



**MINUTES of the “48th District School Committee”
SPECIAL MEETING 2013 Meeting AND Open Hearing on the FY14 Budget**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;

Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;

Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;

Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, February 12, 2013

There wasn't a warrant for approval at this evening's meeting; therefore, the Warrant Subcommittee did not conduct a meeting, prior to this Special Meeting.

The Blue Hills Regional Vocational School Forty-Eighth District School Committee Special Meeting was called to order at **7:00 p.m. on Tuesday, February 12, 2013** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Fistori, Flahive, Maguire, McNeil; Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: Messrs. Connolly and Joyce

OTHERS PRESENT:

Mr. James P. Quaglia, Superintendent-Director
Mr. David W. Proule, Business Manager
Mr. Michael J. Barrett, Assistant Superintendent-Director
Ms. Terry Longley, Assistant Business Manager
Mr. Tom Maloney
Mr. Jim Taggart
Mr. Joe Burke (Randolph)
Mr. Joe Greeley (Norwood)
Mr. David Martin, (Dedham Finance Committee)
Mr. Eric Kinsheif (Town Auditor – Braintree)
Ms. Barbara St. Andre (Randolph)

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

2. OPEN PUBLIC HEARING ON THE FY14 BUDGET: Chairman Joseph A. Pascarella opened the Hearing and turned the discussion over to Business Manager David W. Proule. Mr. Proule reviewed the budget with particular emphasis on the Summary Sheet and protocol for establishment of minimum contributions and assessments to the district towns.

Minimum contributions generate through a formula that was introduced by the State and is based on the per capita base of each district member town. Mr. Proule also answered questions on the Five-year Capital Project Plan that is in the process of being developed. This Capital Project Plan would be available for the District Towns' Financial Officers at upcoming meetings and would profile infrastructure projects. A Stabilization Fund would be a vehicle for the District to accomplish the goals of the Five-Year Capital Improvement Projects and would be used exclusively for approved projects. Mr. Joe Greeley stated that it

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was a good idea to define the purpose of the stabilization fund to clear up any misconceptions of its intended use. Stabilization Fund endorsements through the nine member towns have been requested. The establishment of the Stabilization Fund will occur with the approval of six of the nine towns, as required by law. Following conclusion of discussions, questions and answers, Chairman Pascarella accepted a motion from Member Germano John Silveira to close the Public Meeting at 7:22 p.m. Motion was seconded by Member Robert A. McNeil. **Motion to adjourn was taken to a roll-call vote and passed UNANIMOUSLY.**

3. **Public Comment** - Members of the Finance Committees from five of the nine member towns were greeted.
4. **Approval of Previous Meeting Minutes** - None.
4. **Communications** – The District School Committee receives regular flow of emails which provide the Committee with an accurate synopsis of what is happening within the District School. All email correspondences are archived.
5. **Student Representative Report** – No report.
6. **DSC Chair Report** – Chairman Pascarella presented three originals of the SEIU#888, Clerical Contract, previously ratified, and proof read with a request for the signatures of the Committee. Committee members present signed.

7. Administrative Reports (as needed):

7.1. **Treasurer: C. Gisondi** - No report.

Warrant Approval: No warrant.

7.2 **Business Manager: D. Proule** - Business Manager David W. Proule was recognized by Chairman Pascarella.

- **FY14 – Budget** > Mr. Proule addressed the Committee and provided documents and additional review of titled FY13-14 Budget Summary and FY13-14 School and District Assessments Blue Hills #806. Members continue to ask many questions and received answers. Mr. Proule outlined the formula that is dictated by the State in establishing minimum contributions established and the set of respective member town assessments. The assessments are established with per capita member town values. Mr. Proule will provide the members with a list of meeting appointments with member towns' Finance Committees/Commissions, City Councils, Town Councils and others regarding the budget and also the establishment of the district's stabilization account.
 - **Suggestion:** Member Marybeth Nearen stated that she believes all members should attend not only their home town budget review meetings but all meetings regarding FY14 Budget.
 - **Total Budget for FY14** = \$17,896,529, down → -0.13% from FY13.

7.3 **Assistant Superintendent/Principal: M. Barrett** – Mr. Barrett was recognized by Chairman Pascarella. Mr. Barrett did not have a report.

7.4 **Superintendent/Director James P. Quaglia was recognized by Chairman Pascarella.** Mr. Quaglia provided the Committee with the protocol that was implemented with the recent snow storm. Eight of the nine district towns cancelled school and it was determined that Blue Hills would follow suit.

8. DSC Business:

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- **Unfinished and New** – Secretary Charles W. Flahive reiterated his need to be assured that the athletic fields improvements items are being actively addressed. Mr. Quaglia stated that an engineering report will be presented at a Special Meeting to be conducted on Tuesday, February 26, 2013 at 7:00 p.m.

8. DSC Subcommittee Reports (as needed): None.

9. Discussion or Suggestions for the Good of the District, Including Newsworthy Educational Items

- **Outreach Suggestion** – Member Marybeth Nearen suggested that the Blue Hills' ConnectEd service be used to advise all of the meeting schedule of the District with respective district towns and the upcoming budget meetings, urging attendance and support at the meetings.
- **Special Meeting** – Members were reminded that a Special Meeting will be conducted on Tuesday, February 26, 2013 at 7 p.m. in Room 207A with a key component of the Capital Improvement Plan being the presentation of the engineering reports on the pool and field projects.
- **Snow Day Protocol for School Administrators** – Secretary Charles W. Flahive asked what the protocol is for school administrators when a weather-related matter closes the school.

10. **Executive session:** It was determined that there were no matters that required executive session.

11. **Adjournment** – Following conclusion of all District School Committee's regular meeting, Chairman Pascarella accepted a motion from Member Germano John Silveira, seconded by Member Fran Fistori to close the Regular Session Meeting of the District School Committee.

It was **unanimously:**

VOTED: to adjourn the Regular Scheduled Meeting, with all regular business concluded, at **7:40 p.m.**

The Committee's **next meeting** will be a **Special Meeting** conducted in the **William T. Buckley District School Committee Board Room (#207A), on February 26, 2013 at 7:00 p.m.**, unless otherwise posted.

Minutes Approved:

Minutes submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary