittee: at 6:30 p.m. in Boardroom #402

Agenda: Pre-meeting review of warrant and related invoices. This subcommittee meets before all meetings of the DSC that contain warrant(s). Mr. Charles W. Flahive examined the details of the warrant prior to the meeting. The full committee receives full details of the warrant(s) prior to the meeting.

The Blue Hills Regional Vocational School Forty-Eighth District School Committee Regular Schedule Meeting was called to order at **7:00 p.m. on Tuesday, February 26, 2013** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Connolly, Fistori, Flahive, Joyce, Maguire, McNeil; Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: Messrs. Connolly and Joyce

OTHERS PRESENT: Mr. Charles J. Gisoni, Treasurer

Ms. Rachel E. Rudin, Student Representative to the DSC, School Year 2012-13

Mr. James P. Quaglia, Superintendent-Director

Mr. David W. Proule, Business Manager

Mr. Michael J. Barrett, Assistant Superintendent-Director

*On occasion, individual(s) attending the meeting do not sign the attendance sheet. At this meeting there were no visitors present.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

2. Visitors with Business for the Committee and Public Comment - None.

3. Approval of Previous Meeting Minutes - Chairman Pascarella moved for the approval of the following District School Committee Meeting: Tuesday, January 22, 2013 Minutes. A motion was made by Vice-Chairman Aidan G. Maguire, Jr., to approve the minutes of the District School Committee Meeting conducted on Tuesday, January 22, 2013, as presented.

Motion was seconded by Member Fran Fistori. Motion was taken to a vote, without discussion and it was **UNANIMOUSLY**

VOTED: to approve the minutes of the District School Committee Meeting conducted on Tuesday, January 22, 2013 meeting as presented.

4. **Communications** – The District School Committee receives regular flow of emails which provide the Committee with an accurate synopsis of what is happening within the District School. All email correspondences are archived.
5. **Student Representative Report** – Ms. Rachel E. Rudin was recognized by Chairman Pascarella. Ms. Rudin reported:
 - **Sophomore Dance** – A masquerade theme will be used by the Sophomore semi-formal on Friday, March 8, 2013 at the Randolph Knights of Columbus facility. Tickets for the event are being discounted for stimulating before-event sales.
 - **Prom** - The Prom preparation is going well. Juniors and Seniors will celebrate at “Lombardos” in Randolph on Friday, May 24, 2013.
 - **Shop Placements** – Freshmen have completed the exploratory and will be placed in respective shops next week.
 - **Food Drive** – The Annual Blue Hills’ Food Drive benefited the District Town of Norwood’s Food Pantry. up and running with the usual outstanding participation of the students and staff.
 - **MCAS Testing** – Sophomores are readying for the MCAS Tests and are receiving additional help offered by teachers.

Members of the District School Committee expressed their appreciation to Ms. Rudin for her presentation of student activities.

6. **DSC Chair Report** – Chairman Pascarella presented three originals of the SEIU#888, Clerical Contract, previously ratified, and proof read with a request for the signatures of the Committee. Committee members present signed.

7. **Administrative Reports (as needed):**

7.1. **Treasurer: C. Gisondi** - Mr. Charles J. Gisondi was recognized by Chairman Pascarella. Mr. Gisondi stated that he has been in contact with PERAC and attended a recent PERAC meeting today as a liaison with PERAC and the Blue Hills’ Non-teacher Retirement Board. Treasurer Gisondi commented: “This meeting was very informative”.

* **Warrant Approval: Chairman Pascarella moved to approve the Warrant.**

Upon motion of Secretary Charles W. Flahive. to approve FY13 Warrant Number 12 (Vouchers 1057 - 1058) in the amount of \$599,632.39. Motion to approve was seconded by Member Marybeth Nearen. **Motion to approve the warrant was taken to a vote and it was UNANIMOUSLY**

VOTED: FY13 Warrant Number 12 (Vouchers 1057 - 1058) in the amount of \$599,632.39.

7.2 **Business Manager: D. Proule** - Business Manager David W. Proule was recognized by Chairman Pascarella.

