



MINUTES of the “48th District School Committee” Regular Schedule 2012 Meeting

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, December 4, 2012

SUBCOMMITTEE MEETINGS PRIOR TO REGULAR SCHEDULE MEETING

Website & Technology @ 4:30 p.m. in Boardroom #402

- Elect Officers – Mr. Kevin L. Connolly was elected Chairman to this subcommittee.
- Discussions with Webmaster Judy Bass about future goals. The subcommittee discussed ways to attract new candidates for enrollment through the web, perhaps by using social networks.

Policy Subcommittee @ 5 p.m. in Boardroom #402

- Agenda: Continued updating, editing of Policy - This meeting was duly cancelled and will be rescheduled.

Warrant Subcommittee: at 6:30 p.m. in Boardroom #402

- Agenda: Pre-meeting review of warrant and related invoices. Mr. Charles W. Flahive was elected subcommittee Chairman. Mr. Flahive was joined at the meeting by Members McNeil and Nearen. This subcommittee meets before all meetings of the DSC that contain warrant(s). There were questions on the submission timeline for warrant documents and also a request for three sets of “Account Listings”.

The Blue Hills Regional Vocational School Forty-Seventh District School Committee Regular Schedule Meeting was called to order promptly at **7:00 p.m. on Tuesday, December 4, 2012, 2012** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Connolly, Fistori, Flahive, Maguire, McNeil, Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: Mr. Joyce

OTHERS PRESENT: Mr. Charles J. Gisondi, Treasurer

Ms. Rachel E. Rudin, Student Representative to the DSC, School Year 2012-13

Mr. James P. Quaglia, Superintendent-Director

Mr. Richard M. Brennen – Director of Vocational Programs

Mr. David W. Proule – Business Manager

Mr. Michael J. Barrett, Assistant Superintendent-Director

Mrs. Carol Hartnett – Lead Teacher – Early Education Program

Mr. Robert James, Student – Health Occupations

Mr. & Mrs. James – (Robert’s Parents)

Mrs. Nancy Hart – General Advisory – Early Childhood Education Program

Mr. Geno Forgit – General Advisory Committee Co-Chairman – Cosmetology

Mr. Brian Gearty – BHEA – Metal Fabrication Program

Mr. Eric Erskine – General Advisory Committee Chairperson

Mr. George Driscoll – General Advisory - Electronics Program
 Mr. Vincent Burton – Student, Athlete – Senior in Pre-Engineering Program
 Mrs. Burton (Vincent’s Mother)
 Mr. Thomas McGauley – General Advisory – CAD Program

*On occasion, individual(s) attending the meeting do not sign the attendance sheet. This evening there were numerous individuals who did not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

The District School Committee had its Official Committee Photograph taken *by John Peresada*.

- Student Commendation – Mr. Robert James:** Chairman Joseph A. Pascarella recognized Mr. Robert James and his parents. Chairman Pascarella attended November 27th presentations to Mr. James, learning first hand of Mr. James heroism. Chairman Pascarella requested that Mr. James relate to the full committee the experience that led up to his act of heroism. Mr. James, a junior in the Health Assisting Program and Dedham resident, addressed the Committee sharing the details of a recent at-work experience. Mr. James used his CPR skills and took quick action when his co-worker collapsed at work. Mr. James stated: “I looked over and saw that my co-worker was in trouble. I called for help and began CPR, just as I had learned to do at school, until the emergency rescue team arrived.” It was noted that last Tuesday (11.27) representatives from the American Heart Association, State Senator Mike Rush and Representative William Galvin visited the school. The mission of their visit was to visit the classroom where Mr. James learns and present Mr. James with commendations for his heroism. It was Mr. James quick actions that saved a person’s life. Following Mr. James’ comments on the incident, the Committee presented Mr. James with a citation acknowledging Mr. James’ heroism and thanked him for his appearance at this evening’s meeting.

2. **Visitors with Business for the Committee and Public Comment -** Chairman Pascarella recognized Athletic Director/Coach Ed Catabia, Jr. Coach Catabia introduced Mr. Vincent Burton to the Committee and provided the Committee with the Schedule for the Winter 2012.13 Sports’ Program. Along with that, Coach Catabia reminded the members that they are most welcome to attend the Annual Football Banquet this Thursday, December 6, 2013 at 6:30 p.m. at the Randolph Elks’ Hall. This event will include the presentation, acknowledgement and commendation to the members of the Warriors’ Football Team. Coach Burton reviewed the results of a very successful Fall Sports 2012 Program and provided the stats on all the athletic teams throughout the season. An outstanding football career was that of Senior Vincent Burton. Outstanding individual Vincent stats follow:

2012	→	258 Points	2,159 Yards Rush	21 Pat	373 Carries	36 TD
Career 2010-2012	→	650 points	5,530 Yards Rush	60 Pat	996 Carries	90TD
Along with these stats, Vincent has earned MVP (Mac) Ledger/Globe MVP/Herald						

Members of the District School Committee thanked Coach Catabia for his commitment to the students, coaches, school and programs. Mr. Vincent Burton was congratulated by the Committee for his outstanding Academic and Athletic career at Blue Hills.

3. **Approval of Previous Meeting Minutes** - Chairman Pascarella moved for the approval of the following District School Committee Meeting: Tuesday, November 20, 2012. A motion was made by Member Kevin L. Connolly, to approve the minutes of the District School Committee Meeting conducted on Tuesday, November 20, 2012, as presented. Motion was seconded by Member Charles W. Flahive. Motion was taken to a vote, without discussion and it was **UNANIMOUSLY VOTED:** to approve the minutes of the District School Committee Meeting conducted on Tuesday, November 20, 2012, as presented.
4. **Communications** – The District School Committee receives regular flow of emails which provide the Committee with an accurate synopsis of what is happening within the District School. All email correspondences are archived.
 - **MASC/MASS CONFERENCE:** Mr. Quaglia presented a number of documents to the members of the Committee that were unable to attend the annual Conference for their review.
 - **Student Representative Report** – Ms. Rachel E. Rudin was recognized by Chairman Pascarella. Ms. Rudin reported:
 - **Thanksgiving Day Football Game** A hard game was played at Bristol Plymouth on Thanksgiving Day. The Warriors lost (28-26) but went on to a the Tech Bowl Victory against Minuteman.
 - **Adopt-A-Family** – The spirit of the season of giving is upon the students , Student Council and the student body have adopted a family to help during this holiday season. (This activity is being spearheaded by Ms. Nicole Flynn).
 - **Food Drive** – The Annual Blue Hills' Food Drive is up and running. At this time, the receiving district town has not been selected.

Members of the District School Committee expressed their appreciation to Ms. Rudin for her presentation of student activities.

6. **General Advisory Committee – Program Presentations** – Introductions by Chairman of the Advisory Committee – Mr. Eric Erskine → Program Advisors will present recommendations on enhancements for the respective programs offered to the students of the Blue Hills Technical School. General Advisory Committee Minutes from – Director Richard M. Brennen presented each of the Committee Members copies of Minutes from Vocational Program, General Advisory Committee Meetings conducted on October 25, 2012. Within these minutes, Advisors provided recommendations for individual program improvements based on industry standards and their professional expertise in the fields they represent. Chairman Pascarella thanked Mr. Brennen for the submissions stating, “These are the best reports that I have ever seen.”

GENERAL ADVISORY CHAIRPERSONS
2012-2013
Chairman Mr. Eric Erskine – Co-Chairman Mr. Geno Forgit

Program and Chairperson of Program

Auto Body Department - Mr. James Crowe	Auto Repair Department - Mr. James Anderer
Construction Technology - <u>Mr. Charles Comeau</u>	Cosmetology Department - Mrs. Denise Corley
Culinary Arts Department - Mr. Martin Thompson	Design and Visual Communications – Mr. Kurt Scheehauf
Drafting/CAD Department - Mr. Thomas McGauley	Early Childhood Education -Ms. Nancy Hart and Mrs. Patricia Girouard Co-Chair
Electrical Department - Mr. Paul Anastasio	Electronics Department-Mr. George Driscoll
Engineering Technology - Mr. Brian Kalfin	Graphic Communications Department Mr. Barry Budwit
Health Occupations Department Mrs. Joan Gainey, R.N.	
Heating, Ventilation, Air Conditioning and Refrigeration - Mr. Fred White	
Information Systems - Mr. Clinton Mann	Metal Fabrication Department - Mr. Douglas Marchetti

Beyond the submitted minutes/program reports, six individuals appeared to speak.

Speaker #1: Mr. Gino Forgit spoke of the Cosmetology Program and its School Year 2013-14 Program Goals

- 1) Classroom painting “completed”
- 2) Mats for under the shampoo chair at sinks to insure safety
- 3) Ten new stationery hair dryers, chairs with hoods
- 4) New computers and new color copier and printer for classroom.

Secretary Charles W. Flahive stated that he had attended the General Advisory Committee Meeting in October and stopped by the Cosmetology Program. “What I saw, was impressive.” Stated Mr. Flahive, further stating that this is a very well-run program.

Speaker #2: Mrs. Nancy Hart spoke of the Early Education and Care Department and its Goals

→Cabinets to complete classroom storage and organization (Total estimated cost \$1862)

These cabinets would provide secure, sanitary storage of food items for the Early Education Center as the new procurement process requires larger quantities to be purchased with each order.

Cabinetry would insure orderly organization of materials for students’ safety and use.

There was discussion on the operation of the revolving account.

Speaker #3: Mr. George Driscoll – Electronics Program – Mr. Driscoll spoke of the needs of the department:

- 1) Increase Programmable technologies microcontrollers / FPGA programmable logic/Mesh networking Xbee etc. Cost:
\$1950.00

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- 2) Continue to improve/update specialized soldering and de-soldering equipment for surface mount and Ball-Grid Array, Microscopes, etc. \$1618.00
 - 3) Replace Specialized Test Equipment: Eg: Std and high amperage Power supplies, signal generators, USB PC based scopes, Fluke DMM, LCD scope \$1860.00
 - 4) Continue to improve solar electric car project: Update framework (with cooperation from Metal Fabrication and Drafting) to a lightweight version (Aluminum/chromoly) to GREATLY increase BHR competitiveness at Electrathon America competitions. Other materials to complete frame suspension, two new front wheels, etc. Cost: \$1740.00
 - 5) Monitor Brackets and 2x touch screen monitors for Windows 8OS: these will lift the screen from work surface to maximize work area and to lengthen the life of the equipment \$2100.00 TOTAL COST OF REQUESTS: \$9268.00

Speaker #4 – Mr. Thomas P. McGauley – Drafting/CAD - Mr. McGauley presented to the Committee the department's wish list:

- 1) The completion of Fifteen NEW UNDERCLASS COMPUTER WORKSTATIONS
- 2) SmartBoard (Eno) for the Tech/model-making room
- 3) Building information Modeling (B.I.M.), SolidWorks and Chief Architect software
- 4) Flooring in the upper-class area
- 5) Window shades
- 6) Updated lighting throughout entire shop
- 7) Table-top machines.

Speaker #5 – Mr. Eric Erskine – Construction Technology Department – Mr. Eric Erskine presented on behalf of the department:

- 1) Budgetary Needs Assessment for SY2013-14
- 2) Adjust Five-Year Plan
- 3) Assess Physical Space

Generally, as the economy improves so will the need for carpenters and builders. With the crew sizes for next year it was agreed that a recommendation for having one outside crew working on an off-campus project.

Speaker #6 – Mr. Brian F. Gearty – Metal Fabrication Program – Mr. Gearty spoke on behalf of the Metal Fabrication and Joining Technologies – Mr. Gearty spoke of a “Virtual Reality Welding Machine” stating that this machine allows anyone the opportunity of learning how to weld. Affordability could be an issue. It may be that the program will be able to bring in a machine for a demonstration and see how it blends with the program.

Following the six speakers presentation a question and answer session evolved. After conclusion of the dialogues, Chairman Pascarella thanked the participating General Advisory Committee individuals and assured them that the recommendations will be reviewed with great care by the Committee and school administrators.

7. DSC Chair Report – Chairman Pascarella reminded the members of upcoming school events they may wish to attend:

- 1) Football Banquet –Thursday, December 6, 2012 at 6:30 p.m. – Randolph Elks Hall, Randolph MA

- 2) School-to-Careers Breakfast – with Legislative Input – Wednesday, 12.12.12 at the school’s Chateau de Bleu at 7:45 a.m.
- 3) Joint Dinner with School Council – Tuesday, 12.18.12 at 5:30 p.m. in the Chateau de Bleu Restaurant

8. Administrative Reports (as needed):

8.1. **Treasurer: C. Gisondi** - Mr. Charles J. Gisondi was recognized by Chairman Pascarella. Mr. Gisondi will be replying to the Committee with a number of questions regarding the warrant information timelines, as questioned by Member Marybeth Nearen.

8.2 **Business Manager: D. Proule** - Business Manager David W. Proule was recognized by Chairman Pascarella. Mr. Proule advised the Committee that the Auditors will begin the FY12 Audit on Monday, December 17, 2012.

8.3 **Assistant Superintendent/Principal: M. Barrett** – Mr. Barrett was recognized by Chairman Pascarella and addressed a number of issues.

- **Enrollment by grade per October 1, with submission over three-year span:**

Year	Grade 9	Grade 10	Grade 11	Grade 12	Total
2010-11	222	220	210	197	849
2011-12	204	220	206	206	836
2012-13	219	204	202	192	817

Although enrollment is decreasing, the District is implementing activities to attract additional candidates for enrollment.

Special Programs will be presented to the students for improving “Bully Awareness” and a special presentation of “Yellow Dress”. **Yellow Dress** is presented to help educate young women about violations that may occur during dating. “HoneyDew Donuts” is sponsoring (and financing) the “Yellow Dress” presentation that will be viewed right before this year’s prom.

8.4 **Superintendent/Director: J. Quaglia**, Chairman Pascarella recognized Superintendent-Director Quaglia who spoke on: Recent communication from **MSBA** has informed the District of rejection of a submitted project proposal. Although this Statement of Interest was rejected, the Superintendent intends to continue submissions. When approved, projects may be funded up to **50% through MSBA**.

Professional Development Initiatives: Mr. Quaglia stated that he has been in contact with Representative John H. Rogers concerning professional development initiatives for teachers.

CAD Blind Replacement - Mr. Quaglia stated that CAD is scheduled for new shades and the “blinds” will be replaced.

11. **Unfinished Business:** Nothing discussed.

12. DSC Subcommittee Reports (as needed):

- **Warrant Subcommittee** – There were questions directed to the Business Manager regarding a number of items on the Warrant. Mr. Proule will provide answers after research.

13. **New Business** –

Possible Trip to Help Katrina Victims in New Orleans, Louisiana Director of Vocational Programs, Mr. Richard M.

Brennen advised the Committee that a request for a student trip had just crossed his desk. The trip would entail travel to New Orleans for students to assist with the rebuild of homes following the devastation of Hurricane Katrina. There was dialogue about the trip including a request on the Policy for “Out- of -State Travel by Students”. Any trip, such as this, must be approved by the District School Committee. Mr. Brennen stated that a teacher is willing to donate his time to the trip. Members Charles W. Flahive and Member Marybeth Nearen also wondered why worthy projects closer to home were not being considered “first” following the devastation created by “Hurricane Sandy”. Mr. Brennen will report back to the Committee on this item as it progresses.

Policy Updates – Member Marybeth Nearen proposed the MASC be contacted for support with the Policy Book update. MASC was contracted for the newest edition seven years ago. Following discussion, the Chairman accepted a motion from Member Nearen to approach MASC for support to the District in reviewing the District’s Policies. Motion was seconded by Vice-Chairman Maguire and taken to a vote following discussion and it was **UNANIMOUSLY**

Voted: to contact MASC be contacted for support with the Policy Book update.

14. Discussion or Suggestions for the Good of the District, Including newsworthy educational items:

- **Three subcommittee meetings were scheduled for this evening before the regular full-committee meeting;**
 - Policy Subcommittee (Cancelled)
 - Warrant Subcommittee
 - Website & Technology
- **WORK IN PROGRESS: Suggested Feasibility Report** – On introducing additional programs to the school, i.e., Law Enforcement, Dental Assistant.
- **WORK IN PROGRESS: Post Freshman Entrance to School** – Secretary Charles W. Flahive wants to see what the policy is for acceptance of upper-classmen at Blue Hills. Members would like a survey of other tech schools and their policy on entrance to vocational schools past tenth grade.

Senator Michael Rush Visit: Member Kevin L. Connolly announced that Senator Rush will be visiting the School for a complete tour of the facility on Wednesday, January 16, 2012.

15. Warrant - Chairman Joseph A. Pascarella accepted motion for the following warrant:

Upon motion of Secretary Charles W. Flahive, to approve FY13, **Warrant No. 8, dated November 20, 2012 in the amount of \$811,948.70**, seconded by Member Kevin L. Connolly, it was **UNANIMOUSLY**

VOTED: to approve **FY13, Warrant No. 9, December 4, 2012 in the amount of \$811,948.70.**

16. Executive Session: There was no need to move to Executive Session.

17. Adjournment – Following conclusion of all District School Committee’s regular meeting and executive session. Chairman Pascarella accepted a motion from Member Fran Fistori and seconded by Member Kevin L. Connolly to close the Regular Session Meeting of the District School Committee.

It was **unanimously:**

VOTED: to adjourn the Regular Scheduled Meeting at **8:57 p.m.**

The Committee's **next meeting** will be a **Regular Schedule Meeting** conducted in the **William T. Buckley District School Committee Board Room (#207A)**, on **Tuesday, December 18, 2012** at **7:00 p.m.**, unless otherwise posted. Prior to the regular meeting, the "Annual Joint Meeting of the DSC and School Council" will be conducted at the Chateau de Bleu Restaurant (5:30 p.m. – 6:30 p.m.).

Minutes Approved:

Respectfully submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary