



**MINUTES of the “48th District School Committee”
SPECIAL 2013 Meeting**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Mr. Robert A. McNeil, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mrs. Marybeth Nearen, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, January 8, 2013

SUBCOMMITTEE MEETING PRIOR TO SPECIAL MEETING

▪ **Warrant Subcommittee: at 6:30 p.m. in Boardroom #402**

Agenda: Pre-meeting review of warrant and related invoices. This subcommittee meets before all meetings of the DSC that contain warrant(s). The full committee receives warrant information prior to the meeting.

The Blue Hills Regional Vocational School Forty-Eighth District School Committee Special Meeting was called to order at **7:00 p.m. on Tuesday, January 8, 2013** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. **ROLL CALL and PLEDGE OF ALLEGIANCE ***

MEMBERS PRESENT: Messrs. Fistori, Flahive, Maguire, McNeil, Mrs. Nearen and Messrs. Pascarella and Silveira

MEMBERS ABSENT: Messrs. Connolly and Joyce

OTHERS PRESENT: Mr. Charles J. Gisondi, Treasurer

Ms. Rachel E. Rudin, Student Representative to the DSC, School Year 2012-13

Mr. James P. Quaglia, Superintendent-Director

Mr. Michael J. Barrett, Assistant Superintendent-Director

Mr. Richard M. Brennen, Director of Vocational Programs

Mr. John-Henry Davis, BHRTS Guidance Counselor

Mrs. Sara Titus, BHRTS Guidance Counselor

Mrs. Eileen Dailey – BHRTS Teacher and District Resident

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person by the recording secretary. All documents referred to within the meeting are in the Meeting-Record File. Meeting minutes were recorded electronically as well as by person.

2. **Visitors with Business for the Committee and Public Comment - None.**

3. **Approval of Previous Meeting Minutes** - Chairman Pascarella moved for the approval of the following District School Committee Meeting: Tuesday, December 18, 2012. A motion was made by Vice-Chairman Aidan G. Maguire, Jr., to approve the minutes of the District School Committee Meeting conducted on Tuesday, December 18, 2012, as presented. Motion was seconded by Member Fran Fistori. Motion was taken to a vote, without discussion and it was **UNANIMOUSLY**

VOTED: to approve the minutes of the District School Committee Meeting conducted on Tuesday, December 18, 2012 meeting as presented.

4. **Communications** – The District School Committee receives regular flow of emails which provide the Committee with an accurate synopsis of what is happening within the District School. All email correspondences are archived.
5. **Student Representative Report** – Ms. Rachel E. Rudin was recognized by Chairman Pascarella. Ms. Rudin reported:
- **Food Drive** – The Annual Blue Hills' Food Drive has concluded with phenomenal generosity to this up and running with the usual outstanding participation of the students and staff. The Norwood Food Bank is recipient of this year's collection.
 - **"Red Ribbon" Project** – Before vacation, students attached red ribbons on vehicles to remind drivers to follow safe driving practices during the holidays.
 - **Sports' Updates** – Winter sports are in full swing and stats follow:
 - **Hockey:** 4 wins - "0" losses - 2 ties
 - **Boys Basketball:** 1 win - 3 losses
 - **Girls' Basketball:** 5 wins - "0" losses

Members of the District School Committee expressed their appreciation to Ms. Rudin for her presentation of student activities.

6. **DSC Chair Report** – Chairman Pascarella reminded Buildings, Facilities, Safety and Security Subcommittee Members (Messrs. Maguire, McNeil and Silveira) that there is a meeting tomorrow (Wednesday, January 9, 2013 at 4 p.m.) in Room 402.
- **District School Committee (DSC) Goals for 2012-2013** – Chairman Pascarella reminded the Members that the "Goals" are due for further discussion especially with respect to discussions on changes/improvements to current programs/courses and exploration of potential new offerings and improvements to communication as assessed by the Website & Technology Subcommittee.

7. **Administrative Reports (as needed):**

7.1. **Treasurer: C. Gisondi** - Mr. Charles J. Gisondi was recognized by Chairman Pascarella. Mr. Gisondi Presented a document entitled Blue Hills Retirement System – Funding Schedule, Fiscal Year 2013 forward. Treasurer Gisondi stated that this schedule must be approved by the full Committee and Mr. Gisondi will request this vote at the 1/22/13 Special Meeting, allowing all members to examine the information provided. A number of pointers are:

- 1) Fiscal Year 2013 did not change.
- 2) Because the schedule is revised every two years, it's not prudent to look too far ahead.
- 3) The liability catch-up period was scaled back from 2035 to 2032.
- 4) Total assets at January 2, 2012 were \$7,788,430.
- 5) The unfunded liability at January 1, 2012 was \$3,564,319
- 6) The system at January 1, 2012 was 68.6% funded up from 64.8% funded when the existing funding schedule was developed.

Chairman Pascarella extended his thanks to Treasurer Gisondi following conclusion.

7.2 **Business Manager: D. Proule** - Business Manager David W. Proule was recognized by Chairman Pascarella and presented the following report entitled: **Blue Hills Regional Technical School, FY11-12 End-of-Year Funds Report**. Mr. Proule reviewed the report, line by line, answering questions directed to him by the Committee. A PowerPoint Presentation was also implemented by Business Manager Proule.

- **Review of Tentative FY14 Budget, with Textbooks, Supplies, Equipment and Five-Year Capital Plan**

Business Manager Proule presented the full Committee with a copy of the **FY13 Budget Proj w/history**, printed 2.6.2012 and reviewed the information provided, **line by line**, answering all questions asked by the Committee. Following the above-entitled presentation, questions and answers; Mr. Proule further presented to the full Committee a document entitled: **FY14 Budget Rept non Sal accts only (printed 1.7.2013)**. The report included anticipated requests and also profiled past Fiscal Years' expenditures. Also, status of Grants was discussed including Medicaid funding with the slide this account has taken and its impact. This document provided the Committee with the real expenditures. Mr. Proule stated he would provide the projected FY14 Budget, including salaries at the Tuesday, January 22, 2013 Special Meeting. Secretary Charles W. Flahive stated that he is pleased to see that the Breakfast Program is working and in the black. It was further noted that there are no State numbers available yet which delays anticipated assessments to the nine member towns serviced by the Blue Hills District School. It is noted that visits to town officials and finance committees/commissions has commenced.

7.3 **Assistant Superintendent/Principal: M. Barrett** – Mr. Barrett was recognized by Chairman Pascarella and addressed a number of issues. Mr. Barrett introduced Mr. Richard M. Brennen. Mr. Barrett provided a pass out that provided the

- **Vocational Program Shop Enrollments** – Presented by **Director of Vocational Programs, Mr. Richard M. Brennen** passed out a statistical review of student participation in the 16 programs that are offered by Blue Hills. Following the presentation, Mr. Brennen answered questions from the members of the District School Committee. District School Members thanked Mr. Brennen for his report. Mr. Brennen further reported that the “mice matter” is settled and rectified
- **NEASC** - Mr. Barrett stated that faculty and staff are in full swing with preparations and committees established for the NEASC visit in the Spring of 2014. Faculty self- studies will be submitted December of 2013 leading up to the Spring 2014 visit.

7.4 **Superintendent/Director James P. Quaglia** was recognized by **Chairman Pascarella**. Mr. Quaglia stated that he is working on another submission of a Statement of Interest to the State (MSBA) with requests for financial assistance with numerous Capital Improvement Projects. The projected projects for submission on the required Statement of Interest will bring the costs of anticipated projects into the millions. There is a three to four year wait time for project submissions to be approved, or rejected.

- **District Town FY14 Budget Meetings** – Meetings are being set and conducted with Town Finance Committees/Commissions/Councils with PowerPoint presentations prepared outlining the FY14 Budget requests.
- **Recreation** – Mr. Quaglia stated that the YMCA will not be able to use the Blue Hills' facility this summer because of planned extensive work on the pool this summer.

- **New Evaluation System** – Mr. Quaglia explained that the new requirements are being activated and trainings are being implemented to facilitate the mandates.
- **Science Grant** – The District has recently been awarded a \$100,000 Grant to facilitate the needs of a new science lab. This grant will get the third lab established. An additional \$16,000 is in the wind for professional trainings with forensics and other like elements of science.
- **Stipend Contracts** – Vice Chairman Aidan G. Maguire, Jr. questioned the validity of additional stipend contracts with Union Employees and received a reply from Superintendent-Director Quaglia.

8. **Unfinished Business: DSC Personnel & Negotiation Subcommittee and SEIU representatives of both the previously approved Maintenance/Custodial and Cafeteria Collective Bargaining Agreements.** Will go into bargaining session as soon as all parties of interest are able to choose a mutually convenient date for the session. Although approved, there remain two contracts requiring “signatures”. They are BHEA and SEIU#888, Clerical.

- **Athletic Fields** – Secretary Flahive reiterated the need for athletic field improvements and was assured that this is a topic by administration. Mr. Proule stated that bleachers have already been added.
- **Arts & Music at Blue Hills** – Secretary Flahive has mentioned the restoration of the arts at Blue Hills and requests an update from administrators on this item.

9. **DSC Subcommittee Reports (as needed):**

- **Warrant Subcommittee** – Met prior to the DSC Meeting.
- **Policy Subcommittee** – Member Germano John Silveira noted that there are two sections of the Policy Book remaining for review: “K and J”. A meeting will be scheduled as soon as possible.

10. **New Business –**

- **District School Projects** – Vice Chairman Aidan G. Maguire, Jr., addressed the Committee stating that at a recent Canton Businessmen’s Association meeting, Mr. Maguire had an opportunity to speak with other members and learned that they are interested in assisting with school projects. There were discussions on appointing a subcommittee to explore the interest of the big companies expressing interest. This discussion will continue at a future meeting.
- **Activities’ Fees** – Secretary Flahive discussed Student Activities Fees’ status. Mr. Barrett replied to the question explaining that the staff has done a great job in collecting delinquent Student Activities Fees. At one time there were significant delinquencies but through the efforts of coaches, **SKILLS** Coordinator, and others these delinquencies have been significantly lowered.
- **Spirit of Altruism** – Member Marybeth Nearen questioned Director Brennen on projects that may be generated to help worthy local causes. Mr. Brennen stated that the school is continuously generating altruism whenever possible. Any requests that come to Mr. Brennen are activated if possible.

11. **Discussion or Suggestions for the Good of the District, Including newsworthy educational items:**

- **Full Tentative FY14 Budget** – Business Manager David W. Proule reminded the Committee that at the Tuesday, January 22, 2013 he will have the proposed Full Tentative FY14 Budget, including salaries, with level numbers plugged in for the anticipated State contributions.
- **DSC February 2013 Meetings** – To accommodate February school vacation week, Chairman Pascarella moved to conduct meetings on Tuesdays, February 5 and 12, 2013 at 7 p.m. A motion was made by Member Fran Fistori to approve a change in the February 2013 meeting dates to Tuesdays, February 5 and 12, 2013 at 7 p.m. Motion was seconded by Secretary Charles W. Flahive, taken to a vote, and **UNANIMOUSLY**

Voted: to approve a change in the February 2013 meeting dates to Tuesdays, February 5 and 12, 2013 at 7 p.m.

12. **Warrant** - Chairman Joseph A. Pascarella accepted motion for the following warrant:

Upon motion of Secretary Charles W. Flahive, to approve FY13, **Warrant No. 11, dated January 8, 2013 in the amount of \$943,502.87** (Vouchers 1050-1053) seconded by Member Marybeth Nearen, it was **by MAJORITY**

VOTED: To approve FY13, **Warrant No. 11, dated January 8, 2013 in the amount of \$943,502.87** (Vouchers 1050-1053).

Note: Member Marybeth Nearen abstained from the vote for ethics reasons that will be researched and provided to the full committee.

13. **Executive session:** There was no need for the DSC Meeting to move into executive session.

14. **Adjournment** – Following conclusion of all District School Committee's regular meeting and executive session. Chairman Pascarella accepted a motion from Member Robert A. McNeil and seconded by Member Marybeth to close the Regular Session Meeting of the District School Committee.

It was **unanimously:**

VOTED: to adjourn the Regular Scheduled Meeting, with all regular business concluded, at **9:11 p.m.**

The Committee's **next meeting** will be a **Special Meeting** conducted in the **William T. Buckley District School Committee Board Room (#207A), on January 22, 2013 at 7:00 p.m.,** unless otherwise posted.

Minutes Approved:

Minutes submitted by:

Charles W. Flahive, Secretary

Joanne Kuzborski, Recording Secretary