



Budget voted.

**MINUTES of the Regular Schedule 2012 Meeting
“FORTY-SEVENTH DISTRICT SCHOOL COMMITTEE”
FY13 BUDGET VOTE AT THIS MEETING**

Membership: Francis J. Fistori, Avon; Germano John Silveira, Braintree;
Vice Chairman Aidan G. Maguire, Jr., Canton; Chairman Joseph A. Pascarella, Dedham;
Secretary Robert S. Austin, Holbrook; Mr. Fess Joyce, Milton; Mr. Kevin L. Connolly, Norwood;
Mr. Richard Riman, Randolph and Mr. Charles W. Flahive, Westwood.

Tuesday, June 5, 2012

Before the Regular Schedule Meeting was called to order the following subcommittee met.

Warrant Subcommittee: Chairman Richard Riman, Mr. Robert S. Austin and Mr. Charles W. Flahive met at 6:30 p.m. to review of Warrant Documents, prior to the Regular Meeting Start..

NOTE: Subcommittees report to the full committee with their discussions and recommendations from their respective meetings.

The Blue Hills Regional Vocational School Forty-Seventh District School Committee Regular Meeting was called to order at promptly at **7:00 p.m. on Tuesday, June 5, 2012** at the Blue Hills Regional Vocational Technical School, William T. Buckley District School Committee Board Room 207A, 800 Randolph Street, Canton, Massachusetts. Chairman Joseph A. Pascarella presided.

1. ROLL CALL and PLEDGE OF ALLEGIANCE *

MEMBERS PRESENT: Messrs. Austin, Connolly, Fistori, Flahive, Joyce, Maguire, Pascarella, Riman and Silveira

MEMBERS ABSENT: All present.

OTHERS PRESENT: Mr. James P. Quaglia – Superintendent-Director
Mr. Charles J. Gisondi, Treasurer
Mr. Michael J. Barrett –Assistant Superintendent-Principal
Mr. Thomas G. Cavanaugh – Dean of Students
Ms. Elaine Coutu – BHRTS Teacher
Mr. Gordon Brier – Randolph
Mr. Tom Evans - BHRTS Teacher
Mrs. Tricia Murphy - BHRTS Teacher
Mr. Dwight Seaman - BHRTS Teacher
Mr. Brian Gearty – BHEA - BHRTS Teacher
Mrs. Ana Peach - BHRTS Teacher
Mrs. Rebecca Cygielnik-Ray, BHRTS Teacher
Mr. Tom McGrath - BHRTS Teacher

*On occasion, individual(s) attending the meeting do not sign the attendance sheet.

Chairman Joseph A. Pascarella announced that the District complies with the inception of the revised Open Meeting Law in effect, as of July 1, 2010. This meeting is being recorded in person and electronically. All documents referred to within the meeting are in the Meeting-Record File.

NOTE: The listings of matters on the meeting’s respective agendas are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

2. Public Comment – None.

3. **Minute Approval** – Chairman Pascarella moved for the approval of previous meeting minutes. Vice Chairman Aidan G. Maguire, Jr., moved to approve the Minutes of the Tuesday, May 15, 2012 Regular Meeting Minutes, as presented. Member Fran Fistori seconded the motion. Motion was taken to a vote and it was **UNANIMOUSLY**

Voted: to approve the minutes of the Tuesday, May 15, 2012 Regular Meeting Minutes, as presented.

4. **Communications:**

Agenda – DSC Meeting, Tuesday, June 1, 2012

Minutes – Draft/ Regular Session Minutes of Tuesday, May 15, 2012 Meeting. (Sent Electronically).

Emails: Regular transmissions of emails are sent to the District School Committee with/on information and activities relative to the operation of the school. The District is intent on using this cost-saving method of communication within its operation. Sent emails are archived and available for the inspection of any and all interested parties.

Invitation: To DSC Members to attend the Health Occupations Class of 2013 CAN Pinning Ceremony on Wednesday, June 6, 2012 at 9 a.m. in the Blue Hills' Cafetorium.

5. **Student Representative** – Mr. Brandon Phillips was recognized by Chairman Joseph A. Pascarella. Mr. Phillips addressed the Members, thanking them for the opportunity that was given to him through School Year 2011-12 as Student Representative to the District School Committee. Mr. Phillips graduates Tuesday, June 12, 2012 and this is his last meeting as Student Representative. Chairman Pascarella and Member Richard Riman thanked Mr. Phillips for the fine job he had done throughout the year in reporting activities of the students. The full District School Committee expressed their appreciation and wished Mr. Phillips every success with his future endeavors, including continued education at University of Massachusetts next fall.

6. **DSC Chair Report** – No report.

7. **DSC Subcommittee Reports:**

Athletic & Extracurricular Subcommittee

Although a subcommittee was not conducted before this evening's meeting, Chairman Charles W. Flahive reiterated the subcommittees findings from prior meetings based on research. Chairman Charles W. Flahive and his fellow subcommittee members want to see, at the very least, the school's playing fields refurbished to insure safety and suitable game play areas. Mr. Flahive stated, "The fields are deplorable and this condition has to be dealt with – and dealt with quickly." With respect to extracurricular, the subcommittee wants to see music enrichment programs instituted but recognizes that there is a cost factor involved with this endeavor > Future Agenda: A subcommittee meeting will be set for Tuesday, June 19th to discuss the matters of concern with Mr. Gene Mastro, Mr. Michael J. Barrett and Mr. Edward Catabia attending.

Personnel & Negotiation Subcommittee

"To protect the integrity of the unsettled contracts, the discussion will be taken to executive session". Subcommittee Chairman Connolly declared.

Policy Subcommittee:

Chairman Germano John Silveira addressed the Committee and recommended the approval of the revised/new policies that had been supplied to the full Committee at the Tuesday, May 15, 2012 Meeting for their review. Member Charles

W. Flahive expressed his concern about a number of the items within the Policy updates. One specifically: “Bus drivers have the same authority of teachers.” There was substantial discussion and concerns regarding the updates of the Policy Book File: AAA through GCCC-E and requested approval. Chairman Pascarella moved the question following the conclusion of discussions on the recommended approval of the revised/new policies that were provided to all DSC Members at the Tuesday, May 15, 2012 (Mailed to Members Joyce and Silveira).

A motion was made by Member Silveira to approve the revised/new policies of the Policy Book, Files: AAA through GCCC-E, as presented. Motion was seconded by Member Fran Fistori.

Motion was taken to a vote and failed by majority (Two Aye Fistori, Silveira: Six Nay – Maguire, Austin, Joyce, Riman, Connolly, Flahive) Chairman Pascarella abstained.

It was the sense of the Committee to call the matters of question and concern to the Policy Subcommittee at their next meeting which will be Tuesday, June 19, 2012 at 5 p.m.

Further, the Policy Subcommittee will discuss the cell phone policy in greater depth as unanimously Voted by the Full District Committee.

Evaluation Subcommittee :

At the first meeting of the newly-formed Evaluation Subcommittee Tuesday, May 15, 2012,, Subcommittee Chairman Francis J. Fistori has presented evaluation documents for the three positions under the peruse of the subcommittee to the full Committee for their review and completion. Forthcoming discussions will occur for the results of the evaluations. The three positions under evaluation of the Full Committee are Superintendent-Director, Treasurer and Recording Secretary. Evaluations are expected to be completed by the end of the fiscal year (June 30th). Upon the completion of the full member evaluations, a future meeting will be conducted to tally and discuss the input.

Warrant Subcommittee:

Chairman Riman, Mr. Austin and Mr. Flahive - Review of Warrant Documents occurred with no issues addressed.

9. **Unfinished Business:** The student cell phone trial program was addressed by Dean of Students Thomas G. Cavanaugh and others with Administrative reports. The initial discussion was introduced at the May 15th Regular District School Committee Meeting and moved for further discussion.

FY13 MAINTENANCE AND OPERATIONAL BUDGET – Postponed from the May 15th meeting, Chairman Pascarella accepted a motion from Member Kevin L. Connolly to approve the FY13 Maintenance and Operational Budget in the amount of \$17,919,470. Motion was seconded by Member Germano John Silveira. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the FY13 Maintenance and Operational Budget in the amount of \$17,919,470.

10. **New Business:**

Summer District School Committee Meeting Schedule – Chairman Pascarella accepted a motion from Member Robert S. Austin to accept the Summer District School Committee Meeting Schedule for Tuesdays, July 17th and Tuesday, August 21st at 7 p.m. Motion was seconded by Member Fran Fistori. Motion was taken to a vote, and it was, **UNANIMOUSLY**

VOTED: to accept the Summer District School Committee Meeting Schedule for Tuesdays, July 17th and Tuesday, August 21st at 7 p.m.

School Calendar 2012-2013: The School Year Calendar for School Year 2012-13, prepared by the Superintendent-Director's Office, along with Assistant-Superintendent Michael J. Barrett, was presented to the District School Committee for their approval and vote. Following discussion, Chairman Pascarella moved to the approval of the School Calendar 2012-2013, as prepared by the Superintendent-Director's Office.

Member Germano John Silveira moved to approve the School Calendar 2012-2013, as prepared by the Superintendent-Director's Office and Administrators. Motion to approve was seconded by Member Fess Joyce. Motion was taken to a vote, without further discussion, and it was **UNANIMOUSLY**

VOTED: to approve the School Calendar 2012-2013, as prepared by the Superintendent-Director's Office and Administrators.

11. Administrative Reports (as needed):

11.1 **Treasurer:** Chairman Pascarella recognized Treasurer Charles J. Gisondi. Mr. Gisondi did not have a report.

11.2 **Business Manager:** - Business Manager David W. Proule was absent.

11.3 **Assistant Superintendent/Principal:** Chairman Pascarella recognized Assistant Superintendent/Principal Mr. Michael J. Barrett. Mr. Barrett stated the following:

- **Dominican Republic Trip** – After the success of the 2012 Costa Rica trip, Junior students and their parents are meeting this evening to discuss a possible 2013 trip to the Dominican Republic. If the concept of the possible trip is received from the District this evening the future participants will receive a substantial discount.
 - Following discussion, questions and answers, Chairman Pascarella moved the question. Member Kevin L. Connolly proposed the approval of the concept of the 2013 proposed international trip, as requested. Motion was seconded by Member Fistori. Motion was taken to a vote and it was **UNANIMOUSLY**

VOTED: to approve the concept of the 2013 proposed international trip, as requested.

- **Certified Nursing Assistants' Pinning-** Class of 2013 –District School Committee Members are invited to event tomorrow at 9:00 a.m. (June 6th) in the Cafeterium.
- **Canine Search** – Two searches were conducted successfully with no substances found
- **ALICE Program** – A component of the ALICE Program will be implemented. At this time, it is unknown when.

School Council SY11-12 – The year went well with the Council and its membership. Input was provided for the content of the School Improvement Plan by the members of the School Council. Mr. Michael Barrett advised the Committee that the Council Members were intent on their successful mission of improving and enhancing the school. **Along with Mr. Barrett, Members of the Council SY11-12 were: Parents → Mrs. Diane Jerome, Ms. Lisa Houck. Teachers → Mr. Xavier Mahoney, Ms. Joan Murphy, Students → Ms. Tiara Rankins-Alvarez, Ms. Melisa Varitimos,**

- **School Improvement Plan School Year 2012-13** – The School Improvement Plan (SIP) was thoroughly reviewed by Mr. Barrett . The Committee received the document last Thursday, electronically, and a hard copy today. Vice-Chairman Maguire requested that in the future additional time be given to the Committee for document review. Following discussion, questions and answers, Chairman moved the question of acceptance of the School Improvement Plan for School Year 2012-13. Member Fess Joyce moved for the acceptance and approval of the School Improvement Plan, as presented. Motion was seconded by Member Charles W. Flahive and it was **UNANIMOUSLY**

Voted: to accept the School Improvement Plan for School Year 2012-13.

- **Parent-Student Handbook SY12-13** - Mr. Barrett presented the Handbook both electronically and in hard copy. The hard copy was reviewed by Mr. Barrett with the areas of change circled. Following questions and answers, Chairman Pascarella moved to the acceptance of the Parent-Student Handbook for School Year 2012-2013, as presented by Assistant Superintendent-Principal Barrett. Member Charles W. Flahive would like more mention of the Concussion Policy in the Parent-Student Handbook SY12-13 and hopes that there is a re-design of the front cover of the handbook. Secretary Robert S. Austin asked questions about the changes in the course selections. Following discussion, questions and answers the acceptance of the School Year 2012-2013 Parent-Student Handbook was taken to a vote. Chairman Pascarella accepted a motion from Member Fess Joyce to approve the Handbook, as modified. Member Fran Fistori seconded the motion and it was by **MAJORITY**

VOTED: To approve the SY2012-13 Parent-Student Handbook, as modified.

(Nay: Messrs. Austin, Connolly, Flahive and Riman - Aye: Messrs. Pascarella, Fistori, Joyce, Maguire and Silveira)

- **Graduation Preparation** –Tuesday, June 12, 2012 at 6 p.m. will graduate the Class of 2012. Preparations are in full swing and seven of the nine DSC Members plan on attending this commencement exercise. Past Chairman of the District School Committee, Mr. Bernard H. Baher, will assist Chairman Joseph A. Pascarella with the distribution of the students' diplomas. Administrative Assistant Susan Toner is tuning and checking on the details and effectiveness of all the intricacies involved with a successful graduation.
- **Cell Phone Policy** – Continued Discussion occurred with Mr. Barrett introducing **Dean of Students Thomas G. Cavanaugh** to present to the full DSC an analysis of the reasons leading up to the overview of the present cell-phone policy, proposed policy and results of recent trial/pilot. Mr. Cavanaugh had supplied a document entitled "Cell Phone Pilot Program Parameters" to the District School Committee Members. Mr. Cavanaugh stated that the administration is looking to consideration in change/relax the rules regarding cell phone use and subsequently conducted a pilot program for analyzing the potential improvements that may occur with changes. Along with this, the downside will be evaluated as well. Thus far, Mr. Cavanaugh reported, "There have been no complaints voiced regarding the trial/pilot."
 - Concern was expressed by Vice-Chairman Maguire on the possibility of an increase to the possibility of possible student cheating with increased student usage of cell phones.
 - All parties of interest agreed to further discussion, questions and answers on this matter and a presentation to the Policy Subcommittee to be arranged. There has been no change to the Cell Phone Policy, as yet.

It was uniformly determined by the DSC that more discussion and research must be done before a vote will be taken by the DSC. All members believe that areas of concern should be reconciled before conclusion of matter.

- 11.4 **Superintendent/Director James P. Quaglia:** Chairman Joseph A. Pascarella recognized Superintendent-Director James P. Quaglia. Mr. Quaglia continues moving forward with his goals. There are two left:

- →**Policy** in-progress, to be completed during fall of 2012. The subcommittee will meet on Tuesday, June 19th at 5 p.m. for continued review and further discussions.
- →**Strategic Plan** – Although not completed the goals are moving forward.
- **Hiring/Retirement Information** – Mr. Quaglia announced that Mrs. Veronica (Ronnie) Doherty is retiring after 32 years of exceptional service to the District and its students. Mrs. Doherty will be missed by many and the District wishes her all good fortune in her retirement.
 - Information of retirement and rehiring will be ongoing throughout the summer months.

12. **Discussion or Suggestions for the Good of the District, Including newsworthy educational items.**

- **Summer Reading and Academic Enrichment Packets 2012** - Participation in the Summer Reading Program is a required element of the curriculum at the Blue Hills' Regional Technical School for all students, *returning and new*. The DSC and administration, along with teachers recognize that a summer reading component in the students' itineraries will move them into a better learning path when school begins again in September. Without a doubt, the matter has been of great interest to Member Richard Riman.
- **Teacher Lesson Plans for Substitute Teachers** – Member Riman requested an update on the checklist for teacher lesson plans' preparations. Mr. Riman has apprehensions about the preparations that are being done by teachers with lesson plans, especially when absent. These plans enable the individual covering a subject matter to have a guide to teach students with an absent teacher.
- **District School Committee Goals** – Chairman Joseph A. Pascarella will review with the members at a future meeting.
- **Athletic & Extracurricular Subcommittee** - Chairman, Mr. Charles W. Flahive, is intent on seeing an upgrade to the school's athletes' playing fields during this summer – bringing them up to a standard that produces positive games playing on well-tended fields.
- **Representative John H. Rogers** - Member Kevin L. Connolly advised the Committee that Representative John H. Rogers was a guest at the school yesterday. Representative Rogers suggested that all the representatives of the District have an opportunity to visit the school at a future date.
- **Admissions** – Member Charles W. Flahive extended a compliment to **Director Marybeth Joyce and her team** for the fine job that has done with recruiting suitable future students for the Blue Hills' campus.

13. **Warrant** - Chairman Joseph A. Pascarella accepted motion for the following warrant:

Upon motion of Secretary Robert S. Austin, seconded by Kevin L. Connolly it was **UNANIMOUSLY**

VOTED: to approve **FY12 Warrant No. 19, Voucher #1085-1089, dated June 5, 2012 in the amount of \$1,543,172.57.**

Chairman Pascarella called for a five-minute refreshment break before calling the executive session to order.

14. **Executive session:** By **UNANIMOUS roll call vote**, the Committee voted to move into executive session as provided under executive session to discuss collective bargaining, strategies and/or possible litigation under Open Meeting Law, Chapter 30A, Section 21 (a) (b), 2, 3 of the Commonwealth of Massachusetts General Laws. Open meeting discussion may have a detrimental effect on the bargaining or litigating position of the public body and requires executive session. Chairman Pascarella advised the audience that the Committee would leave the executive session solely for the purpose of adjournment. The District Recording Secretary was asked to leave and Member Fess Joyce excused himself from the meeting. The executive session was covered by Secretary Robert S. Austin.

15. **Adjournment** – Following conclusion of all District School Committee's regular meeting and executive session. Chairman Pascarella accepted a motion from Member Charles W. Flahive and seconded by Member Fran Fistori to close the Regular Session Meeting of the District School Committee.

It was **unanimously**:

VOTED: to adjourn the Regular Scheduled Meeting at **9:45 p.m.**

The Committee's **next meeting** will be a **Regular Schedule Meeting** conducted in the **William T. Buckley District School Committee Board Room (#207A)**, on **June 19, 2012** at **7:00 p.m.**, unless otherwise posted.

Minutes Approved

Robert S. Austin, Secretary

Respectfully submitted by:

Joanne Kuzborski, Recording Secretary