- **FY14 – Budget** > Mr. Proule addressed the Committee and provided documents and review of entitled FY13-14 Budget Summary and FY13-14 School and District Assessments Blue Hills #806. Members asked many questions and received answers. Mr. Proule outlined the formula that is dictated by the State in establishing minimum contributions established and the set of respective member town assessments. The assessments are established with per capita member town values. Mr. Proule will provide the members with a list of meeting appointments with member towns’ Finance Committees/Commissions, City Councils, Town Councils and others regarding the budget and also the establishment of the district’s stabilization account.
 - **Suggestion:** Member Marybeth Nearen stated that she believes all members should attend not only their home town budget review meetings but all meetings regarding FY14 Budget.
 - **Total Budget for FY14** = \$17,896,529, down → -0.13% from FY13.

7.3 **Assistant Superintendent/Principal: M. Barrett** – Mr. Barrett was recognized by Chairman Pascarella and addressed a number of issues. .

- **Alice Protocol** – Mr. Barrett informed the Committee that a meeting had been conducted on 2/7/13 at 7 p.m. with a ConnectEd call going out night to everyone. The attendance was very low.
- **Arts at Blue Hills** – Secretary Flahive stated that the upcoming Curriculum & Advisory Subcommittee should include a discussion on bringing arts' opportunities to the students of Blue Hills.

7.4 **Superintendent/Director James P. Quaglia was recognized by Chairman Pascarella.** Mr. Quaglia provided the Committee with a document that described his status with mid-year self-assessment of goals.

- **Professional Development Training** – Mr. Quaglia stated that Mr. Jim Hardy will oversee a professional development training on Tuesday, March 12, 2013 at 7 p.m.

8. **DSC Business:**

- **Unfinished:** Previously approved contracts were signed by the Committee (SEIU#888, Clerical).

8. **DSC Subcommittee Reports (as needed):**

- ❖ **Warrant Subcommittee** – Met prior to the DSC Meeting. Future meetings will include receipt of reference items. The submission for payment for a **teacher licensing fee** was questioned. Member Germano John Silveira requested more information on this matter as the district is not responsible for licensing renewal fees for teachers. A question also arose regarding a position for an **IEP Leader**. Secretary Charles W. Flahive stated: "It seems to me that we should have enough in-house staff to handle this need." Mr. Quaglia responded that this is not a permanent arrangement and further provided additional information.
- ❖ **Personnel & Negotiation** – Third-year wage reopeners for SEIU#888 Cafeteria and SEIU#888 – Maintenance will be scheduled and posted.
- ❖ **Curriculum and Advisory Subcommittee** as well as **Policy Subcommittee** meetings will be scheduled and posted.

9. **Discussion or Suggestions for the Good of the District, Including Newsworthy Educational Items**

- **MAVA Meeting** – Secretary Charles W. Flahive attended a recent meeting of MAVA meeting also attended by Dean of Students Thomas G. Cavanaugh. Mr. Flahive commented that he was impressed by the way Mr. Cavanaugh conducted his business.
 - MAVA is working on having students come into voc-tech schools as juniors and seniors.
 - MAVA is also interested in lobbying for additions to vocational program offerings.
- **Enrollment Objectives** – All Committee members wish to see enrollment of students at a maximum. Administration is implementing additional recruitment protocols to keep enrollment figures within an acceptable range. Currently there are 430 applicants for 220 places in next year's freshmen class.

- **Internet** – For possible enrollment enhancement Member Germano John Silveira stated that social media should be utilized with the school placing information on Facebook. Mr. Silveira will meet with Mr. Quaglia and Member Marybeth Nearen to discuss his internet ideas.
- **School Safety** – Member Nearen would like to have all faculty and staff receive training in CPR.
- **Presentation** – Secretary Charles W. Flahive stated that he would like to see the young lady that did a presentation on building security return and provide a follow-up to her plans.

13. **Executive session:** It was determined that there were no matters that required executive session.

14. **Adjournment** – Following conclusion of all District School Committee's regular meeting, Chairman Pascarella accepted a motion from Member Germano John Silveira, seconded by Member Fran Fistori to close the Regular Session Meeting of the District School Committee.

It was **unanimously:**

VOTED: to adjourn the Regular Scheduled Meeting, with all regular business concluded, at **9:05 p.m.**

The Committee's **next meeting** will be a **Regular Schedule Meeting** conducted in the **William T. Buckley District School Committee Board Room (#207A), on March 5, 2013 at 7:00 p.m.**, unless otherwise posted.

Minutes Approved:

Minutes submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary